

PLANNING BOARD  
REGULAR MEETING  
October 2, 2014

A Regular Meeting of the Village of Potsdam Planning Board was held on Thursday, October 2, 2014 in the Civic Center, Board Room, Park Street, Potsdam, New York.

Called to order at 7:00 p.m.

MEMBERS PRESENT: Ted Prah  
James Corbett  
David Trithart  
Will Siegfried  
Bob Josephson

MEMBERS ABSENT: Hugo Attemann

APPROVAL OF MINUTES:

Minutes of the September 18, 2014 Regular Meeting

MOTION MADE by Jim Corbett to approve minutes as written.

MOTION SECONDED by David Trithart.

ALL IN FAVOR – NONE OPPOSED – MOTION CARRIED

COMMUNICATIONS: None

PUBLIC COMMENT: Heather Sullivan-Catlin, 117 Market Street, stated she wanted to comment in favor of the special use permit for 115 Market Street. Catlin feels there will be less traffic than the previous occupant which was a hair salon which is a positive aspect of the proposed.

OLD BUSINESS: Special Use Permit Application #2014-8-22.1 submitted by Matott Enterprises, Inc. for 115 Market Street.

Rebecca Weld, architect for project, stated the applicant wish to remove the garage to increase parking. On the south side of the property they will install a wooden fence. There is no definite plan at this time for what will be done on the second floor. Weld stated there is extra land for additional parking if it is needed.

Kyle Matott stated there will be little change to the first floor other than opening it up slightly if possible. Matott added they will possibly do updates to the second floor.

Prah asked if the second floor apartment that was mentioned at the previous meeting is included with this application. Greg Thompson stated that it is not part of the application and was not reviewed by St. Lawrence County Planning 239-n review process.

MOTION MADE by Will Siegfried to approve Special Use Permit Application #2014-8-22.1 as submitted noting it is for the retail business only and no apartment.

MOTION SECONDED by Jim Corbett.

ALL IN FAVOR – NONE OPPOSED – MOTION CARRIED

Revised Site Plan #2014-8-26.1 submitted by Lavalley Transportation Inc. for Damon Field Airport (Hatch Road).

Brooks Washburn stated he changed the taxiway away from the pre-existing and made minor changes for FAA approvals. Hanss stated the revised taxiway is much less complicated of a plan. Randy Lavalley stated he feels the revision eases the process to move forward to use the new site plan.

Corbett stated that the berm previously required has no useful purpose with the new plan since jet engine noise will be alleviated.

Prahl asked about the nature of the runway. Washburn stated the runway will be blacktop crowned with run-off provisions and weight requirements.

Siegfried asked about lighting. Lavalley stated he is proposing to install side lights along the taxiway. Corbett stated the lights would tie into the existing airport circuitry.

MOTION MADE by Jim Corbett to approve the revisions made to approved site plan #2014-8-26.1 noting the berm is no longer required.

MOTION SECONDED by Bob Josephson.

ALL IN FAVOR – NONE OPPOSED – MOTION CARRIED

NEW BUSINESS: Site Plan Application #2014-9-22.1 submitted by Matott Enterprises, Inc. for 115 Market Street.

MOTION MADE by Will Siegfried to approve Site Plan Application #2014-9-22.1 as submitted.

MOTION SECONDED by Bob Josephson.

ALL IN FAVOR – NONE OPPOSED – MOTION CARRIED

Site Plan Application #2014-23-14.1 submitted by Clarkson University for 8 Clarkson Ave was withdrawn.

OTHER BUSINESS: Fred Hanss informed the Board of upcoming projects.

- Agronomics for the Clarkson University greenhouse project (site plan application that was withdrawn).
- Heinemann project on Maple Street next to Stewarts proposes an infill project with six (6) single bedroom apartments.

- Lavalley office building on Madrid Ave on property next to existing office. Hanss stated storm water management questions exist and there is also threatened species identified as habitants of the area.
- Ron Page project on outer Elm Street. Washburn feels there is no need for a storm water plan; the Village is requiring a storm water plan.
- Larry Hazen nightclub proposal at Maxfields location on 2<sup>nd</sup> and 3<sup>rd</sup> floor.

MOTION MADE by Will Siegfried to adjourn.

MOTION SECONDED by Jim Corbett.

ALL IN FAVOR – NONE OPPOSED – MOTION CARRIED

Meeting adjourned at 7:40 p.m.