

AGENDA - REGULAR MEETING  
VILLAGE OF POTSDAM BOARD OF TRUSTEES  
DECEMBER 16, 2019 – 6:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. APPROVAL OF MINUTES:

December 2, 2019	Annual Meeting	6:00 p.m.
December 2, 2019	Executive Session	6:29 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEES COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. POLICE CHIEF'S REPORT:

6. DPW SUPERINTENDENT'S REPORT:

7. PUBLIC COMMENT:

- Matt Cooper, Barton & Loguidice WWTP upgrades update

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8. NEW BUSINESS

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the partial expenditures for the month of December 2019 in the amount of \$91,306.93 chargeable to the following funds:

General Fund	\$ 36,159.95
Water Fund	27,870.27
Sewer Fund	4,037.65
Hydro Fund	1,413.33
Trust & Agency Fund	170.00
Recreation Fund	952.97
Trash Fund	<u>20,702.76</u>
TOTAL	\$ <u>91,306.93</u>

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the additional expenditures for the month of November 2019 in the amount of \$302,088.93 chargeable to the following funds:

General Fund	\$ 91,638.81
Water Fund	78,709.33
Sewer Fund	21,912.31
Hydro Fund	922.71
Trash Fund	52.26
Trust & Agency Fund	3,002.26
Payroll Fund	93,994.23
Recreation Fund	11,144.52
Planning Funds	<u>712.50</u>
TOTAL	\$ <u>302,088.93</u>

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

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Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to make the following FY 19-20 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
05-7450-462	Printing	05-7450-461	Advertising	\$ 50.00

ROLL CALL VOTE:

AYES:

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NAYS:

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Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design & Research in the amount of \$4,500 for Professional Services rendered through October 2019 for the Infiltration & Inflow Study.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design & Research in the amount of \$7,000 for Professional Services rendered through October 2019 for the Drinking Water System Preliminary Engineering Report.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the Mayor's appointment of Elise Deno as Deputy Treasurer for two (2) official years commencing December 2, 2019 and ending December 6, 2021.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

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Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Mayor to sign a 4- year Labor Contract between the Village of Potsdam and the Civil Service Employees Association. Said contract shall run June 1, 2019 to May 31, 2023.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Blue Heron Construction, LLC in the amount of \$216,529.02 for pay application #22 for Contract 1A for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Burns Bros. Construction Inc. in the amount of \$13,870.00 for pay application #18 for Contract 1B HVAC for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Watson Electric, Inc. in the amount of \$44,833.11 for pay application #20 for Contract 1C Electric for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Mayor to sign Change Order #1 with Burns Brothers Contractors in the amount of \$11,100.00 for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

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Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Mayor to sign Amendment #3 with the Development Authority of the North Country for the technical services agreement for the Water Pollution Control Facility and Pump Station Improvement Project. Additional not to exceed costs of \$10,000.00.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to go into Executive Session for the discussion of the employment history of a particular person at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Executive Session at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of December 16, 2019 at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_