

AGENDA - REGULAR MEETING  
VILLAGE OF POTSDAM BOARD OF TRUSTEES  
**TUESDAY - SEPTEMBER 3, 2019 – 6:00 P.M.**

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. APPROVAL OF MINUTES:

August 19, 2019	Regular Meeting	4:30 p.m.
August 19, 2019	Executive Session	5:15 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEES COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. FIRE CHIEF'S REPORT:

6. PUBLIC COMMENTS:

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7. NEW BUSINESS:

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the partial expenditures for the month of September 2019 in the amount of \$95,315.07 chargeable to the following funds:

General Fund	\$ 68,593.79
Water Fund	12,427.99
Sewer Fund	10,017.69
Hydro Fund	4,230.00
Recreation Fund	<u>45.60</u>
TOTAL	\$ <u>95,315.07</u>

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$2,849.08 for professional services rendered through July 31, 2019 for the Replace AWOS Construction Administration & Inspection at the Potsdam Airport – FAA #3-36-0099-033-17.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the Permanent Appointment of John C. Benson to the position of Police Sergeant effective 9/1/19 at the salary of \$70,939. Sergeant Benson has successfully completed his probationary period.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the appointment of James Holt, Pine Street, Potsdam, NY to the Village of Potsdam Housing Authority Board for a five year term to commence 6/18/19 and end 6/18/24.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

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Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution as follows:

Whereas, on June 17, 2019 the Potsdam Village Board directed the Code Enforcement Officer, based on her report of a potentially unsafe building, to inspect the property at 20 Larnard Street, Potsdam, NY, per section 72-5 of the Village Code, and

Whereas, the Code Enforcement Officer was directed to report the condition of the property to the Village Administrator within five (5) working days, and

Whereas, on June 24, 2019, the Code Enforcement Officer prepared and delivered a report to the Village Administrator, and

Whereas, the report, in part, states “This structure meets the definition of a major unsafe and dangerous building as defined in section 72-4 of the Village Code. It is the opinion of this inspector that this structure should be demolished or repaired.”

Now Therefore, the Potsdam Village Board hereby directs the Code Enforcement Officer to serve notice and take all necessary and appropriate steps, pursuant to the procedures set forth in section 72-7 of the Village Code, to enforce the demolition or repair of said property located at 20 Larnard Street, Potsdam, NY.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design and Research in the amount of \$15,000.00 for professional services rendered through July 31, 2019 for the Infiltration and Inflow Study.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to enter into a consulting contract with the St. Lawrence County Soil and Water Conservation District to undertake a village wide tree inventory of trees in the public right-of-way to include their size, age, condition and potential for hazardous trees resulting from pest infestation or disease. The preparation of a tree inventory is consistent with the Village’s 2012-2022 Comprehensive Plan and the Climate Smart Communities Tax Force work plan. The Village’s share of the projects costs is \$3,000; funds to come from the DPW Tree account line.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

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Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to go into Executive Session for the discussion of the employment history of a particular persons and contract negotiations at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Executive Session at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of September 3, 2019 at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_