

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Tuesday, September 5, 2023 at 5:55 p.m., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Deputy Mayor Warr
Trustees Lee, Tirion, Jacobs-Wilke

ALSO PRESENT: Gregory Thompson, Village Administrator
Georgine Scott, Village Clerk/Registrar
Isabelle Gates-Schult, Treasurer
Lisa Thompson, Code Enforcement Officer
Michael Ames, Police Chief
Fred Hanss, Planning Director

Deputy Mayor Warr opened the meeting at 5:55 p.m., pointed out the exits on the North and East walls and advised that the board room has the capacity for 109 people.

The Deputy Mayor then stated that all members were present with the exception of Mayor Tischler who was excused.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

August 21, 2023

Regular Meeting

4:30 p.m.

Motion was made by Trustee Lee and Seconded by Trustee Jacobs-Wilke to accept the minutes as submitted. All Were in Favor (4) – None (0) Opposed – Motion Carried.

Deputy Mayor's comments: Commented on Cannabis Law regarding State enforcement and fines for running unlawful dispensaries.

Trustee's Comments:

Trustee Tirion: Commented on work in progress for EDUs regarding water and sewer. She suggesting holding community informational sessions for the public.

Trustee Jacobs-Wilke: Thanked everyone that are and will enjoy our community events and Ives Park events. Commented on the start of the restroom project in Ives Park.

Trustee Lee: Stated that the Web launch should be unfolding soon.

Administrator's Comments: The Administrator provided a report which is on file with the Village Clerk and reviewed with the Board.

Planning Director's Report: Fred Hanss, Planning Director, commented that it has been a busy summer grant writing, several projects moving forward are Museum Window Project, Streetscape & Riverwalk Project & Skatepark Project.

Public Comment:

Shirley Christman, 31 Waverly Street, commented on the street parking issues/dangers and speeding on Market Street.

Larry Zuckerman, 6 Grove Street, commented on the excessive speed of traffic in the Village on Elm and Leroy Street.

Michael Edgar, 79 Market Street, commented on improper flag etiquette in the Village.

New Business:

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the partial expenditures for the month of August 2023 in the amount of \$49,113.89 chargeable to the following funds:

General Fund	\$43,990.80
Water Fund	\$1,136.19
Sewer Fund	\$3,647.90
Hydro Fund	\$53.00
Trust & Agency	\$0.00
Recreation Fund	\$286.00
Trash Fund	\$0.00
TOTAL	<hr/> \$49,113.89

Ayes 4

Nays 0

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the additional expenditures for the month of August 2023 in the amount of \$ 851,913.53 chargeable to the following funds:

General Fund	\$442,325.47
Water Fund	\$24,369.78
Sewer Fund	\$21,569.98
Hydro Fund	\$244,580.80
Trash Fund	\$1,919.34
Trust & Agency	\$3,032.78
Payroll Fund	\$106,951.24
Recreation Fund	\$7,164.14
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TOTAL	\$851,913.53

Ayes 4

Nays 0

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to approve the Treasurer to move \$5,140.00 in revenue from the Village's NYCLASS Recreation Reserve account to the Village's Pickleball budget line to cover the cost of the purchase of the Sun Shadows for the pickleball courts on July 7, 2023. The Sun Shadows were purchased at the prior authorization of Mayor Tischler. The funds came from part of the annual contribution from the Town of Potsdam which were transferred to the NYCLASS Recreation Reserve Fund at the end of the 2022-2023 fiscal year.

Ayes 4

Nays 0

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to enter into Executive Session to discuss the employment history of particular persons at 6:40 p.m.

Ayes 4

Nays 0

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to adjourn the executive session at 7:42 p.m.

Ayes 4

Nays 0

The board back in regular session considered the following:

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to approve the annual salary increase for Recreation Director Trey Smutz and Code Enforcement Officer, Lisa Thompson to \$60,000.00 to be retroactive to June 1, 2023.

Ayes 3

Nays 1

Trustee Lee moved and Trustee Tirion Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of September 5, 2023 at 7:53 p.m.

Ayes 4

Nays 0

Respectfully submitted,

Georgine Scott
Village Clerk