

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, March 16, 2020 at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, McKenna, Jacobs-Wilke & Lee

ALSO PRESENT: Lori Queor, Clerk/Treasurer
Jim Corbett, DPW Superintendent
Fred Hanss, Planning Director
Lisa Newby, Code Officer
Mark Murray, Police Chief
Greg Thompson, Administrator

Mayor Tischler opened the meeting at 6:00 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Mayor then stated that all members were present.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

March 2, 2020	Regular Meeting	6:00 p.m.
March 2, 2020	Executive Session	6:29 p.m.

Motion was made by Trustee Lee and Seconded by Trustee Jacobs-Wilke to accept the minutes as submitted. All were in Favor – None Opposed – Motion Carried.

Mayor's comments: Corona Virus – we have been following County, State and Federal guidelines. Hopefully this will be over soon.

Trustee's Comments:

Trustee Warr – None

Trustee McKenna – DRI meeting will now be done through WebEx. Help people whenever you can.

Trustee Jacobs-Wilke – Small measures if any to support people as this is an issue that is changing every single day. Can we be flexible with our small business loans as far as payments, etc.? Can we offer free parking downtown to help out any business that may be open? Be there for our neighbors.

Trustee Lee – Economic impact of this virus will be deep and far reaching and we need to be there for our community. Things are unfolding and ever changing, do what you can.

Administrator's Comments:

- Corona Virus – mandates, dealing with things as they come up.
- East Dam – mobilized and renovation has begun. Little glitch, as the gear boxes are in worse shape than initially thought and will have to have a 100% rebuild.
- West Dam – actuator back to Toronto for rebuild.
- Water Dept. still looking for a water leak. Rural Water was in to try and help find the leak but were unable to possibly because of run off. They will hopefully come back in May and be more successful in finding the leak.
- Land acquisition at airport is complete. Only can keep what we need for the project, ¾ of one property will have to be sold and we can use the proceeds of that sale to purchase other properties for the project.

Police Chief's Report:

- Lots of good info coming from the Governor's office – PPE measures including masks. We are not going on sick calls that are not life threatening or calls for lift assistance.
- Dispatch closed to public, limiting use of our space.
- Went over the 2 quarterly reports that were give to the board and are on file with the Village Clerk.

Public Comment: Will Gray of North Lawrence spoke regarding gun control.

Fred Hanss spoke regarding the DRI meeting being a WebEx meeting tomorrow at 6:00 p.m., the link is on the DRI website. Small business lending can be adjusted during this time to include interest only payments, deferring payments and adding them to the end of the term, lowering interest rate to 0% and we do have the ability to provide short-term working capital loans. Was informed today by the state that in order to be considered for DRI funding, the skateboard park will have to be sponsored by the village as a public project. The board should consider a resolution to do this if they so desire.

New Business:

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the partial expenditures for the month of March 2020 in the amount of \$105,022.04 chargeable to the following funds:

General Fund	\$ 70,099.23
Water Fund	8,894.67
Sewer Fund	6,344.55
Hydro Fund	68.00
Trust & Agency Fund	335.00
Recreation Fund	489.37
Trash Fund	<u>18,791.22</u>
TOTAL	<u>\$105,022.04</u>

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the additional expenditures for the month of February 2020 in the amount of \$414,127.36 chargeable to the following funds:

General Fund	\$ 104,476.15
Water Fund	34,584.37
Sewer Fund	25,763.86
Hydro Fund	30,922.28
Trash Fund	52.50
Trust & Agency Fund	7,165.68
Capital Fund	102,715.91
Recreation Fund	10,185.22
Payroll Fund	<u>98,261.39</u>
TOTAL	\$ <u>414,127.36</u>

Ayes 5 (Mayor Tischler) Nays 0
 (Trustee Warr, McKenna, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice for invoice 109109 in the amount of \$7,399.48 for professional services through February 2020 for the Water Pollution Control Facility and Pump Station Sub consultants.

Ayes 5 (Mayor Tischler) Nays 0
 (Trustee Warr, McKenna, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to make the following FY 19-20 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
15-8130-200	Equipment	15-8130-409	Sludge Hauling	\$50,000.00
15-8130-410	Grit Hauling	15-8130-409	Sludge Hauling	\$ 7,009.09
31-7140-464	Vehicle Maint.	31-7140-200	Equipment	\$ 175.00

ROLL CALL VOTE:

Ayes 5 (Mayor Tischler) Nays 0
 (Trustee Warr, McKenna, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a Resolution to hold a Public Hearing on Monday, April 6, 2020 at 5:45 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of the hearing is to receive Public Comment on the tentative Village Budget for the Fiscal Year 2020-2021.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to hold a Public Hearing on Monday, April 6, 2020 at 5:55 p.m. in the Civic Center Board Room, Park Street, Potsdam, New York. The purpose of the hearing is to receive public comment regarding a proposed Local Law to Amend Chapter 153, Taxation, Article IX Tax Cap Override, Section 1 & Section 3 of the Village of Potsdam Municipal Code to change the wording to read “Fiscal Year Commencing June 1, 2020”.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a Resolution awarding the bid for annual laboratory testing requirements at the Water and Wastewater Treatment Plants for fiscal year June 1, 2020 to May 31, 2021 as follows:

To Life Science Laboratories Inc., 5854 Butternut Drive, East Syracuse, NY, in the amount of \$13,950.00.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a Resolution awarding the bids For Water/Wastewater Treatment Plant chemicals for Fiscal Year June 1, 2020 to May 31, 2021, as follows:

Slack Chemical - Sodium Hydroxide at \$1.298 per gallon tank truck load & \$3.29 per gallon less than tank truck load delivered.

Thatcher Co. - Alum at \$.87 per gallon tank truck load & \$2.98 per gallon less than tank truck load delivered.

Slack Chemical - Sodium Hypochlorite at \$1.308 per gallon tank truck load & \$1.72 per gallon less than tank truck load delivered.

Slack Chemical - Fluosilicic Acid at \$5.99 per gallon delivered, 30 gallon drums.

Holland Company - Poly Aluminum Chloride at \$2.32 per gallon tank truck load & \$3.23 per gallon less than tank truck load delivered.

Slack Chemical - Phosphate at \$9.59 per gallon delivered.

Slack Chemical - Liquid Polymer Sta Flocc 8837 at \$1.43 per pound or Sta Flocc 270 at \$1.85 per pound.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution accepting, with regret, the resignation of Police Officer Peter LaSala from the Village of Potsdam Police Department effective March 16, 2020.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution agreeing to fully support the application submitted by the North Country Skateboarders for the development and construction of a skatepark and outdoor art gallery proposed for location at the southern portion of Fall Island Park. The Village Board authorizes the North Country Skateboarders to develop the brick paved mall section of the park subject to the following conditions:

1. That the North Country Skateboarders secure grant funding through the Downtown Revitalization Initiative and other grants and/or donations to finance the development and construction of the skatepark.
2. That the North Country Skatepark engage the Village Administrator and the Superintendent of Public Works in the design process and secure the final approval of the Village Board for the final design.
3. That the North Country Skatepark provide an asset management plan for the long-term operation and maintenance of the skatepark to the Superintendent of Public Works.

Ayes 3 (Mayor Tischler) Nays 1 (Trustee Lee)
(Trustee Warr & Jacobs-Wilke)

Abstentions 1 (Trustee McKenna)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country for invoice 087055 in the amount of \$680.00 for professional services through February 2020 for the SCADA WWTP Capital Improvement Project.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country for invoice 087023 in the amount of \$781.43 for professional services through February 2020 for the WWTP Technical Services Agreement.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country for invoice 087036 in the amount of \$213.00 for professional services through February 2020 for the Crosstown Canal Project Phase II.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Mayor to sign Amendment #1 with Development Authority of the North Country for the SCADA Services agreement for the Wastewater Treatment Plant Improvement Project for the additional amount of \$8,000.00.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution as follows:

NOW, THEREFORE, BE IT RESOLVED that based on the recommendation of Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C., the Village of Potsdam Board of Trustees hereby awards the Village of Potsdam Water Treatment Plant Fluoride System Improvements Project as follows:

Contract No. 1 – General Construction to J.E. Sheehan Contracting Corp. for the Base Bid in the amount of \$79,200.00.

Ayes 4 (Mayor Tischler) Nays 1 (Trustee Warr)
(Trustee McKenna, Jacobs-Wilke
& Lee)

Trustee Jacobs-Wilke Moved and Trustee Warr Seconded a resolution agreeing to be the sponsor for the North Country Skateboarders for the development and construction of a skatepark and outdoor art gallery proposed for location at the southern portion of Fall Island Park for Downtown Revitalization Initiative consideration.

Ayes 3 (Mayor Tischler) Nays 1 (Trustee Lee)
(Trustee Warr & Jacobs-Wilke)

Abstentions 1 (Trustee McKenna)

Trustee Jacobs-Wilke Moved and Trustee Lee Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at 6:58 p.m.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Warr Moved and Trustee Lee Seconded a resolution to adjourn the Executive Session at 7:30 p.m.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Trustee Warr Moved and Trustee Lee Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of March 16, 2020 at 7:31 p.m.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Jacobs-Wilke
& Lee)

Respectfully submitted,

Lori S. Queor
Village Clerk