

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
MAY 20, 2019 – 4:30 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

April 15, 2019	Public Hearing	5:45 p.m.
April 15, 2019	Public Hearing	5:48 p.m.
April 15, 2019	Regular Meeting	6:00 p.m.
April 15, 2019	Executive Session	6:18 p.m.
April 23, 2019	Special Meeting	6:00 p.m.
April 23, 2019	Executive Session	6:04 p.m.
April 26, 2019	Special Meeting	1:00 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. DPW SUPERINTENDENT REPORT:

6. NORTH COUNTRY CHILDREN'S MUSEUM:

7. SKIP BISNETT – CASELLA:

8. MATT COOPER – BARTON & LOGUIDICE:

9. PUBLIC COMMENT:

10. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of May 2019 in the amount of \$188,163.25 chargeable to the following funds:

General Fund	\$ 70,486.48
Water Fund	31,976.12
Sewer Fund	63,234.84
Hydro Fund	239.75
Trust & Agency Fund	2,579.60
Recreation Fund	791.90
Trash Fund	<u>18,854.56</u>
TOTAL	<u>\$ 188,163.25</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of April 2019 in the amount of \$902,693.72 chargeable to the following funds:

General Fund	\$ 127,168.07
Water Fund	49,407.75
Sewer Fund	45,203.31
Hydro Fund	884.45
Trash Fund	72.45
Trust & Agency Fund	4,189.77
Capital Fund	586,721.84
Payroll Fund	76,937.72
Recreation Fund	11,887.68
Planning & Development Funds	<u>220.68</u>
TOTAL	<u>\$ 902,693.72</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to make the following FY 18-19 budget modifications:

INCREASE	Description	DECREASE	Description	Amount
05-1410-490	Office Supplies	05-1410-430	Books	\$ 200.00
05-6326-480	Special Services	05-6326-200	Equipment	147.04
05-3620-425	Clothing	05-3620-481	Misc. Supplies	18.29
05-7450-480	Special Services	05-7450-102	Salaries – PT	800.00
05-7450-200	Equipment	05-7450-102	Salaries – PT	325.00
05-7450-470	Bldg. Maint.	05-7450-465	Equip. Maint.	70.00
05-7450-490	Office Supplies	05-7450-102	Salaries – PT	165.00
05-7450-421	Postage	05-7450-102	Salaries – PT	80.00
05-1620-490	Office Supplies	05-1620-488	Small Tools	2.55
05-1640-491	Chemicals	05-1640-481	Misc. Supplies	126.32
05-5110-492	Gas, Oil	05-5110-465	Equip. Maint.	558.00
05-5610-480	Special Services	05-5610-428	Propane	1,021.65
05-5610-492	Gas, Oil	05-5610-428	Gas Service	39.37
05-5142-465	Equip. Maint.	05-5142-495	Salt	117.45
05-5142-463	Comestibles	05-5142-495	Salt	28.60
05-5142-492	Gas, Oil	05-5142-495	Salt	41.35
10-8340-460	Dues, Licenses	10-8340-491	Chemicals	145.53
10-8340-467	Water line repairs	10-8340-491	Chemicals	73.47
15-8120-466	Pump station	15-8120-464	Vehicle Maint.	28.20
05-5110-465	Equip. Maint.	05-5110466	Materials Sidewalk	220.34

ROLL CALL VOTE:

Ayes:

Nays:

Trustee _____ Moved and Trustee _____ Seconded a resolution to request a budget modification for NYS CDBG Grant #947PR34-17 that would reallocate \$97,500 from construction to grant administration for the express purpose of paying for hydro-electric engineering fees. Be it further resolved that the Mayor or in his absence the Deputy Mayor, is authorized to sign the budget modification request and any related agreements with the NYS Office of Community Renewal.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to set the annual salaries of Village Management and Non-Union personnel effective at the first pay period following June 1, 2019:

<u>RECREATION DIRECTOR, T. SMUTZ</u>	<u>\$44,217</u>
<u>VILLAGE ADMINISTRATOR, G. THOMPSON</u>	<u>78,030</u>
<u>POLICE CHIEF, M. MURRAY</u>	<u>86,190</u>
<u>VILLAGE CLERK/TREASURER, L. QUEOR</u>	<u>70,984</u>
<u>DIRECTOR OF PLANNING & DEVELOPMENT, F. HANSS</u>	<u>75,280</u>
<u>MUSEUM CURATOR, M. VANDEUSEN</u>	<u>43,027</u>
<u>SUPERINTENDENT OF DPW, J. CORBETT</u>	<u>67,626</u>
<u>CODE ENFORCEMENT OFFICER, L. NEWBY</u>	<u>48,350</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$148.00 for professional services rendered through April 30, 2019 for the JEDA Capital 56 LLC v. Village of Potsdam case.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$2,056.32 for professional services rendered through April 30, 2019 for the Waste Water Treatment Plant Technical Services Agreement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Orrick, Herrington & Sutcliffe LLP in the amount of \$5,000 for professional services rendered for the Short Term Project CWSRF Financing Agreement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to modify the 2018-19 budget expense lines for the fiscal year ending May 31, 2019 by transferring money between expense accounts as needed to keep the budget lines from being over expended. No additional expense or revenue shall be added to the budget.

ROLL CALL VOTE:

AYES:

NAYS:

Trustee _____ Moved and Trustee _____ Seconded a Resolution Approving the election of the following officers in the Potsdam Fire Department for one (1) Official Year, Commencing April 2019:

Timothy L. Jerome
519 River Road, Potsdam

Chief

Mark Bradish
61 Bay Street, Potsdam

First Assistant Chief

Dan McGregor
12 Larnard Street, Potsdam

Second Assistant Chief

Justin Perry
May Road, Potsdam

Third Assistant Chief

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a Resolution authorizing the Mayor to execute an agreement between the Village of Potsdam and the Potsdam Volunteer Rescue Squad, Inc. for the period from June 1, 2019 to May 31, 2020; consideration of \$35,000 to be paid to the Rescue Squad.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to execute an agreement between the Village of Potsdam and the Potsdam Fire Department for the period from June 1, 2019 to May 31, 2020; consideration of \$10,250 to be paid to the Fire Department.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the permanent appointment of Brian Paige as Chief Water Treatment Plant Operator at \$27.44 per hour effective April 29, 2019. Brian has successfully passed the Civil Service Test for this position with a score of 100!

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the permanent appointment of James Blackmore as Chief Wastewater Treatment Plant Operator at \$27.44 per hour effective April 29, 2019. James has successfully passed the Civil Service Test for this position with a score of 100!

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoices:

TO: Barton & Loguidice in the amount of \$19,995 for invoice 103371 and \$16,298.37 for invoice 103363 for professional services rendered through April 27, 2019 for the Water Pollution Control Facility Construction Administration and Subconsultants.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Village Clerk to advertise for the sale of the following surplus items:

Dixon Riding Lawn Mower
John Deere Riding Lawn Mower
1986 GMC Plow Truck

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to hold a public hearing on Monday, June 17, 2019 at 4:10 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of the hearing is to receive public comments on a proposed local law to change the zoning of a portion of 74 Lawrence Avenue from R-1 to R-3.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to hold a public hearing on Monday, June 17, 2019 at 4:20 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of the hearing is to receive public comments on a proposed local law to change the zoning of 42 Maple Street (Tax Map #64.066-4-3.11) from B-1 to SCH.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design & Research in the amount of \$2,250.00 for professional services rendered through April 30, 2019 for the Infiltration and Inflow Study.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to allow the Potsdam Chamber of Commerce to hold a craft beer, wine, and cider tent with alcohol provided by local vendors at the Potsdam Summer Festival on Friday, July 12, 2019. This approval is conditioned on the event location being approved by the Mayor and that consumption is restricted to the location so approved. The Chamber of Commerce must provide the village with an insurance certificate with a liability coverage of \$1,000,000 listing the Village of Potsdam as an additional insured and have “Host Liquor Liability” coverage as well. The Chamber will provide the Village Clerk with proof of obtaining a liquor license for the event. Security will be provided by the event sponsor.

Ayes _____

Nays _____

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
MAY 20, 2019 – 4:30 P.M.

Trustee _____ Moved and Trustee _____ Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Executive Session at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of May 20, 2019 at _____ p.m.

Ayes _____

Nays _____