

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
JUNE 21, 2021 – 4:30 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

May 17, 2021	Regular Meeting	4:30 p.m.
May 17, 2021	Executive Session	5:09 p.m.
May 24, 2021	Special Meeting	12:00 p.m.
May 24, 2021	Executive Session	12:04 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. POLICE CHIEF'S REPORT:

6. PUBLIC COMMENTS:

7. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of June 2021 in the amount of \$401,516.83 chargeable to the following funds:

General Fund	\$ 251,822.25
Water Fund	45,490.11
Sewer Fund	52,784.03
Hydro Fund	24,038.00
Trash Fund	17,056.80
Recreation Fund	<u>10,325.64</u>
TOTAL	<u>\$ 401,516.83</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of May 2021 in the amount of \$449,038.22 chargeable to the following funds:

General Fund	\$ 53,301.46
Water Fund	16,366.09
Sewer Fund	247,376.95
Hydro Fund	246.71
Trash Fund	54.12
Capital Fund	9,722.27
Payroll Fund	115,596.30
Recreation Fund	<u>6,374.32</u>
TOTAL	<u>\$ 449,038.22</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the expenditures for the May 2021 year end in the amount of \$48,366.85 chargeable to the following funds:

General Fund	\$ 39,052.21
Water Fund	1,112.00
Sewer Fund	7,709.53
Hydro Fund	101.76
Trust & Agency Fund	210.00
Recreation Fund	<u>181.35</u>
TOTAL	\$ <u>48,366.85</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design & Research in the amount of \$11,000.00 for professional services rendered through April 30, 2021 and \$2,600 for professional services rendered through May 31, 2021 for the Repainting of Water Storage Tax project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$551.50 for professional services rendered through April 2021 and \$486.50 for professional services rendered through May 2021 for the JEDA Capital 56 LLC v. Village of Potsdam case.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: The Law Firm of Frank W. Miller in the amount of \$135.00 for professional services rendered through May 2021.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Roemer Wallens Gold & Mineaux in the amount \$1,950 for labor relations services for May 2021.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$1,678.50 for professional services rendered through May 2021 for the Potsdam Water Pollution Control Facility and Pump Station Construction Administration.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

WHEREAS per the NYCLASS Municipal Cooperation Agreement, the Village of Potsdam as Lead Participant of NYCLASS, shall enter into an agreement with a bank of trust company that qualifies under applicable New York Law as a custodian for investments of NYCLASS Participants, and;

WHEREAS, the NYCLASS Program Administrator and Investment Advisor (Public Trust Advisors, LLC) recommended a change to the NYCLASS custodian from Wells Fargo Bank, N.A. to U.S. Bank, N.A., and;

WHEREAS, the NYCLASS Governing Board authorized the custodian change in the form of a Board Resolution during its regularly scheduled meeting held on May 21, 2021, and;

WHEREAS, the change to the custodian requires approval from the Board of the Village of Potsdam,

NOW THEREFORE BE IT RESOLVED that the Mayor is authorized to sign the agreement with U.S. Bank, NA on behalf of the Participants of NYCLASS.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution declaring June 2021 Pride Month in the Village of Potsdam. The Village will raise the Pride Flag on June 29, 2021 in recognition of this declaration.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the membership of Michael Keleher, 94 Lawrence Avenue, into the Potsdam Fire Department. Favorable vote of the department and satisfactory physical exam have been achieved.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to hold a public hearing on Monday, July 19, 2021 at 4:20 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of the hearing is to receive public comments on a proposed local law to amend Chapter 180 Zoning, Definitions and Off Street Parking and Loading of the Village of Potsdam Municipal Code.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to submit an application to the New York State Office of Parks, Recreation and Historic Preservation's Historic Preservation Program through the 2021 Consolidated Funding Application round. The Village seeks a grant in the amount of \$127,500 in state support for the repair of the existing windows in the Village of Potsdam Public Museum. The Museum is part of the Civic Center which is listed on the National Register of Historic Places. Be It Further Resolved, that the Village of Potsdam understands and agrees that it must provide for a cash match in the amount of \$42,500 or 25% of total project costs from the Other Budgetary Purposes line of the General Fund. Be It Further Resolved, that the mayor or in his absence, the deputy mayor is authorized and directed to execute the application document, any required certifications and any grant agreement that result from said application.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution reaffirming the Village of Potsdam’s 2012-2022 Comprehensive Plan and in particular PFS-36 which reads:

“Replace the museum’s existing windows with historically compatible and energy efficient windows.”

Be It Further Resolved that the repair of the original and historic windows applies equally toward the goal cited above.

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a motion classifying the proposed Potsdam Public Museum Window Repair Project as an Unlisted Action under SEQRA and finds that the action will have no adverse impacts on the Village of Potsdam Public Museum, part of the Civic Center complex a building listed on the National Register of Historic Places.

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving Change Order #5 with Blue Heron Construction in the amount of \$-34,028.32 for the Potsdam Water Pollution Control Facility Project.

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Blue Heron Construction in the amount of \$47,169.06 for Payment Application #33 for Contract 1A for the Potsdam Water Pollution Control Facility project.

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Burns Brothers Contractors in the amount of \$10,000.00 for Payment Application #22 for Contract 1B HVAC for the Potsdam Water Pollution Control Facility project.

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving Change Order #4 with Watson Electric Inc. in the amount of \$-213.14 for the Potsdam Water Pollution Control Facility Project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Watson Electric in the amount of \$2,375.00 for Payment Application #24 for Contract 1C Electric for the Potsdam Water Pollution Control Facility project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Watson Electric in the amount of \$96,332.10 for Payment Application #25 for Contract 1C Electric for the Potsdam Water Pollution Control Facility project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Executive Session at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of June 21, 2021 at _____ p.m.

Ayes _____

Nays _____