

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
JANUARY 6, 2020 – 6:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

December 16, 2019	Regular Meeting	6:00 p.m.
December 16, 2019	Executive Session	6:33 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. CODE ENFORCEMENT OFFICER'S REPORT:

6. PUBLIC COMMENTS:

7. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of January 2020 in the amount of \$42,989.59 chargeable to the following funds:

General Fund	\$ 25,210.46
Water Fund	1,052.04
Sewer Fund	13,924.89
Hydro Fund	2,292.20
Trust & Agency Fund	<u>510.00</u>
TOTAL	<u>\$ 42,989.59</u>

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of December 2019 in the amount of \$1,487,687.16 chargeable to the following funds:

General Fund	\$,445,236.77
Water Fund	104,667.32
Sewer Fund	101,975.46
Hydro Fund	921.11
Trash Fund	63.46
Trust & Agency Fund	4,578.14
Capital Fund	700,143.82
Recreation Fund	33,573.00
Payroll Fund	96,528.08
Community Development Funds	<u>-0-</u>
TOTAL	<u>\$1,487,687.16</u>

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to make the following FY 18-19 budget modifications:

INCREASE	Description	DECREASE	Description	Amount
05-6326-424	Travel & Training	05-6326-102	Salaries p.t.	\$200.00

ROLL CALL VOTE:

Ayes:

Nays:

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$513.02 for professional services rendered through November 2019 for JEDA Capital 56 LLC vs. Village of Potsdam.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoices:

TO: Development Authority of the North Country for Invoice #084487 in the amount of \$12,904.06 for the SCADA WWTP Capital Improvement Project and Invoice #084478 in the amount of \$1,595.00 for the WWTP Technical Services Agreement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the membership of Jordan Tishberg into the Potsdam Fire Department. Favorable vote of the department and satisfactory physical examination have been achieved.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the DPW Superintendent to purchase a new Model 747 ECO Trailer Jet Sewer Cleaning Machine from CYNCON equipment in the amount of \$68,874.47. A down payment of \$35,000 will be made from existing public works budget lines and the remaining cost will be financed for 3 years.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to enter into an agreement with the Chazen Companies to provide land surveying and landscape design services to the Village of Potsdam for the Garner Park Renovation Project. Further authorizing the Mayor or in his absence, the Deputy Mayor to execute the agreement with the Chazen Companies. Funds for these professional services will be equally divided between the donations received from Clarkson University and Canton-Potsdam Hospital for the renovation project.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution to go in to Executive Session for the discussion of the employment history of particular persons at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Executive Session at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of January 6, 2020 at _____ p.m.

Ayes _____

Nays _____