The Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, July 15, 2019 at 4:25 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT:	Deputy Mayor Warr Trustees McKenna, Lee & Goliber
ALSO PRESENT:	Lori Queor, Village Clerk/Treasurer Jim Corbett, DPW Superintendent Mimi VanDeusen, Museum Director Greg Thompson, Administrator Mark Murray, Police Chief Fred Hanss, Planning Director Trey Smutz, Recreation Directo Lisa Newby, Code Officer Tim Jerome, Fire Chief

Deputy Mayor Warr opened the meeting at 4:25 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Deputy Mayor then stated that all members were present except for Mayor Tischler who was on vacation.

The Deputy Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

June 17, 2019	Public Hearing	4:10 p.m.
June 17, 2019	Public Hearing	4:20 p.m.
June 17, 2019	Regular Meeting	4:30 p.m.
June 17, 2019	Executive Session	5:21 p.m.

Motion was made by Trustee Goliber and Seconded by Trustee Lee to accept the minutes as submitted. Deputy Mayor Warr and Trustees Lee & Goliber were in favor – Trustee McKenna abstained - none opposed – motion carried.

Deputy Mayor's comments: The Summer Fest was a success this year despite the storm on Thursday evening.

Trustee's Comments: Trustee McKenna thanked the Fire Department, Village, Chamber of Commerce and all the volunteers who worked on the Summer Festival. She then asked if the public hearings could start at 4:30 and then have our regular meeting follow instead of being scheduled before 4:30. Clerk Queor stated that it can happen if the Mayor would like to have that done and that she will check with him. Trustee Goliber thanked the Fire Department, Police Department and Rescue Squad for the work they did Thursday night after the storm. Trustee Lee agreed that the Summer Festival was great.

Administrator's Comments: Written and on file with the Village Clerk.

Museum Director's Report: Director Mimi VanDeusen stated that she was not prepared to give a report and asked if she could do it the next meeting. Trustee Lee asked if she could answer questions and Ms. VanDeusen stated that she could. Trustee Lee asked about the archeological dig at Meadow East. Ms. VanDeusen stated that they have found some small things that match the era but they are not finding as many artifacts as they had hoped to. Trustee Lee asked about the Sandstone Festival. Ms. VanDeusen stated that unless they could partner with someone else they cannot do it themselves as it is a lot to do. Trustee McKenna asked what the Sandstone Festival was. Ms. VanDeusen stated it was a tour of the 23 historic buildings plus information on the quarries, etc.

Planning Director's Report: Written and on file with the Village Clerk.

Matt Cooper of Barton & Loguidice gave the board an update on the WWTP project. He provided handouts and stated that from a cost standpoint the project is 81% complete.

Public Comment:

Andrew Enslow of Hannawa Falls spoke regarding the streets and sidewalks.

Shirley Christman of 31 Waverly Street spoke regarding traffic control.

Hearing no further public comment the Board considered the following:

New Business:

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the partial expenditures for the month of July 2019 in the amount of $227,974.10 chargeable to the following funds:

General Fund	$ 122,959.76
Water Fund	24,033.81
Sewer Fund	52,835.79
Hydro Fund	439.00
Trash Fund	23,426.92
Trust & Agency Fund	2,181.08
Recreation Fund	2,097.74
TOTAL	$ 227,974.10

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the additional expenditures for the month of June 2019 in the amount of $1,107,350.63 chargeable to the following funds:

General Fund	$ 255,290.66
Water Fund	99,178.47
Sewer Fund	82,975.68
Hydro Fund	19,225.42
Trash Fund	63.59
Trust & Agency Fund	6,711.10
Capital Fund	535,733.49
Payroll Fund	82,170.54
Recreation Fund	22,501.68
Planning & Development Funds	3,500.00
TOTAL	$1,107,350.63

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of $101.38 for professional services rendered in May 2019 for the Multi-purpose airport Maintenance Equipment Design and Grants Administration at the Potsdam Airport.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the Mayor's appointment of Carol Strome, 70 Elm Street, NY to the Village of Potsdam Climate Smart Community Task Force for a two year term.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution to allow free parking downtown on July 27, 2019 for the 2nd Annual Fantasy Fiare.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design & Research for Invoice #35339 in the amount of $24,800 for professional services rendered through May 31, 2019 for the Infiltration and Inflow Study.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Mayor to sign Change order #2 with Blue Heron Construction for the additional digester emptying and removal for the Waste Water Treatment Plant project.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution to submit an application for the New York Main Street Program through the 2019 Consolidated Funding Application/Priority Project funding cycle. The Village of Potsdam seeks a grant in the amount of $215,000 in New York Main Street Program funding to be used in tandem with matching funds provided by downtown property owners for the express purpose of rehabilitating mixed-use and commercial buildings located in a defined target area in downtown Potsdam. Be it Further Resolved that the Village commits to provide up to $100,000 in Miscellaneous Revenue funds to provide construction financing at 3% interest and a 1-year repayment term and permanent mortgage financing at 3% interest and a 5-year repayment term to property owners participating in the proposed project in the event that owners are unable to meet their project's financing needs. Be it further resolved that the Mayor, or in his absence, the Deputy Mayor is hereby authorized and directed to execute the application document, any required certifications and any grant agreement that may result from said application.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution to submit an application to the New York State Office of Parks, Recreation and Historic Preservation's Historic Preservation Program through the 2019 Consolidated Funding Application cycle. The Village seeks $176,121.00 in state grant support for the remediation of hazardous materials and repair of the existing windows present in the Village of Potsdam Public Museum. The Museum is listed on the National Register of Historic Places. Be It Further Resolved that the Village of Potsdam understands and agrees that it must provide 25 percent of total project costs through the use of cash, in-kind labor and equipment rental which equals $58,707.00 from the Other Budgetary Purposes line of the General Fund (Acct #05-9620-401). Be It Resolved Further That the Mayor, or in his absence, the Deputy Mayor is authorized and directed to execute the application document, any required certifications and any grant agreement that may result from said application.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution classifying the proposed Potsdam Public Museum Window Repair Project as an Unlisted Action under SEQRA; and, finds that the action will have no adverse impacts on the Village of Potsdam Public Museum, a building listed on the National Register of Historic Places.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution reaffirming the Village's 2012-2022 Comprehensive Plan and in particular PFS-36 that reads:

"Replace the museum's existing windows with historically compatible and energy efficient windows," (page 23); and,

Further that the repair of the original and historic windows applies equally toward the goal cited above.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the appointment of Adam Bollt, 14 Spring Street, Potsdam, NY to the Museum Board to fill a one year vacancy left by Sara Lynch. Mr. Bollt's term will end December 31, 2020. The Museum Board Nominating Committee voted unanimously to recommend Mr. Bollt.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution as follows:

Whereas, the Village of Potsdam, New York hereby requests financial assistance from the New York State Climate Smart Communities Grant Program pursuant to Environmental Conservation Law Article 54, Title 15 to assist in the financing of the proposed Cross-Town Canal Resiliency Project; and,

Whereas, the Village of Potsdam certifies that it has identified and secured $250,000 of matching funds, including $150,000 from its General Fund and a $100,000 pledge of in-kind services committed by Clarkson University to the project; and,

Whereas, the proposed Cross-Town Canal Resiliency Project has been endorsed by the Joint Potsdam Climate Smart Communities Task Force; now therefore

Be It Resolved That: The Village of Potsdam, New York hereby authorizes and directs Reinhold J. Tischler, Mayor of the Village of Potsdam, to act on its behalf in submittal of an application through the 2019 Consolidated Funding Application for $250,000 to be used for the proposed Cross-Town Canal Resiliency Project.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of $536.50 for professional services rendered through June 2019 re: JEDA Capital 56 LLC vs. Village of Potsdam.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of $2,060.10 for professional services rendered through June 2019 for the Waste Water Treatment Plant Technical Services Agreement.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of $680.00 for professional services rendered through June 2019 for the SCADA Waste Water Treatment Plant Capital Improvement Agreement.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following:

TO: Blue Heron Construction, LLC in the amount of $373,556.60 for Pay application #17 for Contract 1A for the Water Pollution Control Facility and Pump Station Improvement project.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following:

TO: Burns Bros Contractors, Inc. in the amount of $22,464.94 for Pay application #14 for Contract 1B HVAC for the Water Pollution Control Facility and Pump Station Improvement project.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following:

TO: Watson Electric, Inc. in the amount of $75,997.15 for Pay application #15 for Contract 1C Electric for the Water Pollution Control Facility and Pump Station Improvement project.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design & Research in the amount of $2,160.00 for professional services rendered through June 30, 2019 for the Flouridation System Improvements.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at 5:15p.m.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution to adjourn the Executive Session at 5:39 p.m.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of July 15, 2019 at 5:40 p.m.

Ayes 4 (Deputy Mayor Warr) (Trustee McKenna, Lee & Goliber) Nays 0

Respectfully submitted,

Lori S. Queor
Village Clerk