

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
OCTOBER 16, 2023 – 6:00 P.M.

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POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

September 5, 2023	Public Hearing	5:50 p.m.
September 5, 2023	Regular Meeting	5:55 p.m.
September 5, 2023	Executive Session	6:40 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. POLICE CHIEF'S REPORT:

6. FIRE CHIEF'S REPORT:

7. PUBLIC COMMENTS:

8. NEW BUSINESS:

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 OCTOBER 16, 2023 – 6:00 P.M.

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of September 2023 in the amount of \$ **75,155.00** chargeable to the following funds:

General Fund	\$ 24,638.64
Water Fund	\$ 6,924.31
Sewer Fund	\$ 26,211.75
Hydro Fund	\$ 38.00
Recreation Fund	\$ 683.42
Trash Fund	\$ 16,658.88
TOTAL	\$ 75,155.00

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of October 2023 in the amount of \$ **53,249.06** chargeable to the following funds:

General Fund	\$ 48,712.23
Water Fund	\$ 594.32
Sewer Fund	\$ 1,265.66
Trust & Agency Fund	\$ 85.00
Recreation Fund	\$ 2,591.85
TOTAL	\$ 53,249.06

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of October 2023 in the amount of **\$ 111,470.88** chargeable to the following funds:

General Fund	\$ 71,284.20
Water Fund	\$ 18,728.38
Sewer Fund	\$ 3,665.54
Hydro Fund	\$ 38.00
Rec Fund	\$ 1,095.88
Trash Fund	\$ 16,658.88
TOTAL	\$ 111,470.88

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of September 2023 in the amount of **\$ 325,763.91** chargeable to the following funds:

General Fund	\$ 166,014.81
Water Fund	\$ 13,676.73
Sewer Fund	\$ 24,846.60
Hydro Fund	\$ 864.39
Trash Fund	\$ 92.48
Trust & Agency Fund	\$ 4,331.25
Payroll Fund	\$ 110,677.09
Recreation Fund	\$ 5,260.56
TOTAL	\$ 325,763.91

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to make the following FY 23-24 budget modifications:

INCREASE	Description	DECREASE	Description	Amount
05-1910-500	ARPA Expense	05-3120-200	PD Equipment	\$ 1,019.18
05-3120-109	Sick Time Incentive	05-1990-479	Contingency	\$ 3,889.80
05-3120-101	Salaries-Full Time	05-3120-107	Salaries-Comp	\$ 2,630.18
05-3120-101	Salaries-Full Time	05-3120-105	Salar-Holiday Comp	\$ 4,065.50
05-3120-103	Salaries-Overtime	05-3120-106	Salary-Training Pay	\$ 1,000.00
05-6326-102	Salaries-Part Time	05-6326-200	Equipment	\$ 2,000.00
05-9060-800	Health Insurance	05-9060-801	Dental	\$ 86,536.86

ROLL CALL VOTE:

Ayes:

Nays:

Trustee _____ Moved and Trustee _____ Seconded a resolution to support the Raquette River Marathon on March 30, 2024 which would include use of Pine Street Arena and utilize the Potsdam Police Department to facilitate traffic direction at crucial intersections of the race. The 2023 Raquette River Marathon welcomed almost 200 entrants to Potsdam with more than 50% being from out of the area and raised more than \$1000 to donate to charity.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to hold a public hearing on Monday, November 20, 2023 at 5:50 pm in the Civic Center board room, 2 Park Street, Potsdam, New York. The purpose of the public hearing is to receive public comment regarding a proposed local law to amend Chapter 168, Vehicles and Traffic, Article X, Schedules, Section 168-66, Schedule VIII: Stop Intersections of the Village of Potsdam Municipal Code. The proposed addition to Schedule VIII: Stop Intersections is to include:

Schedule VIII: Stop Intersections.

In accordance with the provisions of § 168-12, the following described intersections are hereby designated as stop intersections, and stop signs shall be installed as follows:

Stop Sign on	Direction of Travel	At Intersection of
Grove Street	Both directions	Waverly Street
Leroy Street	Both Directions	Grove Street

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the membership of Cameron Cunningham, 22 Market Street, Potsdam into the Potsdam Fire Department. A favorable vote of the department and satisfactory physical exam have been achieved.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to accept, with regret, the retirement of Victor J. Cota as Motor Equipment Operator for the Village of Potsdam Department of Public Works effective November 30, 2023. Further thanking Victor for nearly 34 years of service to the Village of Potsdam DPW. Congratulations Victor.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution accepting the resignation of Adam Light from the position of Police Dispatcher for the Village of Potsdam Police Department effective October 23, 2023, having tendered his resignation on October 4, 2023.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to hire a Police Dispatcher for the Village of Potsdam Police Department, at a base salary of \$ 48,285.00 effective October 30, 2023.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing The Village of Potsdam Police Chief to utilize the current part time Village of Potsdam staff for the position of Parking Enforcement Officer at a rate of \$ 21.85 per hour.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing The Village of Potsdam Police Chief to utilize the current part time Village of Potsdam staff for the position of Crossing Guard at a rate of \$ 15.00 per hour.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Village Board of Trustees and the Village Tax Collector to sign the Village of Potsdam Tax Roll of Unpaid Taxes for the 2023-2024 period, in the amount of \$ 227,148.54, plus interest and penalties in the amount of \$ 15,900.39, for a total of \$ 243,049.03, as of 4 o'clock p.m., Monday, October 2, 2023, to be turned over to the St. Lawrence County Treasurer, Canton, New York.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution to enter into Executive Session to discuss the employment history of particular persons at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the executive session at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of October 16, 2023 at _____ p.m.

Ayes _____

Nays _____