

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, December 21, 2020 at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, NY.

PRESENT: Mayor Tischler
Trustees Warr, McKenna, & Lee
Trustee Jacobs-Wilke via Zoom video

ALSO PRESENT: Lori Queor, Clerk/Treasurer
Jim Corbett, DPW Superintendent
Fred Hanss, Planning Director

Mayor Tischler opened the meeting at 6:00 P.M and pointed out the exits on the North and East walls of the Board Room. The Mayor then stated that all members were present with Trustee Jacobs-Wilke joining via Zoom video.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

December 7, 2020	Annual Meeting	6:00 p.m.
December 7, 2020	Executive Session	6:23 p.m.

Motion was made by Trustee Lee and Seconded by Trustee McKenna to accept the minutes as submitted. All were in Favor – None Opposed – Motion Carried.

Mayor's comments: Reminder again about COVID-19 and wearing your mask, social distancing and avoiding large gatherings. Thank you to department heads and all the Village staff for their hard work this year. Merry Christmas, Happy New Year, Happy Hanukkah, Happy Kwanzaa, and enjoy a safe holiday.

Trustee's Comments:

Trustee Warr – Echo Mayor's comments, stay safe.

Trustee McKenna – Echo the Mayor's comments, have a lovely holiday and a Happy New Year. I have been reflecting on the Police Advisory Committee meeting and will be publishing my thoughts on my Facebook Page soon.

Trustee Jacobs-Wilke – Thanks to the staff and the board. Reflect this holiday as people are hurting due to many different issues. Community groups help keep people connected and hopefully our neighbors all stay safe. Regarding the Police Review Committee, sometimes we mess up, sometimes we do not really hear each other and do not think through how others will take what is said. Need to reflect, learn, and go forward. Have a safe and peaceful holiday and New Year.

Trustee Lee – Echo all the other comments, thank you to our committee members and employees for all your hard work. Christmas Eve people will be ringing bells outside their homes at 6:00 p.m. hope all can do this and end a difficult year on a happy note.

Administrator's Comments: Administrator Thompson was not at the meeting.

Public Comment: Planning Director Fred Hanss brought the board up to speed on the SEQRA review for the Hospital taking over the portion of Cottage Street.

New Business:

Trustee Lee Moved and Trustee McKenna Seconded a resolution approving the partial expenditures for the month of December 2020 in the amount of \$108,760.27 chargeable to the following funds:

General Fund	\$ 54,898.90
Water Fund	4,066.00
Sewer Fund	29,004.18
Hydro Fund	162.80
Trust & Agency Fund	85.00
Recreation Fund	1,061.45
Trash Fund	<u>19,481.94</u>
TOTAL	<u>\$ 108,760.27</u>

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Roemer, Wallens, Gold & Mineaux in the amount of \$1,950 for Labor Relations Services pursuant to the Agreement between the Village of Potsdam and Roemer, Wallens, Gold & Mineaux for the month of November 2020.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$3,876.34 for professional services rendered through October 31, 2020 for the Parallel Taxiway Reconstruction Project FAA Project No. 3-36-0099-037-20.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoices:

TO: Development Authority of the North Country for Invoice #094568 in the amount of \$1,049.90 for the SCADA Wastewater Treatment Plant Capital Improvement Project and Invoice #094565 in the amount of \$1,029.00 for the Wastewater Treatment Plant Project Technical Services Agreement.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to make the following FY 20-21 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
31-7140-200	Equipment	31-7140-463	Comestibles	\$1,340.18
31-7140-200	Equipment	31-7140-461	Advertising	\$ 595.12

ROLL CALL VOTE:

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution declaring the following items as surplus and authorizing the sale of said items:

Labconco Fume Hood
Trojan UV 3000

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution formally adopting the 2020 Urban and Community Forest Management Plan and the 2020 Village-wide Tree Inventory upon which the Management Plan is based as the Village of Potsdam's official plan. Further, to add the 2020 Urban and Community Forest Management Plan as an addendum to the Village's 2012-2022 Comprehensive Plan.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of December 21, 2020 at 6:24 p.m.

Ayes 5

(Mayor Tischler)

(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Nays 0

Respectfully submitted,

Lori S. Queor
Village Clerk