

AGENDA - REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
DECEMBER 17, 2018 – 6:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. APPROVAL OF MINUTES:

December 3, 2018	Public Hearing	5:45 p.m.
December 3, 2018	Annual Meeting	6:00 p.m.
December 3, 2018	Executive Session	6:37 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEES COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. POLICE CHIEF'S REPORT:

6. DPW SUPERINTENDENT'S REPORT:

7. PUBLIC COMMENT:

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8. NEW BUSINESS

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of December 2018 in the amount of \$135,949.57 chargeable to the following funds:

General Fund	\$ 58,233.32
Water Fund	31,814.50
Sewer Fund	23,086.94
Hydro Fund	2,168.72
Trust & Agency Fund	2,114.60
Recreation Fund	1,227.49
Trash Fund	<u>17,304.00</u>
TOTAL	<u>\$135,949.57</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of November 2018 in the amount of \$1,113,315.07 chargeable to the following funds:

General Fund	\$ 106,708.29
Water Fund	67,022.06
Sewer Fund	18,045.75
Hydro Fund	871.89
Trash Fund	80.10
Trust & Agency Fund	5,205.32
Capital Fund	888,256.17
Payroll Fund	16,531.96
Recreation Fund	<u>10,593.53</u>
TOTAL	<u>\$1,113,315.07</u>

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to make the following FY 18-19 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
10-8330-424	Travel & Training	10-8330-460	Dues	\$ 200.00
10-8330-424	Travel & Training	10-8330-480	Spec. Services	543.54
05-1910-437	Insurance	05-1910-480	Misc.	87.00
05-1910-484	Copier Lease	05-1910-480	Misc.	740.44
05-8010-424	Travel & Training	05-8010-462	Printing, Duplic.	35.00
05-1410-200	Equipment	05-1910-485	Service Contracts	4,000.00
05-1410-200	Equipment	05-1910-480	Misc.	556.39

ROLL CALL VOTE:

AYES:

NAYS:

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$12,650.75 for professional services rendered through November 2018 for the JEDA Capital 56 LLC vs. Village of Potsdam case.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$77.00 for Professional Services rendered through November 2018 for the Water/Sewer Rate Study.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$1,446.00 for Professional Services rendered through November 2018 for the WWTP Technical Services Agreement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$160.00 for Professional Services rendered through November 2018 for the SCADA WWTP Capital Improvement project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice for invoice #100413 in the amount of \$17,200.92 for professional services rendered through November 17, 2018 for the WPCF and PS Subconsultants.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice for invoice #100415 in the amount of \$19,995.00 for professional services rendered through November 17, 2018 for the WPCF and PS Construction Administration.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution approving the appointment of Rebecca Dufore, 116 Leroy Street, Potsdam, NY to the Potsdam Housing Authority Board for a term beginning June 18, 2018 and ending June 18, 2023.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to accept with deep regret, the resignation of Eleanor Rosenthal from the Village of Potsdam's Zoning Board of Appeals. Mrs. Rosenthal has served with great distinction on the Zoning Board for over 25 years and her contribution to the board will be sorely missed.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the Mayor's re-appointment of Edward Komara, 19 Waverly Street, Potsdam, NY to the Village of Potsdam Zoning Board of Appeals for a five year term with said term to expire November 3, 2023.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the Mayor's appointment of Michael Weil, 98 Leroy Street, Potsdam, NY to fill the unexpired term of Eleanor Rosenthal on the Village of Potsdam Zoning Board of Appeals with said term to expire April 30, 2019.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to accept an Option Contract to Buy Real Estate offered by Heritage Homes, Inc. for Potsdam Commerce Park Lot #7 for the sum of \$35,000.00.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Blue Heron Construction, LLC in the amount of \$962,334.74 for pay application #10 for Contract 1A for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Burns Bros. Construction Inc. in the amount of \$42,275.00 for pay application #7 for Contract 1B HVAC for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Watson Electric, Inc. in the amount of \$95,784.70 for pay application #8 for Contract 1C Electric for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of December 17, 2018 at _____ p.m.

Ayes _____

Nays _____