

The Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, March 4, 2019 at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, McKenna, Lee & Goliber

ALSO PRESENT: Lori Queor, Village Clerk/Treasurer
Jim Corbett, DPW Superintendent
Mark Murray, Police Chief
Fred Hanss, Planning Director
Mimi VanDeusen, Museum Director
Trey Smutz, Recreation Director

Mayor Tischler opened the meeting at 6:00 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Mayor then stated that all members were present.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

February 11, 2019 Regular Meeting 6:00 p.m.

Motion was made by Trustee McKenna and Seconded by Trustee Lee to accept the minutes as submitted. All were in favor – none opposed – motion carried.

Mayor's comments: Thank you again to the DPW and police, fire and other departments for their great service. It has been a tough winter but spring is coming.

Trustee's Comments: Trustee Warr stated that when spring comes it will come in a hurry. Trustee McKenna informed the board that she has now taken over as the Executive Director of the St. Lawrence County Arts Council and she hopes to continue working to make the village a great place to live. Trustee Lee and Trustee Goliber had no comments.

Administrator's Comments: Administrator Thompson was not at the meeting, he provided a written report to the board which is on file with the Village Clerk.

Museum Director's Report: Mimi provided a written report to the board which is on file with the Village Clerk. She then went over the report with the board.

Trustee Goliber asked the status of the grant for the windows. Ms. VanDeusen stated that Fred Hanss is looking into that. Trustee Goliber asked what the deadline was. Mr. Hanss stated that it is mid July.

Trustee Lee asked the reason to appraise the Chinese artifacts, was it for insurance or value. Ms. VanDeusen stated that they do not really fit the Museum's mission so they may be deaccessioned and the funds put toward care of the items that are important to the mission.

Public Comment: None

Hearing no public comment the Board considered the following:

New Business:

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the partial expenditures for the month of March 2019 in the amount of \$150,135.14 chargeable to the following funds:

General Fund	\$102,651.13
Water Fund	18,336.51
Sewer Fund	20,068.64
Trust & Agency Fund	2,420.00
Recreation Fund	<u>658.86</u>
TOTAL	<u>\$150,135.14</u>

Ayes 5	(Mayor Tischler) (Trustee Warr, McKenna, Lee & Goliber)	Nays 0
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Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Blue Heron Construction, LLC in the amount of \$451,132.20 for Pay Application #12 for contract 1A for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 5	(Mayor Tischler) (Trustee Warr, McKenna, Lee & Goliber)	Nays 0
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Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Burns Brothers Construction in the amount of \$27,882.50 for Pay Application #9 for contract 1B - HVAC for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 5	(Mayor Tischler) (Trustee Warr, McKenna, Lee & Goliber)	Nays 0
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Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Watson Electric in the amount of \$28,359.28 for Pay Application #10 for contract 1C – Electric for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoices:

TO: Barton & Loguidice for invoice #101889 in the amount of \$13,467.88 and invoice #101901 in the amount of \$19,995.00 for professional services rendered through January 26, 2019 for the Water Pollution Control Facility and Pump Station Subconsultants and Construction Administration.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution as follows:

WHEREAS, the Village of Potsdam (Village) submitted a Consolidated Funding Application (CFA) for an Infiltration and Inflow Study (Project); and

WHEREAS, the Project has been selected to receive an Engineering Planning Grant (Grant) up to \$100,000 through the New York Clean Water State Revolving Fund (CWSRF) program;

WHEREAS, certain agreements, contracts and other documents are required to be executed by the Village in order to secure the EPG Funds; and

NOW, THEREFORE, BE IT RESOLVED that the Village Mayor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Village of Potsdam's obligations under the Engineering Planning Grant Agreement.

BE IT FURTHER RESOLVED, that this Resolution shall take place immediately.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution as follows:

WHEREAS, the Village has been notified of the award of a \$100,000 Engineering Planning Grant (EPG) by the New York State Environmental Facilities Corporation (NYSEFC) for a Wastewater Engineering Study (the Project); and

WHEREAS, NYSEFC requires a 20% local match of the total project cost; and

WHEREAS, the total fee for the Scope of Service proposed by Environmental Design and Research, D.P.C., the Village's Consulting Engineer, for preparing the requisite Preliminary Engineering Report is \$120,000; and

WHEREAS, the 20% local match for this grant is \$20,000, which the Village will pay through the Sewer Budget; and

WHEREAS, the Village previously passed a Resolution at their July 16, 2018 Regular Board meeting authorizing this local match of \$20,000.

NOW, THEREFORE, BE IT RESOLVED that the Village of Potsdam authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for Infiltration and Inflow project. Under the Engineering Planning Grant Program, this local match must be at least 20% of the grant award of \$100,000. The source of the local match, and any amount in excess of the required match, shall be from the Sewer Budget. The maximum local share appropriated subject to any changes agreed to by the Village of Potsdam Board of Trustees shall not exceed \$20,000 based upon a total estimated maximum project cost of Hundred Twenty Thousand Dollars (\$120,000). The Village of Potsdam Board of Trustees may increase this local match through the use of in-kind services if necessary.

Ayes 5 (Mayor Tischler)
(Trustee Warr, McKenna, Lee
& Goliber)

Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution as follows:

WHEREAS, the Village has been notified of the award of an Engineering Planning Grant (EPG) by the New York State Environmental Facilities Corporation (NYSEFC) for an Infiltration and Inflow Study (the Project); and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act ("SEQRA") and the implementing regulations at 6 NYCRR Part 317 (the "Regulations"), the Village desires to comply with SEQRA and the Regulations with respect to the Project; and

WHEREAS, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$451.90 for professional services rendered through January 31, 2019 for the Replace AWOS Construction Administration and Inspection FAA #3-36-0099-033-17.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$30,823.44 for professional services rendered through January 31, 2019 for the Parallel Taxiway Reconstruction, Widening and new Medium Intensity Taxiway Lighting Design and Grants Administration. FAA# 3-36-0099-34-18.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the mayor to execute and affix the village seal to the contract between the Village of Potsdam and the Town of Potsdam whereby the Town of Potsdam agrees to pay the Village of Potsdam the sum of \$21,749 for assisting the village in maintaining its museum and the Village of Potsdam hereby agrees to accept said sum and agrees that said facility shall be open to the residents of the Town of Potsdam during the calendar year 2019.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Abstentions 1 (Trustee Goliber)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Mayor to execute and affix the village seal to an agreement with the Town of Potsdam and the Potsdam Fire Department wherein the Town of Potsdam agrees to pay to the Potsdam Fire Department the sum of \$122,120 in consideration of the furnishing of fire protection for the entire Town of Potsdam, excluding the incorporated Villages of Potsdam and Norwood, for the period from January 1, 2019 through December 31, 2019.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Abstentions 1 (Trustee Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Mayor to sign the Engineering Agreement with Environmental Design & Research for the Infiltration and Inflow Study for an amount not to exceed \$120,000.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a Resolution awarding the bid for annual laboratory testing requirements at the Water and Wastewater Treatment Plants for fiscal year June 1, 2019 to May 31, 2020 as follows:

To Life Science Laboratories Inc., 5854 Butternut Drive, East Syracuse, NY, in the amount of \$10,267.00.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a Resolution awarding the bids For Water/Wastewater Treatment Plant chemicals for Fiscal Year June 1, 2019 to May 31, 2020, as follows:

Slack Chemical - Sodium Hydroxide at \$1.344 per gallon tank truck load & \$3.49 per gallon less than tank truck load delivered.

Thatcher Co. - Alum at \$.85 per gallon tank truck load & \$2.97 per gallon less than tank truck load delivered.

Slack Chemical - Sodium Hypochlorite at \$1.248 per gallon tank truck load & \$1.656 per gallon less than tank truck load delivered.

Slack Chemical - Fluosilicic Acid at \$5.84 per gallon delivered, 30 gallon drums.

Holland Company - Poly Aluminum Chloride at \$2.32 per gallon tank truck load & \$3.23 per gallon less than tank truck load delivered.

Slack Chemical - Phosphate at \$9.59 per gallon delivered.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

