

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
JULY 15, 2019 – 4:30 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

June 17, 2019	Public Hearing	4:10 p.m.
June 17, 2019	Public Hearing	4:20 p.m.
June 17, 2019	Regular Meeting	4:30 p.m.
June 17, 2019	Executive Session	5:21 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. MUSEUM DIRECTOR'S REPORT:

6. PLANNING DIRECTOR'S REPORT:

7. PUBLIC COMMENTS:

- Matt Cooper – Barton & Loguidice WWTP upgrade update

8. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of July 2019 in the amount of \$227,974.10 chargeable to the following funds:

General Fund	\$ 122,959.76
Water Fund	24,033.81
Sewer Fund	52,835.79
Hydro Fund	439.00
Trash Fund	23,426.92
Trust & Agency Fund	2,181.08
Recreation Fund	<u>2,097.74</u>
TOTAL	<u>\$ 227,974.10</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of June 2019 in the amount of \$1,107,350.63 chargeable to the following funds:

General Fund	\$ 255,290.66
Water Fund	99,178.47
Sewer Fund	82,975.68
Hydro Fund	19,225.42
Trash Fund	63.59
Trust & Agency Fund	6,711.10
Capital Fund	535,733.49
Payroll Fund	82,170.54
Recreation Fund	22,501.68
Planning & Development Funds	<u>3,500.00</u>
TOTAL	<u>\$1,107,350.63</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$101.38 for professional services rendered in May 2019 for the Multi-purpose airport Maintenance Equipment Design and Grants Administration at the Potsdam Airport.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the Mayor's appointment of Carol Strome, 70 Elm Street, NY to the Village of Potsdam Climate Smart Community Task Force for a two year term.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to allow free parking downtown on July 27, 2019 for the 2nd Annual Fantasy Fiare.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design & Research for Invoice #35339 in the amount of \$24,800 for professional services rendered through May 31, 2019 for the Infiltration and Inflow Study.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to sign Change order #2 with Blue Heron Construction for the additional digester emptying and removal for the Waste Water Treatment Plant project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to submit an application for the New York Main Street Program through the 2019 Consolidated Funding Application/Priority Project funding cycle. The Village of Potsdam seeks a grant in the amount of \$215,000 in New York Main Street Program funding to be used in tandem with matching funds provided by downtown property owners for the express purpose of rehabilitating mixed-use and commercial buildings located in a defined target area in downtown Potsdam. Be it Further Resolved that the Village commits to provide up to \$100,000 in Miscellaneous Revenue funds to provide construction financing at 3% interest and a 1-year repayment term and permanent mortgage financing at 3% interest and a 5-year repayment term to property owners participating in the proposed project in the event that owners are unable to meet their project's financing needs. Be it further resolved that the Mayor, or in his absence, the Deputy Mayor is hereby authorized and directed to execute the application document, any required certifications and any grant agreement that may result from said application.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to submit an application to the New York State Office of Parks, Recreation and Historic Preservation's Historic Preservation Program through the 2019 Consolidated Funding Application cycle. The Village seeks \$176,121.00 in state grant support for the remediation of hazardous materials and repair of the existing windows present in the Village of Potsdam Public Museum. The Museum is listed on the National Register of Historic Places. Be It Further Resolved that the Village of Potsdam understands and agrees that it must provide 25 percent of total project costs through the use of cash, in-kind labor and equipment rental which equals \$58,707.00 from the Other Budgetary Purposes line of the General Fund (Acct #05-9620-401). Be It Resolved Further That the Mayor, or in his absence, the Deputy Mayor is authorized and directed to execute the application document, any required certifications and any grant agreement that may result from said application.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution classifying the proposed Potsdam Public Museum Window Repair Project as an Unlisted Action under SEQRA; and, finds that the action will have no adverse impacts on the Village of Potsdam Public Museum, a building listed on the National Register of Historic Places.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution reaffirming the Village’s 2012-2022 Comprehensive Plan and in particular PFS-36 that reads:

“Replace the museum’s existing windows with historically compatible and energy efficient windows,” (page 23); and,

Further that the repair of the original and historic windows applies equally toward the goal cited above.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the appointment of Adam Bollt, 14 Spring Street, Potsdam, NY to the Museum Board to fill a one year vacancy left by Sara Lynch. Mr. Bollt’s term will end December 31, 2020. The Museum Board Nominating Committee voted unanimously to recommend Mr. Bollt.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of July 15, 2019 at _____ p.m.

Ayes _____

Nays _____