

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
DECEMBER 21, 2020 – 6:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

December 7, 2020	Annual Meeting	6:00 p.m.
December 7, 2020	Executive Session	6:23 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. PUBLIC COMMENTS:

6. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of December 2020 in the amount of \$108,760.27 chargeable to the following funds:

General Fund	\$ 54,898.90
Water Fund	4,066.00
Sewer Fund	29,004.18
Hydro Fund	162.80
Trust & Agency Fund	85.00
Recreation Fund	1,061.45
Trash Fund	<u>19,481.94</u>
TOTAL	<u>\$ 108,760.27</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Roemer, Wallens, Gold & Mineaux in the amount of \$1,950 for Labor Relations Services pursuant to the Agreement between the Village of Potsdam and Roemer, Wallens, Gold & Mineaux for the month of November 2020.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$3,876.34 for professional services rendered through October 31, 2020 for the Parallel Taxiway Reconstruction Project FAA Project No. 3-36-0099-037-20.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoices:

TO: Development Authority of the North Country for Invoice #094568 in the amount of \$1,049.90 for the SCADA Wastewater Treatment Plant Capital Improvement Project and Invoice #094565 in the amount of \$1,029.00 for the Wastewater Treatment Plant Project Technical Services Agreement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to make the following FY 20-21 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
31-7140-200	Equipment	31-7140-463	Comestibles	\$1,340.18
31-7140-200	Equipment	31-7140-461	Advertising	\$ 595.12

ROLL CALL VOTE:

AYES:

NAYS:

Trustee _____ Moved and Trustee _____ Seconded a resolution declaring the following items as surplus and authorizing the sale of said items:

Labconco Fume Hood
Trojan UV 3000

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution formally adopting the 2020 Urban and Community Forest Management Plan and the 2020 Village-wide Tree Inventory upon which the Management Plan is based as the Village of Potsdam’s official plan. Further, to add the 2020 Urban and Community Forest Management Plan as an addendum to the Village’s 2012-2022 Comprehensive Plan.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the provisional appointment of Erin Cheney to the position of Museum Director/Curator effective January 4, 2021 at an annual salary of \$35,000.00. Mrs. Cheney will need to take the Civil Service test for the position when it becomes available and be within the top three grades to continue in the position.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following:

TO: Blue Heron Construction in the amount of \$128,064.92 for payment application #29 for Contract 1A for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to sign Change Order #3 with Watson Electric in the amount of \$50,568.98 for labor, time and materials to perform the work required to demolish the existing clarifier electrical components and install the new electrical components and connections for the new primary and final clarifier drives.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to sign the Engineering Agreement between The Village of Potsdam and Environmental Design and Research for the repainting of the water storage tank project for the amount of \$161,500.00.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of December 21, 2020 at _____ p.m.

Ayes _____

Nays _____