

AGENDA – REGULAR MEETING  
VILLAGE OF POTSDAM BOARD OF TRUSTEES  
MARCH 4, 2019 – 6:00 P.M.

1

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

February 11, 2019                      Regular Meeting                      6:00 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. MUSEUM DIRECTOR'S REPORT:

5. PUBLIC COMMENTS;

6. NEW BUSINESS:

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the partial expenditures for the month of March 2019 in the amount of \$150,135.14 chargeable to the following funds:

General Fund	\$102,651.13
Water Fund	18,336.51
Sewer Fund	20,068.64
Trust & Agency Fund	2,420.00
Recreation Fund	<u>658.86</u>
TOTAL	<u>\$150,135.14</u>

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Blue Heron Construction, LLC in the amount of \$451,132.20 for Pay Application #12 for contract 1A for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Burns Brothers Construction in the amount of \$27,882.50 for Pay Application #9 for contract 1B - HVAC for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Watson Electric in the amount of \$28,359.28 for Pay Application #10 for contract 1C – Electric for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoices:

TO: Barton & Loguidice for invoice #101889 in the amount of \$13,467.88 and invoice #101901 in the amount of \$19,995.00 for professional services rendered through January 26, 2019 for the Water Pollution Control Facility and Pump Station Subconsultants and Construction Administration.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution as follows:

**WHEREAS**, the Village of Potsdam (Village) submitted a Consolidated Funding Application (CFA) for an Infiltration and Inflow Study (Project); and

**WHEREAS**, the Project has been selected to receive an Engineering Planning Grant (Grant) up to \$100,000 through the New York Clean Water State Revolving Fund (CWSRF) program;

**WHEREAS**, certain agreements, contracts and other documents are required to be executed by the Village in order to secure the EPG Funds; and

**NOW, THEREFORE, BE IT RESOLVED** that the Village Mayor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Village of Potsdam's obligations under the Engineering Planning Grant Agreement.

**BE IT FURTHER RESOLVED**, that this Resolution shall take place immediately.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution as follows:

**WHEREAS**, the Village has been notified of the award of a \$100,000 Engineering Planning Grant (EPG) by the New York State Environmental Facilities Corporation (NYSEFC) for a Wastewater Engineering Study (the Project); and

**WHEREAS**, NYSEFC requires a 20% local match of the total project cost; and

**WHEREAS**, the total fee for the Scope of Service proposed by Environmental Design and Research, D.P.C., the Village's Consulting Engineer, for preparing the requisite Preliminary Engineering Report is \$120,000; and

**WHEREAS**, the 20% local match for this grant is \$20,000, which the Village will pay through the Sewer Budget; and

**WHEREAS**, the Village previously passed a Resolution at their July 16, 2008 Regular Board meeting authorizing this local match of \$20,000.

**NOW, THEREFORE, BE IT RESOLVED** that the Village of Potsdam authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for Infiltration and Inflow project. Under the Engineering Planning Grant Program, this local match must be at least 20% of the grant award of \$100,000. The source of the local match, and any amount in excess of the required match, shall be from the Sewer Budget. The maximum local share appropriated subject to any changes agreed to by the Village of Potsdam Board of Trustees shall not exceed \$20,000 based upon a total estimated maximum project cost of Hundred Twenty Thousand Dollars (\$120,000). The Village of Potsdam Board of Trustees may increase this local match through the use of in-kind services if necessary.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution as follows:

**WHEREAS**, the Village has been notified of the award of an Engineering Planning Grant (EPG) by the New York State Environmental Facilities Corporation (NYSEFC) for an Infiltration and Inflow Study (the Project); and

**WHEREAS**, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act ("SEQRA") and the implementing regulations at 6 NYCRR Part 317 (the "Regulations"), the Village desires to comply with SEQRA and the Regulations with respect to the Project; and

**WHEREAS**, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

**NOW, THEREFORE, BE IT RESOLVED** that the Village of Potsdam hereby determines that the proposed engineering report for the Infiltration and Inflow study is a Type II action in accordance with 6 NYCRR Section 617.5(c) (27) which constitutes the conduction of concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary for the formulation of a proposal for action and is therefore not subject to review under 6 NYCRR Part 617.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to commit \$1,706 from the General Fund for the improvements to Ives and Garner Parks Project as local match for a \$65,000 State and Municipal Facilities Grant #7742 provided by the Dormitory Authority of the State of NY.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to hold a public hearing on Monday, March 18, 2019 at 6:55 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of the hearing is to receive public comments on a proposed local law to amend Chapter 180, Zoning of the Village of Potsdam Municipal Code.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$1,023.62 for professional services rendered through January 31, 2019 for the Multi-purpose Airport Maintenance Equipment design and grant administration. NYS DOT Pin #7907.95.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$451.90 for professional services rendered through January 31, 2019 for the Replace AWOS Construction Administration and Inspection FAA #3-36-0099-033-17.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$30,823.44 for professional services rendered through January 31, 2019 for the Parallel Taxiway Reconstruction, Widening and new Medium Intensity Taxiway Lighting Design and Grants Administration. FAA# 3-36-0099-34-18.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the mayor to execute and affix the village seal to the contract between the Village of Potsdam and the Town of Potsdam whereby the Town of Potsdam agrees to pay the Village of Potsdam the sum of \$21,749 for assisting the village in maintaining its museum and the Village of Potsdam hereby agrees to accept said sum and agrees that said facility shall be open to the residents of the Town of Potsdam during the calendar year 2019.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Mayor to execute and affix the village seal to an agreement with the Town of Potsdam and the Potsdam Fire Department wherein the Town of Potsdam agrees to pay to the Potsdam Fire Department the sum of \$122,120 in consideration of the furnishing of fire protection for the entire Town of Potsdam, excluding the incorporated Villages of Potsdam and Norwood, for the period from January 1, 2019 through December 31, 2019.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to go into Executive Session for the discussion of the employment history of a particular person at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Executive Session at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of March 4, 2019 at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_