

SECTION 001116

INVITATION TO BID

A Sealed bid for the:

GARNER PARK RENOVATION AND IMPROVEMENTS

will be received at the following address:

**Village of Potsdam
c/o Potsdam Village Clerk/Treasurer Lori Queor
2 Park Street- Civic Center
P.O. Box 5168
Potsdam, NY 13676**

until **2:00** local time on **Tuesday, March 23rd, 2021**

Bids will be subsequently opened and read aloud at 2:30 at the Village office (2 Park Street – Civic Center, Village of Potsdam).

The Project generally consists of the following work:

Project includes mobilization, maintenance and protection of traffic, erosion and sediment control, general earthwork and topsoil, asphalt pavement, concrete curbing and sidewalks/pads, landscaping, installation of light pole bases and conduit, storm sewer and drainage improvements, fencing, signage, site furnishings, site restoration, demobilization and preparation of record drawings.

This work will be awarded as one (1) single prime contract.

The Bid will be received on a lump sum basis with alternates, if included on the Bid Form.

Work shall be substantially completed by **August 27, 2021**.

Final restoration shall be completed and the project ready for final payment by **September 10, 2021**.

The Bid should not include sales and compensating use taxes on materials incorporated into the work.

If the Bid is actually received after the appointed time on the date specified it shall be rejected.

Bid security in the amount of 5% of the Bid must accompany the Bid in accordance with the Instruction to Bidders.

The successful Bidder will be required to furnish a performance bond and a payment bond, each in an amount equal to 100% of the contract price. Bidders will also be required to furnish a Non-Collusive Affidavit.

Notice to Bidders:

- A. This waterfront revitalization project was prepared for the New York State Department of State with funds provided under Title 11 of the Environmental Protection Fund. The NYSDOS contract # is C1000547.
- B. The Bidders must comply with New York State Department of Labor Prevailing Wage Rate Schedules and conditions of employment.
- C. Minority and Women-owned Business Enterprises (MWBES), Service Disabled Veteran Owned Business (SDVOBs) contractors and vendors, and certified Section 3 companies in New York State are encouraged to apply.
- D. New York State Executive Law Article 15-A and 5 NYCRR Parts 142-144 (“MWBE Regulations”) Participation.
 - 1. The project requires equal employment opportunities for minority group members and women (EEO) and contracting opportunities for certified minority and women-owned business enterprises (MWBES). The project goals for New York State certified MWBEs have been established as 15% (Minority-Owned) and 15% (Women-Owned) for this contract.

Drawings and Specifications may be examined at the following locations:

Village of Potsdam 2 Park Street Potsdam, NY 13676	Eastern Contractors Association 6 Airline Drive Albany, NY 12205 https://www.ecainc.org	Northern NY Builders Exchange 22074 Fabco Road Watertown, NY 13601 http://nnybe.com/members
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The bidding and contract documents for this Project will be available electronically, free of charge, by contacting James Rymph, Director – The Chazen Companies by email at arymph@chazencompanies.com or by phone at (518) 266-7323.

If contract documents are requested to be mailed, a **\$25.00**, non-refundable payment must be provided to cover shipping and handling. Checks for the Contract Documents shall be made payable to “The Chazen Companies.”

Pre-bid Meeting: A non-mandatory pre-bid meeting on site will be conducted at **1:00 PM on Friday, March 5th, 2021.**

Note that only bidders who purchase sets from and/or are registered with The Chazen Companies will receive notification of Addenda.

Attention of Bidders is particularly called to the requirements for ensuring that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

The **Village of Potsdam**, as Owner, reserves the right to waive any informalities or irregularities in the Bid received, or to reject any Bid without explanation.

By Order of: **Gregory Thompson, Village Administrator – Village of Potsdam**

END OF SECTION