AGENDA - REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
MONDAY, OCTOBER 20, 2014 – 7:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. APPROVAL OF MINUTES:

September 30, 2014	Special Meeting	7:00 p.m.
October 6, 2014	Regular Meeting	7:00 p.m.
October 7, 2014	Special Meeting	7:00 p.m.

2. MAYOR'S COMMENTS:

Kiwanis Rag A Muffin Parade, Saturday, October 25th at 11:00 a.m.

3. TRUSTEES' COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. AIRPORT MANAGER'S REPORT:

6. FIRE CHIEF'S REPORT:

7. PUBLIC COMMENTS:

8. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of October 2014 in the amount of $130,256.60 chargeable to the following funds:

General Fund	$ 62,749.94
Water Fund	13,672.35
Sewer Fund	19,625.02
Hydro Fund	333.86
Trust & Agency Fund	80.00
Trash Fund	16,573.83
Planning & Development Funds	17,221.60
TOTAL	$130,256.60

AYES _____ NAYS _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing The Village Board of Trustees and the Village Tax Collector to sign the Village of Potsdam Tax Roll of Unpaid Taxes for the 2014-2015 period, in the amount of $196,438.95, plus interest and penalties in the amount of $13,750.70 for a total $210,189.65, as of 4 o'clock p.m., Friday, October 3, 2014, to be turned over to the St. Lawrence County Treasurer, Canton, New York.

AYES _____ NAYS _____

Trustee _____Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: C & S Engineers, Inc. in the amount of $12,201 for professional services rendered from 8/16/14 to 9/19/14 in connection with the Environmental Assessment at the Potsdam Airport Damon Field, FAA AIP No. 3-36-0099-24-10 and NYS DOT No. 7907.44.

AYES _____ NAYS _____

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

WHEREAS: the Village of Potsdam has received grants from the Federal Aviation Administration to pay 90% of the allowable costs incurred in accomplishing the following projects at Potsdam Municipal Airport:

Airport Pavement Repairs on Taxiway "A" between the existing Fuel Farm & T-Hangar, and adjacent to the T-Hangar; Airport Fence Improvements, Approx. 2,600 LF (Construction)
FAA AIP Project No. 3-36-0099-29-14

Runway 6-24 Rehabilitation (Design Only); Replace Runway 6-24 Medium Intensity Runway Light – MIRL (Design Only)
FAA AIP Project No. 3-36-0099-30-14

WHEREAS, the New York State Department of Transportation is offering a matching grant to the federal grants for 50% of the non-federal share of eligible costs.

WHEREAS, the Village of Potsdam is utilizing Land Donation Credit (LDC) for these projects. Funding shares for project costs are as follows:

Airport Pavement Repairs on Taxiway "A"; Airport Fence Improvements			Runway 6-24 Rehabilitation (Design Only); Replace Runway 6-24 MIRL (Design Only)		
Federal	$	276,605	Federal	$	110,558
State	$	15,367	State	$	6,142
Sponsor LDC	$	15,367	Sponsor LDC	$	6,142
Total Project Cost	$	307,339	Total Project Cost	$	122,842

WHEREAS, if the Village of Potsdam and/or the FAA notifies the NYSDOT that the Village of Potsdam has requested and received an increase in federal funding for a project based on increased eligible costs, the New York State share noted above shall be increased proportionately up to a maximum increase of 15%.

NOW, THEREFORE, BE IT RESOLVED that the Village of Potsdam enter into an agreement with the State of New York for financial assistance for the projects described above for Potsdam Municipal Airport;

BE IT FURTHER RESOLVED, that the Mayor be authorized to execute all necessary documents on behalf of the Village of Potsdam with NYS in connection with the projects;

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary documents in connection with the projects.

AYES _____ NAYS _____

Trustee _____ Moved and Trustee _____ Seconded a resolution declaring that the following projects at the Potsdam Airport, Damon Field are Type II actions under State Environmental Quality Review (SEQR):

Airport Pavement Repairs on Taxiway "A" between the existing Fuel Farm & T-Hangar, and adjacent to the T-Hangar; Airport Fence Improvements, Approx. 2,600 LF (Construction)
FAA AIP Project No. 3-36-0099-29-14

Runway 6-24 Rehabilitation (Design Only); Replace Runway 6-24 Medium Intensity Runway Light – MIRL (Design Only)
FAA AIP Project No. 3-36-0099-30-14

AYES _____ NAYS _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: LaFramboise Group in the amount of $3,922.93 for rebuilding the hydro actuator at the West Dam hydro plant.

AYES _____ NAYS _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the permanent appointment of Peter LaSala to the position of Police Officer effective October 6, 2014.

AYES _____ NAYS _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the mayor to terminate the Power Purchase Agreement for the East dam effective November 31, 2014. Further, authorizing the mayor to sign the Remote Net Metering Agreement with National Grid effective December 1, 2014 for power to be net metered from the east hydro dam to our village owned facilities in the order of largest consumer of electricity to smallest.

AYES _____ NAYS _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to accept the proposal for inspection of the Clarkson Hill water tower from Barton and Loguidice, 290 Elwood Road, Syracuse, NY in the lump sum amount of $3,400. Funding to come from the water tower reserve account.

AYES _____ NAYS _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to go into Executive Session for the discussion of the employment history of a particular person at _____ p.m.

AYES _____ NAYS _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Executive Session at _____ p.m.

AYES _____ NAYS _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of October 20, 2014 at _____ p.m.

AYES _____ NAYS _____

A Special Meeting of the Village of Potsdam Board of Trustees was held on Tuesday, September 30, 2014 at 7:00 P.M., in the Town Offices, 12 Elm Street, Potsdam, New York.

PRESENT:	Mayor Steve Yurgartis Trustees Hopke & Tischler
ALSO PRESENT:	David H. Fenton, Jr., Administrator Marie Regan, Town of Potsdam Supervisor Rollin Beattie, Town Councilman Jim Grant, Town Councilman Rose Rivezzi, Town Councilwoman Judy Rich, Town Councilwoman Cindy Goliber, Town Clerk

The Mayor opened the meeting at 7:00 P.M. The Mayor took the roll and stated that all members were present with the exception of Trustees Garner and Warr. He then advised that this joint meeting was for discussion of the proposed recreation budget.

The proposed budget was reviewed and discussed, with the two boards. Several questions on specific lines needed clarification from the Recreation Director. Therefore, the boards agreed to hold another joint meeting on October 7th at 7:00.

Some items discussed included:

- revenue projections too optimistic, leaving a budget shortfall
- brick repointing at the arena (leave in budget vs. fundraising)
- Pierrepont or Colton did not provide financial assistance last yr. (Administrator Fenton will look into this)
- State Aid has been eliminated for the Rec. program
- Concession revenues vs. expenditures
- Grant applications
- Ice rates

Trustee Hopke Moved and Trustee Tischler Seconded a resolution to set the Ice Rental Rate for the 2015-2016 winter season at $115 per hour for prime time and $110 per hour for Junior Hockey and Figure Skating.

AYES 3 NAYS 0
(Mayor Yurgartis)
(Trustee Hopke & Tischler)

Trustee Hopke Moved and Trustee Tischler Seconded a resolution to adjourn the Special Meeting of the Village Board of Trustees held on September 30, 2014 at 8:39 p.m.

AYES 3 NAYS 0
(Mayor Yurgartis)
(Trustee Hopke & Tischler)

The undersigned was not in attendance at this meeting and the information was provided by the Village Administrator, David H. Fenton, Jr.

Respectfully submitted,

Lori S. Queor
Village Clerk

TOWN OF POTSDAM and VILLAGE OF POTSDAM
SPECIAL JOINT BOARD MEETING
SEPTEMBER 30, 2014
7:00 PM

Supervisor Regan called the Joint Meeting of the Potsdam Town Board and Village of Potsdam to order at 7:00 PM on 9/30/2014. The meeting was held at the Town Hall, 18 Elm Street, Potsdam, NY.

PRESENT: Supervisor Marie Regan
Councilman Rollin Beattie
Councilman James Grant
Councilwoman Judith Rich
Councilwoman Rose Rivezzi

ALSO PRESENT: Peggy Brusso, Supervisor's Clerk
Sally Boslet, Supervisor's Clerk Per Diem
Cindy Goliber, Town Clerk

VILLAGE OFFICIALS PRESENT: Mayor Yurgartis; Trustees Hopke and Tischler and Village Administrator David Fenton.

RECREATION COST INFORMATION

Two versions of the Recreation summary were available for discussion. Expenditures increased and revenues were reduced resulting in the increase for the budget presented on 9/30/2014.

9/23/2014 – $208,195.00
9/30/2014 - $213,712.00

Board members reviewed and discussed various line items in the Recreation Budget. Several questions on specific line items could not be answered, since Rec Director Tim Cary was on vacation. Board members decided to hold another meeting so Tim could be available to answer questions. As summary of comments follow:

EXPENSES

- Mayor Yurgartis said that revenue projections have been too optimistic, leaving a shortfall in the budget.
- Yurgartis said that we are actually preparing the 2015-16 budget and that is why some of the projections are higher.
- Supervisor Regan suggested that $9,000 could be removed from building maintenance/brick repointing and said that we could fundraise for this expense. She said that people would prefer to contribute to a fundraiser than to have their taxes raised. She also reminded the board members that we have received a $50,000 grant earmarked to fix up locker rooms and the bathrooms. Yurgartis said we should leave the funds in the budget, since the repointing is needed. He also supported fundraising to help offset needed repairs and Councilwoman Rich agreed with the mayor.
- There was discussion about the compressor, which was paid out of last year's budget. Councilwoman Rich asked why wasn't the expenses lowered?

REVENUES

- Fenton said that revenues are Tim's projections and that questions would have to be relayed to Tim.
- It appears that one of the towns (Pierrepont or Colton) did not pay for swim lessons and Fenton said that he would look into that.

- Fenton said that all State Aid has been eliminated for the Recreation Program.
- There was discussion on concession revenues vs. expenditures. It was not clear whether the program was making money or losing money. Regan said that the concessions should be staffed and have set advertised hours, so children could purchase lunches and snacks. It was agreed that we should be making more revenue in this area.
- Fenton said in June, the Village approved to raise ice fees by $5.00/hour. Mayor Yurgartis said that the ice rental fees should be increased significantly. He estimated that the winter costs are $820 per child based on 300 users or $400 per child based on 600 users. He said that we do not subsidize any other youth activity. Regan said that we cannot quantify the money that is brought into the community every time there is a tournament. She said that hotels, restaurants and business benefit from having the arena open. The mayor said that we can say the same about other programs that are not subsidized.
- SUNY charges $120/hour, Clarkson charges $105/hour and we charge $105/hour. Clarkson also donates ice to figure skating and hockey. Both boards agreed to raise ice rental fees for fall 2015.
- Councilwoman Rivezzi said that we need to expand our usage and bring in events to raise more revenue. She said that the Recreation Committee hopes to have a presentation for the next board meeting.
- Applying for grants was discussed and encouraged. Administrator Fenton said that two grants for a skateboard park were denied, as well as a grant for a ball field. He said the most important factor in applying for a grant is to have a clearly defined goal.

OTHER DISCUSSION

- Yurgartis suggested that we could save money by not installing the ice in October, but wait until November when the costs are cheaper.
- Fenton said that the programs have shrunk since the 1970's for both winter and summer. We used to fund 4 buses for the summer program and now we fund 1 bus. The schools do not have JV teams any more. He recommended that maybe it is time to think about running recreation with a smaller staff.

ICE RENTAL RESOLUTION

MOTION made by Councilwoman Rich and second by Councilwoman Rivezzi to raise ice rental fees by $10 for the 2015-2016 seasons. Prime rates would be $115 and preferred rates would be $110.

ADOPTED: AYES 4 NAYS 1

(Regan, Grant, Rich, and Rivezzi voting yes and Beattie voted no.)

NEXT RECREATION MEETING

There was consensus between both boards to meet again on October 7, 2014 at 7 PM to continue budget discussions and finalize the 2015 Recreation Budget.

ADJOURNMENT

MOTION made by Councilwoman Rich and second by Councilwoman Rivezzi to adjourn the Joint Meeting at 8:15PM. ADOPTED: AYES 5 NAYS 0

(Regan, Beattie, Grant, Rich, and Rivezzi voting yes.)

Respectfully submitted:

Cindy Goliber
Town Clerk

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, October 6, 2014 at 7:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT:	Mayor Yurgartis Trustees Warr, Hopke & Tischler
ALSO PRESENT:	David Fenton, Village Administrator Lori S. Queor, Village Clerk/Treasurer Greg Thompson, Code Enforcement Officer Bob Henninger, WTP/WWTP Chief Operator Kevin Bates, Police Chief Fred Hanss, Planning Director

Mayor Yurgartis opened the meeting at 7:00 P.M., and stated that all members were present with the exception of Trustee Garner.

Mayor Yurgartis then stated that the following sets of minutes had been submitted for Board approval:

September 15, 2014	Public Hearing	6:45 p.m.
September 15, 2014	Regular Meeting	7:00 p.m.
September 15, 2014	Executive Session	7:42 p.m.
September 22, 2014	Special Meeting	9:00 a.m.

Trustee Hopke provided an addendum to the minutes of the September 15, 2014 Regular Meeting as she wanted her comments included in the minutes. The addendum of Trustee Hopke's comments will be attached to those minutes.

A Motion was made by Trustee Tischler and Seconded by Trustee Warr to approve the minutes as submitted. All were in favor, none opposed, motion carried.

Mayor's comments: Proclaim October 6-12 PA Week, which celebrates the significant impact PAs have made and continue to make in health care, expands awareness of the profession and salutes outstanding growth of the PA profession.

The Clarkson University Department of Physician Assistant (PA) Studies will hold an open house on Wednesday, October 8, from 3 to 7 p.m. in celebration of PA Week.

Trustees' comments:

Trustee Warr wanted to know if there was a follow up to the time frame for the water line to the Fire Department from DPW Superintendent. Administrator Fenton stated that they thought it would possibly be done this week. Trustee Warr asked the Administrator to make sure the Fire Department was made aware of this. Mr. Fenton stated that he would make them aware.

Trustee Hopke commented on a speaker that will be at the museum on October 19th at 2:00 and stated that it sounded like it would be a good program.

Trustee Tischler stated that he had no comments at this time.

Administrator's Comments: Administrator David Fenton reported that the JEDA case was dismissed in federal court and that there are two possible items that could be brought back to state court. He stated that the Federal judge thought that the suit should not have been brought to federal court in the first place. Mr. Fenton reported that the O'Brien lawsuit was also dismissed in federal court and that the judge stated that the lawsuit had no merit. He stated that this lawsuit also had a couple points that could be taken back to state court.

The Administrator reported that the Jet-A fuel work at the airport has begun with the pad being poured and wiring being done. He stated that the fuel tank distributors feel the delivery date will be in December so the project may run into January if there are delays. He reported that the work on the hangar is continuing and they will be able to get the plane inside within a few weeks although the door may not be completed then.

Mr. Fenton reported that the Hydro West #2 turbine is down and should be fixed and ready to go by the middle of this week. He also reported that the Hydro East has two turbines down, one with and oil pump and the other should have work done to get it back up and running soon.

Code Enforcement Officer's Report: Code Officer Greg Thompson provided the board with a written report which is on file with the Village Clerk. Mr. Thompson went over his report with the board.

Public Comment: John Myers of Taxi Zero Transport indicated his concern over light at the cross walks at the Roxy Theater, the Kinney Drugs on Maple Street and the President's house.

New Business:

Trustee Tischler Moved and Trustee Warr Seconded a resolution approving the partial expenditures for the month of October 2014 in the amount of $47,620.73 chargeable to the following funds:

General Fund	$ 14,054.36
Water Fund	11,927.56
Sewer Fund	20,550.03
Hydro Fund	1,088.78
TOTAL	$ 47,620.73

AYES 4 (Mayor Yurgartis) (Trustee Warr, Hopke & Tischler) NAYS 0

Trustee Tischler Moved and Trustee Warr Seconded a resolution approving the additional expenditures for the month of September 2014 in the amount of $310,350.64 chargeable to the following funds:

General Fund	$188,802.69
Water Fund	34,155.71
Sewer Fund	33,301.94
Hydro Fund	2,649.63
Trash Fund	58.60
Trust & Agency Fund	4,167.23
Capital Fund	13,780.46
Payroll Fund	33,434.38
TOTAL	$ 310,350.64

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution authorizing the Mayor to execute a Contract on behalf of the Village of Potsdam with the County of St. Lawrence to extend the Contract for Snow and Ice Control of State roads for one (1) year from June 30, 2014 to June 30, 2015.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution authorizing the Mayor to sign the Lease Agreement with Randy LaValley for the leasing of land for a hangar at the Potsdam Airport Damon Field. The initial lease shall run from October 1, 2014 to May 31, 2015 with annual fiscal year leases thereafter.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of $2,797.98 for Professional Services rendered for the period ending August 31, 2014 in connection with the Potsdam Airport Self-Service Above Ground Jet-A Fuel Farm Design & Construction Administration NYS DOT No.7907.94.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of $10,276.30 for Professional Services rendered for the period ending August 31, 2014 in connection with the Potsdam Airport Pavement and Fence Improvements Construction Administration and Inspection. FAA #3-36-0099-29-2014.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Thomas AH Pahler, PE in the amount of $700 for professional services rendered for the structural review of the fire damaged building at 28 Pierrepont Avenue.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Thomas AH Pahler, PE in the amount of $4,750 for professional services rendered for the hangar renovations at the Potsdam Airport Damon Field.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution approving the issuance of a taxicab operator's license to Joseph C. Moore, Clayton, NY who will drive a taxicab for Elisa Meyers, owner of Taxi Zero Transport, in the Village of Potsdam, NY. This license has the approval of the Village of Potsdam Police Department.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution approving the Mayor's re-appointment of James Corbett, 50 Pine Street, Potsdam, NY as a member of the Village Planning Board to a five year term to expire on December 31, 2018.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution approving the Mayor's re-appointment of Hugo Attemann, 4 Clinton Street, Potsdam, NY as a member of the Village Planning Board to a five year term to expire on December 31, 2018.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Penski, Inc. in the amount of $1,760.00 for consulting services rendered in connection with the Village Administrator search.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution to set a Public Hearing jointly with the Town of Potsdam on Thursday, November 6, 2014 at 6:15 p.m. at the Town of Potsdam Offices, Elm Street, Potsdam, NY. The purpose of the hearing is to receive any objections which may be presented against a petition to annex territory into the Village of Potsdam consisting of approximately 23.23 acres of land owned by Clarkson University, and the entire property Tax Map #65.001-2-31consisting of approximately 157.7 acres owned by the Village of Potsdam now under the jurisdiction of the Town of Potsdam outside the village corporate limits.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a Resolution to commit an additional $2,000.00 in grant funding to project #H13-06. The additional $2,000.00 is for life/safety work added to project. Total grant funds for this project will be $24,450.00 and will be provided through the 2013 North Country HOME Consortium.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a Resolution to commit a total of $24,600.00 in grant funding to project #H13-07. Funds for this project to be provided through the 2013 North Country HOME Consortium.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution to go into Executive Session for the discussion of the employment history of a particular person at 7:25 p.m.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution to adjourn the Executive Session at 8:04 p.m.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Trustee Tischler Moved and Trustee Warr Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of September 15, 2014 at 8:05 p.m.

AYES 4 (Mayor Yurgartis) NAYS 0
(Trustee Warr, Hopke & Tischler)

Respectfully submitted,

Lori S. Queor
Village Clerk

A Special Meeting of the Village of Potsdam Board of Trustees was held on Tuesday, October 7, 2014 at 7:00 P.M., in the Town Offices, 12 Elm Street, Potsdam, New York.

PRESENT:	Mayor Steve Yurgartis Trustees Hopke & Warr
ALSO PRESENT:	Lori S. Queor, Village Clerk/Treasurer Tim Carey, Recreation Director Marie Regan, Town of Potsdam Supervisor Rollin Beattie, Town Councilman Rose Rivezzi, Town Councilwoman Judy Rich, Town Councilwoman Cindy Goliber, Town Clerk

The Mayor opened the meeting at 7:00 P.M. The Mayor took the roll and stated that all members were present with the exception of Trustees Garner and Tischler. He then advised that this joint meeting was for discussion of the proposed recreation budget.

The proposed budget was reviewed and discussed, with the two boards. The Boards went over the lines they had questions about with the Recreation Director. Adjustments were made to various lines of the budget. The total of the expense lines was reduced by $1,300. No changes were made to the revenue lines.

Trustee Warr Moved and Trustee Hopke Seconded a resolution to adjourn the Special Meeting of the Village Board of Trustees held on October 7, 2014 at 8:07 p.m.

AYES 3 NAYS 0
(Mayor Yurgartis)
(Trustee Hopke & Warr)

Respectfully submitted,

Lori S. Queor
Village Clerk

Kiwanis

International

Kiwanis Club of Potsdam
P.O. Box 793
Potsdam, New York 13676

President
Marylee Ballou
PO Box 106
Norwood, NY 13668
Tel: 315-274-9000

Secretary
Carla J. Ingram
PO Box 88
Nicholville, NY 12965
Tel: 315-742-2481

October 9, 2014

Potsdam Village Board
Attn: Lori Queor
2 Park Street
Potsdam, New York 13676

Re: Kiwanis Club of Potsdam's Rag A Muffin Parade

Dear Ms. Queor:

It is that time of year again. The Potsdam Kiwanis would like to hold the Rag A Muffin Parade on Saturday, October 25, 2014. We are asking for a Potsdam Police Escort around the block, starting at the Public Parking Lot next to the Clarkson Inn, going around the block of Market Street, down Elm Street to Park Street and ending at the Potsdam Fire Department. We will be lining up at the Public Parking Lot next to the Clarkson Inn at 10:45 am and would like to start the parade at 11:00 am.

We will also be requesting the Potsdam Fire Department escort the back of the parade and we are hoping the Fire Department will also be giving our children a fire truck ride, as we have done in the past. I have contacted both the Fire Department and Police Department in the same regard.

We would like to thank you for your many years of help and cooperation. This Parade has been in the Kiwanis family for many years and every member that has participated has fond memories of the parades. That is in large part because of the support that we have received from your office. We have had many remarks by parents and children of the community who really appreciate this activity and we want to thank you for helping us with this tradition and we are hoping the parade will go far into the future.

Yours in Kiwanis,

Carla Ingram, Committee Chair
Kiwanis Club of Potsdam

AFFIDAVIT OF COLLECTOR

STATE OF NEW YORK }
COUNTY OF ST. LAWRENCE

Christine Travis 2 Park St, PO Box 5168 Potsdam,NY 13676
(Name of Collector) (Address)

deposes and says that the foregoing list of unpaid taxes, which totals $ 196,438.95, plus unpaid 2nd notices fees, plus unpaid returned check fees, plus interest added **(Total unpaid + unpaid 2nd notice fees x 7%)** of $ 13,750.70, is for property all in Village of Potsdam (Village), that none of the taxes listed have been paid, nor any part thereof; that diligent effort has been made to collect the same; that the foregoing is a true and correct copy of all the 2014 - 2015 unpaid Village taxes in the said Village.

Subscribed and sworn to before me this 7th day of October, 2014.

Lori W. Queor
(Signature of Notary Public)

LORI S. QUEOR
Notary Public, State of New York
No. 01QU5017093
Qualified in St. Lawrence County
Commission Expires 8/30/17

Christine Travis
(Signature of Collector)

CERTIFICATE OF TRUSTEES

We, the undersigned trustees of Village of Potsdam (Village) pursuant to the Real Property Tax Law, do hereby certify that we have compared the foregoing list of unpaid Village taxes with the original Village tax roll and find it to be correct. The total due the district including interest is $ 210,189.65.

Dated this ____ day of _____, 2014.

Trustee Ruth Garner _____

Trustee Steve Warr _____

Trustee Reinhold Tischler _____

Trustee Eleanor Hopke _____

C&S COMPANIES

Send Payment to:	C&S Engineers, Inc. PO Box 64366 Baltimore, MD 21264-4366

David Fenton
Village Of Potsdam
Civic Center
P.O. Box 5168
Potsdam, NY 13676

Invoice # : 0148386
Project : 203047001
Invoice Date : 10/6/2014

Est. Cost :	**180,169.51**
Fixed Fee :	**20,575.49**
Total :	**200,745.00**

For Professional Services Rendered from 8/16/2014 through 9/19/2014

Environmental Assessment

FAA AIP NO. 3-36-0099-24-10
NYSDOT NO. 7907.44

Analysis of Costs		**This Invoice**	**Cumulative**
Direct Salaries		3,910.33	28,098.83
Overhead %	160.00	6,256.53	44,958.20
Total Regular Labor Expense		10,166.86	73,057.03
Premium Labor Cost		283.05	382.95
Total Direct Personnel		10,449.91	73,439.98
Total Other Direct Charges		183.60	716.75
Total G & A %	0.00	0.00	0.00
Total Costs		10,633.51	74,156.73
Fixed Fee		1,567.49	11,095.98
Total This Invoice		12,201.00	85,252.71
Amount Due This Invoice	**	**12,201.00**	**85,252.71**

OK TO PAY DIFF
10/14/14

C&S wants your feedback. Visit http://www.cscos.com/contact

Invoice Contact Person: Lisa Ware, Account Manager
Telephone: (315) 455-2000 Ext. No. 4253, lware@cscos.com
Net 30 Days - 1 1/2% Interest per Month

Project : 203047001 -- Environmental Assessment **Invoice # :0148386**

Multiplier Labor

Class / Employee Name	*Hours*	*Cost*	*Amount*
ENVIRONMENTAL SCIENTIST			
CRAIG, CHRISTEN M.	57.00	33.30	1,898.10
CRAIG, CHRISTEN M.	17.00	49.95	849.15
STRONG, JUSTIN	19.50	26.75	521.63
Total: ENVIRONMENTAL SCIENTIST	93.50		3,268.88
GEOLOGIST			
RANDALL, WAYNE N.	20.00	26.75	535.00
Total: GEOLOGIST	20.00		535.00
GRANTS ADMINISTRATOR			
MARKS, TRACEY L.	2.50	23.00	57.50
Total: GRANTS ADMINISTRATOR	2.50		57.50
SENIOR PLANNER			
FABEND, KIMBERLY M.	8.00	41.50	332.00
Total: SENIOR PLANNER	8.00		332.00
	Multiplier Labor		***4,193.38***

Regular Expenses

Vendor Name	*Amount*
SUBCONTRACT PROFESSIONAL SERVICES	
ENVIRONMENTAL DATA RESOURCES, INC.	183.60
Total: SUBCONTRACT PROFESSIONAL	183.60
Regular Expenses	***183.60***

Total Project: 203047001 -- Environmental Assessment

Environmental Data Resources, Inc.
6 Armstrong Road, 4th floor
Shelton, CT 06484
Phone: (203) 783-0300
Fax : (888) 322-4793

INVOICE

Ship Date	Account #	Invoice
7/31/2014	1012179	4023493

Bill To:
Christen M. Craig
C & S Engineers, Inc.
499 Colonel Eileen CollinsBlvd
Syracuse, NY 13212

Ship To:
Christen M. Craig
C & S Engineers, Inc.
499 Colonel Eileen CollinsBlvd
Syracuse, NY 13212

Terms	Order Date	Order Time	Caller	Account Executive
Payable On Receipt	7/31/2014	1:51:30 PM	Christen M. Craig	Liz Mahoney

Research Service	Price	Zip	Taxable/ Delivery		PO#	Project #	Project/Site Name or Description
EDR Radius Map with Lightbox	$170.00	13676	T		203.047.001	Obstruction Mitigation EA	Potsdam Municipal Airport Damon Field
-Radius Map With Geo			T	/			
-EDR Lightbox			T				
-EDR Lightbox Building Permit			N/T				
Sales Tax	$13.60		T				
Total :	$183.60						

Please remember to include invoice numbers and amounts with your payments.

Total Amount Due : $183.60

Remit Payment To :

Environmental Data Resources , Inc
6 Armstrong Road, 4th floor
Shelton, CT 06484

Pay By Credit Card

Call 1-800-352-0050 and ask for an Account Receivable Representative

OK
203.047.
001.600
CMC

For Invoice Inquiries, Contact your Account Executive
Thank you for your business!

Federal Tax ID# : 06-1501757

P.E. 9/12
Org. 1111

Laframboise Group Ltd.
P.O. Box 6354, State Hwy #56
Massena NY 13662

Tel: (315)769-1241
Fax: ( ) -

INVOICE

Invoice #
504567

Customer

Village of Potsdam
Civic Center, Park Street
P.O. Box 5168
Potsdam NY 13676
USA

Ship to / Job Location

Village of Potsdam
Civic Center, Park Street
P.O. Box 5168
Potsdam NY 13676

Project	PO Number	Invoice Date
T30048 - VILL04 Rebuild hydro actuator	SEE BELOW	Sep 30/14

Description	Quantity	Unit Price	Amount
AS PER TIMESHEET W/E AUG 17/14			952.80
AS PER TIMESHEET W/E AUG 24/14			2,493.73
AS PER TIMESHEET W/E AUG 31814			476.40
OUR REFERENCE JOB NO. T30048			
CUSTOMER ORDER NUMBER SIGNED AGREEMENT LETTER DATED SEPT 8, 2011 NEW EAST DAM MECHANICAL INSTALLATION AGREEMENT.			

18- 8790-200
OK TO PAY
DHF

Fed ID Number
16-1368792

Total Sale	3,922.93
Taxes	0.00
Invoice Total	3,922.93

NIAGARA MOHAWK POWER CORPORATION
d/b/a NATIONAL GRID

APPLICATION FOR REMOTE NET METERING
(Rule No. 36.7 and Rule No. 37.10 of PSC No. 220 Electricity)

In accordance with Rule No. 36.7 and Rule No. 37.10 of this tariff, applicant ("Host Account") must complete the following information and the customer accounts ("Satellite Accounts") where the Host Account would like to designate excess net metering credits and percentage of such credit from the Host Account. The designations below and percentages may be updated by the Applicant-Host Account in January 1 of each year thereafter.

1. **Applicant – Host Account**

Account Name:	VILLAGE OF POTSDAM
Address:	2 PARK STREET P. O. BOX 5168
City:	POTSDAM, NY
Zip:	13676
Contact:	DAVID FENTON
Phone:	(315)-265-7480 EXT. 221
e-mail:	dfenton@vi.potsdam.ny.us
Account Number	0259140102

2. **Satellite Accounts (Satellite Accounts must be a customer of Niagara Mohawk, be in the same name and load zone of the Applicant-Host Account. Attach additional pages if needed)**

Niagara Mohawk Account Number	Portion (%) of Excess Credit to Apply
2130208107	100
0275293108	100
6497652101	100

NIAGARA MOHAWK POWER CORPORATION
d/b/a NATIONAL GRID

APPLICATION FOR REMOTE NET METERING
(Rule No. 36.7 and Rule No. 37.10 of PSC No. 220 Electricity)

NOTE: If a designated satellite account closes, the allocated percentage will revert back to the Host Account, unless otherwise mutually agreed upon by Company and Applicant-Host Account.

Applicant-Host Account _____
Steven W. Yurgartis

Title: Mayor

Date: 10/20/2014

Niagara Mohawk Power Corporation d/b/a National Grid

Name: _____

Title: _____

Date: _____