

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, October 19, 2020 at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, NY.

PRESENT: Mayor Tischler  
Trustees Warr, McKenna, Jacobs-Wilke & Lee

ALSO PRESENT: Lori Queor, Clerk/Treasurer  
Fred Hanss, Planning Director  
Jim Corbett, DPW Superintendent

Mayor Tischler opened the meeting at 6:03 P.M and pointed out the exits on the North and East walls of the Board Room. The Mayor then stated that all members were present.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

October 5, 2020	Public Hearing	5:30 p.m.
October 5, 2020	Public Hearing	5:55 p.m.
October 5, 2020	Regular Meeting	6:00 p.m.
October 5, 2020	Executive Session	6:52 p.m.

Motion was made by Trustee Lee and Seconded by Trustee Jacobs-Wilke to accept the minutes as submitted. All were in Favor – None Opposed – Motion Carried.

Mayor's comments: Re-emphasize stay safe, wear a mask, social distance and avoid large gatherings.

Trustee's Comments:

Trustee Warr – None

Trustee McKenna – Thank you Mayor for your comments on staying safe. Need to stay safe with Halloween also. Plans should be shared on social media, follow CDC guidelines on trick or treating and keep yourselves, families, and neighbors safe.

Trustee Jacobs-Wilke – Thank you to the Mayor for organizing the first Police Advisory meeting. There is a lot of work to be done and I will be interested to hear the chief's response to the questions that were raised. There is a lot of good work that we can do. It is a great group and thank you to the Mayor for bringing them together. Would like to see more public meetings on the schedule going forward.

Trustee Lee – Thank you to the Mayor for spearheading the Police Advisory meetings. There is one more village board meeting before the election so please get out and vote.

Administrator's Comments: Not at the meeting.

Public Comment:

Amy Swartele, Painting Professor at SUNY Potsdam asked the board's permission to paint murals on the large concrete wheels at Sandstoner Park and the two planting beds in Fall Island Park.

New Business:

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the partial expenditures for the month of October 2020 in the amount of \$106,026.30 chargeable to the following funds:

General Fund	\$ 66,168.80
Water Fund	6,323.17
Sewer Fund	15,430.74
Hydro Fund	38.00
Recreation Fund	946.99
Trash Fund	<u>17,118.60</u>
TOTAL	<u>\$ 106,026.30</u>

Ayes 5 (Mayor Tischler) Nays 0  
(Trustee Warr, McKenna,  
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the additional expenditures for the month of September 2020 in the amount of \$255,198.52 chargeable to the following funds:

General Fund	\$ 95,451.10
Water Fund	27,757.98
Sewer Fund	26,446.90
Hydro Fund	886.51
Trash Fund	63.46
Trust & Agency Fund	3,141.88
Payroll Fund	95,148.36
Recreation Fund	<u>6,302.33</u>
TOTAL	<u>\$ 255,198.52</u>

Ayes 5 (Mayor Tischler) Nays 0  
(Trustee Warr, McKenna,  
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$227.35 for professional services rendered through September 2020 for JEDA Capital 56 LLC vs. Village of Potsdam.

Ayes 4 (Mayor Tischler) Nays 1 (Trustee Warr)  
(Trustee Warr, McKenna,  
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice for invoice #113182 in the amount of \$10,390.00 for professional services rendered through September 26, 2020 for the Water Pollution Control Facility and Pump Station Construction Administration.

Ayes 5 (Mayor Tischler) Nays 0  
(Trustee Warr, McKenna,  
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design & Research in the amount of \$2,500.00 for Professional Services rendered through August 31, 2020 for the Infiltration and Inflow Study.

Ayes 5 (Mayor Tischler) Nays 0  
(Trustee Warr, McKenna,  
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoices:

TO: Development Authority of the North Country for Invoice #092906 in the amount of \$2,789.00 for the SCADA WWTP Capital Improvement Project and Invoice #092903 in the amount of \$321.00 for the WWTP Technical Services Agreement.

Ayes 5 (Mayor Tischler) Nays 0  
(Trustee Warr, McKenna,  
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing The Village Board of Trustees and the Village Tax Collector to sign the Village of Potsdam Tax Roll of Unpaid Taxes for the 2020-2021 period, in the amount of \$371,374.23, plus interest and penalties in the amount of \$25,996.21 for a total \$397,370.44, as of 4 o'clock p.m., Wednesday, October 7, 2020, to be turned over to the St. Lawrence County Treasurer, Canton, New York.

Ayes 5 (Mayor Tischler) Nays 0  
(Trustee Warr, McKenna,  
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following:

TO: JE Sheehan Contracting Corp in the amount of \$33,942.24 for Pay Application #2 for the Fluoride System Improvements Project.

Ayes 5 (Mayor Tischler) Nays 0  
(Trustee Warr, McKenna,  
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to make the following FY 20-21 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
31-7140-425	Clothing	31-7140-461	Advertising	\$104.88

ROLL CALL VOTE:

Ayes 5 (Mayor Tischler) Nays 0  
(Trustee Warr, McKenna,  
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution as follows:

LOCAL LAW #2-2020

**Section 1. Purpose.**

The Purpose of this Local Law is to Amend Chapter 168 Vehicles and Traffic; Article X Schedules; Section 168-69 Schedule XI: Parking Prohibited at All Times of the Village of Potsdam Municipal Code.



Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following:

TO: Blue Heron Construction in the amount of \$48,705.36 for payment application #27 for Contract 1A for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 5 (Mayor Tischler) Nays 0  
(Trustee Warr, McKenna,  
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following:

TO: Watson Electric Inc. in the amount of \$50,014.45 for payment application #22 for Contract 1C-Electric for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 5 (Mayor Tischler) Nays 0  
(Trustee Warr, McKenna,  
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the painting of murals by Amy Swartele on the two square planter in Fall Island Park and the large concrete wheels located at Sandstoner Park.

Ayes 4 (Mayor Tischler) Nays 0  
(Trustee Warr, Jacobs-Wilke & Lee)

Abstentions 1 (Trustee McKenna)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of October 19, 2020 at 6:22 p.m.

Ayes 5 (Mayor Tischler) Nays 0  
(Trustee Warr, McKenna,  
Jacobs-Wilke & Lee)

Respectfully submitted,

Lori S. Queor  
Village Clerk