

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
FEBRUARY 1, 2021 – 6:00 P.M.

1

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

January 4, 2021 Regular Meeting 6:00 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. DPW SUPERINTENDENT'S REPORT:

6. PUBLIC COMMENTS:

7. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of January 2021 in the amount of \$89,456.30 chargeable to the following funds:

| | |
|---------------------|---------------------|
| General Fund | \$ 48,701.36 |
| Water Fund | 13,275.86 |
| Sewer Fund | 6,877.71 |
| Hydro Fund | 2,690.54 |
| Trust & Agency Fund | 125.00 |
| Recreation Fund | 753.75 |
| Trash Fund | <u>17,032.08</u> |
| TOTAL | <u>\$ 89,456.30</u> |

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of December 2020 in the amount of \$1,029,430.25 chargeable to the following funds:

| | |
|---------------------|-----------------------|
| General Fund | \$ 496,417.94 |
| Water Fund | 147,010.15 |
| Sewer Fund | 102,256.26 |
| Hydro Fund | 2,950.67 |
| Trash Fund | 63.35 |
| Trust & Agency Fund | 3,608.82 |
| Capital Fund | 144,073.34 |
| Recreation Fund | 33,280.24 |
| Payroll Fund | <u>99,769.48</u> |
| TOTAL | <u>\$1,029,430.25</u> |

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$1,069.65 for professional services rendered through December 2020 for JEDA Capital 56 LLC vs. Village of Potsdam.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of February 2021 in the amount of \$33,989.17 chargeable to the following funds:

| | |
|---------------------|---------------------|
| General Fund | \$ 22,481.90 |
| Water Fund | 3,229.40 |
| Sewer Fund | 2,975.48 |
| Hydro Fund | 2,633.43 |
| Trust & Agency Fund | 2,415.00 |
| Recreation Fund | <u>253.96</u> |
| TOTAL | <u>\$ 33,989.17</u> |

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country for Invoice #095425 in the amount of \$755.00 for the WWTP Technical Services Agreement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country for Invoice #095435 in the amount of \$1,237.00 for the Crosstown Canal Project Phase II.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$12,620.00 for professional services rendered thru December 26, 2020 for the Water Pollution Control Facility and Pump Station Project, Construction Administration.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following:

TO: Blue Heron Construction in the amount of \$217,512.94 for payment application #30 for Contract 1A for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the appointment of Thomas Dashnaw, 273 Bagdad Road, Potsdam to the Museum Board for a three year term ending January 18, 2024.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the appointment of Mary Cabral, 14 Missouri Avenue, Potsdam to the Museum Board to fill an unexpired term ending January 18, 2023.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the appointment of Tom Baker, 14 Waverly Street, Potsdam to the Museum Board for a three year term ending January 18, 2024.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to sign Amendment #2 with the Development Authority of the North Country for the SCADA Services Agreement for the Wastewater Treatment Plant Improvement Project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to sign the two year Agreement with the Adirondack Economic Development Corporation for the Administration of the Village of Potsdam Small Business Loan Fund. Agreement includes loan application review, underwriting, closing and servicing at a cost not to exceed \$6,000.00 per year. Funds to come from the Village's Empire Zone Credit account.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution setting a public hearing for Monday, February 16, 2021 at 5:45 p.m. The purpose of the hearing is to receive public comments on a proposed local law to Amend Chapter 80 and Chapter 180 to allow chickens in the Village of Potsdam.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution classifying the decommissioning and transfer of the portion of Cottage Street from Waverly to Leroy Street to Canton-Potsdam Hospital as an unlisted action under the State Environmental Quality Review Act. Further, the Village issues a negative declaration for the action in accordance with NYCRR Part 617.7 (b). No further review is required.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing and directing the Village of Potsdam to enter into an assumption agreement of the interest only loans for 51-53 Market Street and 55-57 Market Street with Lynzie and Scott Schulte contingent upon the approval of an assumption agreement with the Development Authority of the North Country for an amortizing loan and regulatory responsibilities for the federal low-income housing tax credits. Further, directing the Village Attorney to prepare assumption agreements for each loan and authorizing the Mayor to sign the assumption agreements with Lynzie and Scott Schulte.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the mayor to execute and affix the village seal to the contract between the Village of Potsdam and the Town of Potsdam whereby the Town of Potsdam agrees to pay the Village of Potsdam the sum of \$15,000 for assisting the village in maintaining its museum and the Village of Potsdam hereby agrees to accept said sum and agrees that said facility shall be open to the residents of the Town of Potsdam during the calendar year 2021.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to execute and affix the village seal to an agreement with the Town of Potsdam and the Potsdam Fire Department wherein the Town of Potsdam agrees to pay to the Potsdam Fire Department the sum of \$125,200 in consideration of the furnishing of fire protection for the entire Town of Potsdam, excluding the incorporated Villages of Potsdam and Norwood, for the period from January 1, 2021 through December 31, 2021.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to execute and affix the village seal to the joint recreation agreement between the Village of Potsdam and the Town of Potsdam whereby the Town of Potsdam agrees to pay the Village of Potsdam the sum of \$160,000.00 for the joint recreation program for the period of January 1, 2021 through December 31, 2021.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to make the following FY 20-21 budget modifications:

| <u>INCREASE</u> | <u>Description</u> | <u>DECREASE</u> | <u>Description</u> | <u>Amount</u> |
|-----------------|--------------------|-----------------|--------------------|---------------|
| 05-7450-200 | Equipment | 05-7450-424 | Travel & Training | \$500.00 |

ROLL CALL VOTE:

Ayes:

Nays:

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to sign the Shared Services Agreement between NYS DOT and the Village of Potsdam for a term of four years beginning March 7, 2021 and ending March 6, 2025.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$3,663.98 for professional services rendered through 12/31/2020 for the Parallel Taxiway Reconstruction, Widening project at the Potsdam Airport FAA #3-36-0099-037-20.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Roemer Wallens Gold & Mineaux in the amount of \$1,950.00 for Labor Relations fee for January 2021.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

WHEREAS, the Village of Potsdam desires to prepare a 2021 New York State Consolidated Funding Application (CFA) to perform an engineering study of the wastewater collection system; and

WHEREAS, the New York State DEC/EFC Wastewater Infrastructure Engineering Planning Grant (i.e. EPG) program has been identified as an eligible funding source for this project; and

WHEREAS, the Village is eligible to apply for up to \$100,000 from EPG to fund the study of inflow and infiltration in the Village's collection system.

THEREFORE, BE IT RESOLVED, that the Potsdam Village Board authorizes the submission of a Consolidated Funding Application seeking maximum funds from EPG not to exceed a total request of \$30,000.

BE IT FURTHER RESOLVED, that the Village authorizes a local match of \$6,000 for a total project cost of \$36,000.

BE IT FURTHER RESOLVED, that the Village Administrator or his assigned designee, is hereby authorized to submit a CFA grant application on or before February 1, 2021, and if received, to enter into any necessary contracts to administer said grants.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

The Village Trustees after considering the Memorandum-Decision and Order of the United States District Court for the Northern District of New York, Hon Lawrence Kahn, dated September 21, 2020, does hereby rescind the resolution dated July 20, 2020 directing Mr. Robar to remove the toilets on the following properties: 10 Pine Street, 79 Maple Street, 81-83 Maple Street, 85 Maple Street, 87 Maple Street, 82 Market Street and 84 Market Street on or before 9/1/2020 in its entirety.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of February 1, 2021 at _____ p.m.

Ayes _____

Nays _____