

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
FEBRUARY 11, 2019 – 6:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

January 24, 2019	Regular Meeting	6:00 p.m.
January 24, 2019	Executive Session	6:21 p.m.

2. MAYOR'S COMMENTS:

SUNY Potsdam's LoKo Arts Festival request to close Market St. April 27th from 8 a.m. to 7 p.m.

SUNY Potsdam GSA Pride in Potsdam parade April 13th from 9-10:30 a.m. – Main Street Parking Lot.

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. POLICE CHIEF'S REPORT:

6. PUBLIC COMMENTS:

7. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of February 2019 in the amount of \$292,805.95 chargeable to the following funds:

General Fund	\$217,820.55
Water Fund	18,577.18
Sewer Fund	13,666.42
Hydro Fund	159.07
Trust & Agency Fund	4,829.60
Recreation Fund	20,461.49
Trash Fund	<u>17,291.64</u>
TOTAL	<u>\$292,805.95</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of January 2019 in the amount of \$874,349.97 chargeable to the following funds:

General Fund	\$ 96,820.57
Water Fund	29,385.49
Sewer Fund	17,436.97
Hydro Fund	858.00
Trash Fund	72.56
Trust & Agency Fund	3,643.64
Capital Fund	577,561.58
Recreation Fund	14,533.77
Payroll Fund	133,237.39
Community Development Funds	<u>800.00</u>
TOTAL	<u>\$ 874,349.97</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the use of \$500 of the Museum Rosse Reserve account for travel & training for the Museum Director and museum personnel.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to make the following FY 18-19 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
05-3120-437	Insurance	05-3120-230	Vehicles	\$862.40

ROLL CALL VOTE:

Ayes:

Nays:

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$245.59 for professional services rendered through December 2018 for the Replace AWOS construction administration and inspection FAA #3-36-0099-033-17.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$826.50 for Professional Services rendered through December 2018 for the Multi-purpose airport maintenance equipment design and grant administration.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$14,012.50 for Professional Services rendered through December 2018 for the Parallel Taxiway Reconstruction Widening and New Medium Intensity Taxiway Lighting design and grants administration.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

Whereas, the Village of Potsdam is desirous of St. Lawrence County Department of Highways providing shared services such as paving, signage, road stripping, blasting and other routine maintenance activities to the village, and

Whereas, both the Village of Potsdam and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

Whereas, in this joint cooperative endeavor, the Village of Potsdam and the County of St. Lawrence desires to be reimbursed for their expenditures, and

Whereas, the village is aware that the county may incur liability in the providing of the services and wishes to indemnify the county in this regard,

Now, therefore, be it resolved that to the fullest extent permitted by law, the Village of Potsdam will indemnify and hold harmless the County, their officers, directors, partners, representatives, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property relating to or arising out of any negligent or intentional acts and/or omissions of the Village of Potsdam or any of it directors, officers, employees, contractors, representatives, or agents.

Be it further resolved, that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance

On an “Occurrence” basis, with the following limits:

\$1,000,000 Each Occurrence
3,000,000 General Aggregate
1,000,000 Products Aggregate
1,000,000 Personal Injury
50,000 Fire Damage Legal Liability
5,000 Medical Payment Expense

Be it further Resolved, that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2026.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Director of Planning and Development to prepare an application seeking \$20,000 in grant funding through the St. Lawrence Valley Redevelopment Agency’s Community Development and Environmental Improvement Fund for use in the Raymond Street Streetscape Enhancement Project. Further, authorizing the Mayor to execute the application document, any required certifications and any grant agreement resulting from the proposal.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$249.00 for professional services rendered in January 2019 for the Crosstown Canal Project Phase II.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$1,641.10 for professional services rendered in January 2019 for the WWTP Technical Services Agreement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of February 11, 2019 at _____ p.m.

Ayes _____

Nays _____