

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, March 15, 2021 at 6:00 P.M., in the Civic Center Board Room, Park Street Potsdam, NY. The meeting was also streamed live to the Village's Facebook Page due to the COVID-19 19 Pandemic.

PRESENT: Mayor Tischler
Trustees McKenna, Jacobs-Wilke & Lee

ALSO PRESENT: Lori Queor, Clerk/Treasurer
Mark Murray, Police Chief
Fred Hanss, Planning Director
Jim Corbett, DPW Superintendent

Mayor Tischler opened the meeting at 6:03 P.M and stated that all members were present with the exception of Trustee Warr who was absent.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

March 1, 2021 Regular Meeting 6:00 p.m.

Motion was made by Trustee Lee and Seconded by Trustee Jacobs-Wilke to accept the minutes as submitted. All were in Favor – None Opposed – Motion Carried.

Mayor's comments: Reminder again about COVID-19 and wearing your mask, social distancing, wash your hands and avoid large gatherings. Want to officially thank the Police Advisory Committee including Alex and Maggie for all their hard work. The draft document is well done, and I want to thank the entire committee for doing such a great job. There will be a Special Meeting either March 29th or 30th to approve the plan. The Mayor then read a proclamation designating April as the month of the military child.

Trustee's Comments:

Trustee Warr – Not at meeting.

Trustee McKenna – Thank you to the Mayor for the acknowledgement of the hard work the Police Advisory Committee did. Thank you to everybody who participated. New gazebo roof looks great and thank you to whoever made that happen. If you can get a vaccine, please do.

Trustee Jacobs-Wilke – Thank you to the Mayor for the comments regarding the Police Advisory Committee. The draft will be posted to the village's website soon to get feedback from the community. I am proud and honored to have worked on this committee and with Chief Murray and the dedicated people in our community. Thank you, Mayor, for the proclamation for military child month as I am a military child.

Trustee Lee – Spring is almost here and please be patient as the public works crews get to cleaning the sand off the roads and work on their spring projects.

Administrator's Comments: Not at meeting.

Police Chief's report: Chief Murray provided the board with a written report which is on file with the Village Clerk. He then went over his report with the board.

Public Comment: Rose Revezzi spoke regarding a grant that the Climate Smart Committee is applying for from AARP to make the Sandstone Park beach more accessible. They are applying to have a bus shelter, a cement walk to make the sand area accessible, a couple benches and a transfer wheelchair that can go into the water. She stated that they are requesting just under \$15,000 and Jim Corbett said his crews can provide in-kind work to assist with the project.

New Business:

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the partial expenditures for the month of March 2021 in the amount of \$101,542.77 chargeable to the following funds:

General Fund	\$ 62,587.63
Water Fund	10,343.43
Sewer Fund	8,383.40
Hydro Fund	333.28
Trust & Agency Fund	85.00
Recreation Fund	2,654.35
Trash Fund	<u>17,155.68</u>
TOTAL	<u>\$101,542.77</u>

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$5,595.00 for professional services through February 20, 2021 for the Water Pollution Control Facility and Pump Station Construction Administration.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$958.50 for professional services through February 2021 for the Water Pollution Control Facility and Pump Station Technical Services Agreement

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$174.50 for professional services through February 2021 for the Crosstown Canal Project Phase II.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a Resolution awarding the bid for annual laboratory testing requirements at the Water and Wastewater Treatment Plants for fiscal year June 1, 2021 to May 31, 2022 as follows:

To Life Science Laboratories Inc., 5854 Butternut Drive, East Syracuse, NY, in the amount of \$27,475.00.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a Resolution awarding the bids For Water/Wastewater Treatment Plant chemicals for Fiscal Year June 1, 2021 to May 31, 2022, as follows:

Surpass Chemical - Sodium Hydroxide at \$1.247 per gallon tank truck load & \$4.337 per gallon less than tank truck load delivered.

Thatcher Company of New York, Inc. - Alum at \$.860 per gallon tank truck load & \$2.965 per gallon less than tank truck load delivered.

Slack Chemical - Sodium Hypochlorite at \$1.398 per gallon tank truck load & \$1.828 per gallon less than tank truck load delivered.

Slack Chemical – Sodium Fluoride at \$1.05 per pound delivered, 2,200 pounds.

Slack Chemical - Poly Aluminum Chloride at \$2.20 per gallon tank truck load & \$3.20 per gallon less than tank truck load delivered.

Slack Chemical - Phosphate at \$12.36 per gallon delivered, 30-gallon drums.

Clean Waters - Liquid Polymer Pac280 at \$1.82 per pound or Pac 285 at \$1.89 per pound, 450-pound drum.

Ayes 4	(Mayor Tischler) (Trustee McKenna, Jacobs-Wilke & Lee)	Nays 0
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Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Blue Heron Construction in the amount of \$14,175.05 for payment application #32 for Contract 1A for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 4	(Mayor Tischler) (Trustee McKenna, Jacobs-Wilke & Lee)	Nays 0
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Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Burns Bros. Contractors in the amount of \$69,962.70 for payment application #21 for Contract 1B HVAC for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 4	(Mayor Tischler) (Trustee McKenna, Jacobs-Wilke & Lee)	Nays 0
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Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to make the following FY 20-21 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
05-5010-200	Equipment	05-1620-470	Bld. Maint.	\$10,000.00
05-5010-200	Equipment	05-1640-470	Bld. Maint.	\$ 5,000.00
05-5010-200	Equipment	05-5142-494	Sand	\$22,000.00
05-5010-200	Equipment	05-5610-464	Veh. Maint.	\$ 2,500.00
05-5010-200	Equipment	05-5610-465	Equip. Maint.	\$ 5,000.00
05-5010-200	Equipment	05-5610-480	Spec. Serv.	\$ 4,000.00
05-5010-200	Equipment	05-7110-200	Equipment	\$ 3,000.00
05-5010-200	Equipment	05-7110-470	Bld. Maint.	\$15,000.00

ROLL CALL VOTE:

Ayes 4 (Mayor Tischler) Nays 0
 (Trustee McKenna, Jacobs-Wilke
 & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the resignation of Travis Stephenson from the Potsdam Police Department effective March 19, 2021.

Ayes 4 (Mayor Tischler) Nays 0
 (Trustee McKenna, Jacobs-Wilke
 & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Village, in partnership with the Potsdam Climate Smart Communities Task Force to submit an application for funding through the AARP Community Challenge 2021 to undertake enhancements at Sandstoner Park to make its waterfront universally accessible to all residents of the community regardless of their physical abilities. Be it further resolved, that the Village of Potsdam commits to provide in-kind services for the completion of said enhancements.

Ayes 4 (Mayor Tischler) Nays 0
 (Trustee McKenna, Jacobs-Wilke
 & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution proclaiming April 2021 as Fair Housing Month in the Village of Potsdam, NY. The Village of Potsdam is an equal opportunity community and does not discriminate against people based upon their race, color, religion, national origin, age, gender, familial status, orientation or veteran status. It encourages all engaged in the local housing industry, including lenders, realtors, appraisers, property management agents and contractors to adhere to federal, state, and local Fair Housing Laws; and, encourages tenants and homeowners to understand their Fair Housing rights and responsibilities.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$241.00 for professional services rendered in February 2021 regarding JEDA Capital 56 LLC vs. Village of Potsdam.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution accepting Change Order #3 submitted by Eaton Corp./Hydro-Tech to undertake a study of the causes of the load rejection and overspeed issues at the East Dam Hydro Electric Plant and to provide design alternatives including the nil alternative to address the issue contingent upon the concurrence of the New York Power Authority and Hatch Consultants.

Note: Total of all items in the change order request is \$32,500. Funds remaining in the construction contingency account after this change order is approved is \$25,000. Funds to be provided through contingency funds, construction financing provided by the NY Power Authority for Project #ES-ESN-0626.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution declaring March 2021 Women's History Month in the Village of Potsdam, with deep appreciation for the many women who have shaped our community and our nation with their leadership, scholarship, caring, creativity, and service, and who have blazed trails for our girls and young women to follow, for years to come.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of March 15, 2021 at 6:35 p.m.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Jacobs-Wilke & Lee)

Respectfully submitted,

Lori S. Queor
Village Clerk