

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, September 21, 2020 at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, NY.

PRESENT: Mayor Tischler
Trustees Warr, McKenna, & Lee
Trustee Jacobs-Wilke by Zoom

ALSO PRESENT: Lori Queor, Clerk/Treasurer
Mark Murray, Police Chief
Greg Thompson, Administrator
Andy Silver, Village Attorney

Mayor Tischler opened the meeting at 6:00 P.M and pointed out the exits on the North and East walls of the Board Room.

The Mayor then stated that all members were present with Trustee Jacobs-Wilke on Zoom.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

September 8, 2020 Regular Meeting 6:00 p.m.

Motion was made by Trustee Lee and Seconded by Trustee McKenna to accept the minutes as submitted. All were in Favor – None Opposed – Motion Carried.

Mayor's comments: Please remain diligent with social distancing, masks and no large gatherings.

Trustee's Comments:

Trustee Warr – None

Trustee McKenna – Thank you to the school board for their handling of the two positive cases going on at the school. Glad they decided to close and thank you to Joanne Chambers and Potsdam Central School.

Trustee Jacobs-Wilke – Keep up the hard work everyone.

Trustee Lee – None

Administrator's Comments: Administrator Thompson provided the board with a written report which is on file with the Village Clerk. He then went over his report with the Board.

Police Chief's Report: Police Chief Murray provided the board with a written report which is on file with the Village Clerk. He then went over his report with the Board.

Public Comment: Eric Birch from St. Lawrence Health Services stated that the hospital would shut down the portion of Cottage Street from Waverly to Leroy Street to through traffic and put a temporary gate at the Leroy Street end to allow the PET scan tractor trailer in. Eventually there would be a permanent gate and grass put in. The crosswalk for the kids would be moved to the other side. All of this is part of their strategic planning for expansion and would allow them to create more parking which is desperately needed.

Trustee Warr suggested that if the sidewalk is being moved to the other side on Waverly Street that the Market Street one be moved also to keep kids on the same side.

Mr. Birch stated that they would be willing to look at that. Administrator Thompson stated that it is something the Village should look into also.

Trustee McKenna asked if there were any surveys of the residents or any concerns expressed. Mr. Birch stated that they have had none.

Trustee Lee asked about infrastructure under the road and paving and if these things would be dealt with in a legal agreement.

Village Attorney Silver stated that the village would retain easement rights and those legal issues will be ironed out as the village does need the ability to access their utilities.

Trustee Lee then asked about traffic counts.

Mr. Birch said they do have traffic counts but that he didn't have them with him.

Trustee Lee stated she would be interested in seeing those numbers.

Trustee Jacobs-Wilke stated that she too had concerns about pedestrian safety as she walks there frequently. She stated she would like to see that the crossings are safe.

Village Attorney Silver stated that the Village Board will have to make decisions according to Village Law that authorizes the discontinues of a roadway. He stated that the roadway will have to be determined to be no longer serve a use, volume of traffic will need to be considered, as will safety. Mr. Silver also stated that adequate consideration, likely the full market value, will have to be made by the hospital. He then stated that the procedure is subject to SEQR law.

Andrew Enslow then addressed the board about Covid 19, he did clean up at Postwood Beach, he wanted dam project updates and wanted to know why the village paid over \$200 for yellow plow lights when there a probably cheaper versions.

New Business:

Trustee Lee Moved and Trustee McKenna Seconded a resolution approving the partial expenditures for the month of September 2020 in the amount of \$95,112.93 chargeable to the following funds:

General Fund	\$ 55,272.87
Water Fund	6,434.13
Sewer Fund	11,825.04
Hydro Fund	1,825.24
Trust & Agency Fund	85.00
Recreation Fund	564.97
Trash Fund	<u>\$ 19,105.68</u>
TOTAL	<u>\$ 95,112.93</u>

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution approving the Mayor's appointment of Allison Carney, 84 Leroy Street, Potsdam to the Village of Potsdam Planning Board for a five-year term to expire September 21, 2025.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution approving the Mayor's re-appointment of David Trithart, 7 Barclay Street, Potsdam to the Village of Potsdam Planning Board for a five-year term to expire September 19, 2025.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution approving the Mayor's appointment of Sara Lynch, 4 Walnut Street, Potsdam to the Village of Potsdam Planning Board as an alternate for a five-year term to expire September 21, 2025.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution approving the Mayor's re-appointment of Ted Prah, Main Street, Potsdam to the Village of Potsdam Planning Board as an alternate for a five-year term to expire September 19, 2025.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution approving the Mayor's appointment of Louann Lange, 54 Elm Street, Potsdam to the Village of Potsdam Zoning Board for a five-year term to expire September 21, 2025.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution to enter into a contract with National Grid Power Company to switch all 574 Roadway streetlights and 4 Decorative fixture streetlights to LED's. Initial cost to be \$15,281.33 with estimated Roadway EE Incentive of \$33,870.00 payable to the Village of Potsdam upon completion of the project. Estimated cost savings for this project is \$10,191.94 per year.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing Randy LaValley to construct a 3,600 square foot storage hanger at the Potsdam Airport Damon Field. Approval is contingent upon Village of Potsdam Planning Board approval and any and all necessary FAA approvals.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$5,195.00 for professional services rendered through August 2020 for the Water Pollution Control Facility and Pump Station Construction Administration.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design & Research in the amount of \$5,000.00 for professional services rendered through July 31, 2020 for the Infiltration and Inflow Study.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$910.50 for professional services rendered through August 2020 for the Water Pollution Control Facility and Pump Station Technical Services Agreement.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution accepting, with regret, the retirement of Miriam VanDeusen as the Village of Potsdam Museum Curator/Director effective November 30, 2020. Further thanking Ms. VanDeusen for her 13+ years of service as Museum Director/Curator and Historian.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution to go into Executive Session for the discussion of the employment history of a particular person at 6:32 p.m.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Warr Moved and Trustee Lee Seconded a resolution to adjourn the Executive Session at 6:48 p.m.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of September 21, 2020 at 6:49 p.m.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna,
Jacobs-Wilke & Lee)

Respectfully submitted,

Lori S. Queor
Village Clerk