

The Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, March 18, 2019 at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, McKenna, Lee & Goliber

ALSO PRESENT: Lori Queor, Village Clerk/Treasurer
Jim Corbett, DPW Superintendent
Mark Murray, Police Chief
Fred Hanss, Planning Director
Mimi VanDeusen, Museum Director
Trey Smutz, Recreation Director
Greg Thompson, Administrator
Matt Seymour, Police Officer
Lisa Newby, Code Officer

Mayor Tischler opened the meeting at 5:57 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Mayor then stated that all members were present.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

March 4, 2019	Regular Meeting	6:00 p.m.
March 4, 2019	Executive Session	6:25 p.m.

Motion was made by Trustee Goliber and Seconded by Trustee Lee to accept the minutes as submitted. All were in favor – none opposed – motion carried.

Mayor's comments: Thank you again to the DPW, Fire Dept. and Police Dept. for their great work through the winter. Congratulations to the Clarkson men's and women's hockey teams on making it to the final four.

Trustee's Comments: None

Administrator's Comments: Administrator Thompson provided a written report which on file with the Village Clerk. He then went over his report with the board.

Recreation Director's Report: Trey provided a written report to the board which is on file with the Village Clerk. He then went over the report with the board.

Public Comment: Matt Cooper from Barton & Loguidice gave the board a quick update on the Sewer Treatment Plant project.

Hearing no further public comment the Board considered the following:

New Business:

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the partial expenditures for the month of March 2019 in the amount of \$144,187.39 chargeable to the following funds:

General Fund	\$ 74,607.76
Water Fund	14,430.87
Sewer Fund	30,481.51
Hydro Fund	174.07
Trust & Agency Fund	1,859.60
Recreation Fund	5,391.38
Trash Fund	<u>17,242.20</u>
TOTAL	<u>\$144,187.39</u>

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the additional expenditures for the month of February 2019 in the amount of \$645,363.38 chargeable to the following funds:

General Fund	\$ 137,283.83
Water Fund	33,064.47
Sewer Fund	320,204.69
Hydro Fund	32,957.66
Trash Fund	52.61
Trust & Agency Fund	5,361.46
Capital Fund	15,333.59
Recreation Fund	12,580.22
Payroll Fund	88,502.85
Community Development Funds	<u>22.00</u>
TOTAL	<u>\$ 645,363.38</u>

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$1,172.16 for professional services rendered in February 2019 for the WWTP Technical Services Agreement.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to make the following FY 18-19 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
05-7450-481	Misc. supplies	05-7450-200	Equipment	\$100.00

ROLL CALL VOTE:

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Blue Heron Construction, LLC in the amount of \$264,129.45 for Pay Application #13 for contract 1A for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Burns Brothers Construction in the amount of \$28,927.50 for Pay Application #10 for contract 1B - HVAC for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Watson Electric in the amount of \$136,766.75 for Pay Application #11 for contract 1C – Electric for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution to accept the proposed Change Order # 1 submitted to the New York Power Authority by Hatch Consulting Associates for the provision of Engineering Services for the design of New Generating Controls and Separation of Power Connection for the East Dam Hydro-Electric Generating Plant. Cost to be \$52,500 plus reimbursable expenses per the agreement between the Village of Potsdam, the New York Power Authority and Hatch. Work included in the change order shall be completed on or about July 1, 2019. Funds to be provided through the Village of Potsdam's financing agreement with the New York Power Authority.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution to refer the re-zoning request for a portion of 74 Lawrence Avenue from R-1 to R-3 to the Village of Potsdam Planning Board for review and recommendation.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson and Laws, LLC in the amount of \$5,667.40 for professional services rendered through February 2019 for the JEDA Capital v. Village of Potsdam.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the Mayor's appointment of Potsdam High School student, Laura Dudek, 19 Pleasant Street, Potsdam to the joint Potsdam Climate Smart Communities Task Force.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving a loan to borrower #HIP-1/18 in the amount of \$3,300 through the Home Improvement Loan Program for the installation of ceiling insulation, installation of drywall in the living room, hallway, bath and bedrooms and drywall finishing/painting. Terms of loan shall be 3% interest for 60 months.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee McKenna Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at 6:33 p.m.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution to adjourn the Executive Session at 7:34 p.m.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee McKenna Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of March 18, 2019 at 7:36 p.m.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Respectfully submitted,

Lori S. Queor
Village Clerk