

AGENDA - REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
NOVEMBER 5, 2018 – 6:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. APPROVAL OF MINUTES:

October 15, 2018	Regular Meeting	6:00 p.m.
October 15, 2018	Executive Session	6:34 p.m.
October 19, 2018	Special Meeting	4:15 p.m.
October 23, 2018	Jt. Special Meeting	6:00 p.m.
October 25, 2018	Special Meeting	4:15 p.m.
October 25, 2018	Executive Session	4:18 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEES COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. RECREATION DIRECTOR'S REPORT:

6. PLANNING DIRECTOR'S REPORT:

7. PUBLIC COMMENTS:

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8. NEW BUSINESS

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of November 2018 in the amount of \$51,578.73 chargeable to the following funds:

General Fund	\$ 40,278.52
Water Fund	7,733.49
Sewer Fund	1,887.12
Recreation Fund	<u>1,679.60</u>
TOTAL	\$ <u>51,578.73</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of October 2018 in the amount of \$2,752,056.35 chargeable to the following funds:

General Fund	\$ 122,069.46
Water Fund	33,919.32
Sewer Fund	27,465.34
Hydro Fund	885.78
Trash Fund	113.08
Trust & Agency Fund	4,420.87
Capital Fund	2,480.186.57
Payroll Fund	16,185.37
Recreation Fund	<u>66,810.56</u>
TOTAL	\$ <u>2,752,056.35</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to allow free parking in downtown Potsdam during the Christmas shopping season from November 11, 2018 to December 31, 2018.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$6,104.84 for professional services rendered through September 30, 2018 for the Parallel Taxiway Reconstruction, Widening & New MITL Design & Grants Administration project at the Potsdam Airport FAA #3-36-0099-034-18.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: MRB Group in the amount of \$2,000.00 for professional services rendered for the IFE for the Parallel Taxiway Reconstruction Design project at the Potsdam Airport FAA #3-36-0099-034-18.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice for invoice #98145 in the amount of \$15,198.48 for professional services rendered for the WPCF and PS Subconsultants.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$38.50 for Professional Services rendered through August 2018 for the Water/Sewer Rate Study.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$1,236.34 for Professional Services rendered through September 2018 for the WWTP Technical Services Agreement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to hold a public hearing on Monday, November 19, 2018 at 5:45 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of the public hearing is to receive public comments on a proposed local law to add Chapter 125 Junk Storage to the Village of Potsdam Municipal Code.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Planning & Development Director to submit a Stage 2 Implementation Grant for the purchase and installation of a Sodium Fluoride/Up Flow Fluoridation System.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing Devon and Debbie Shipp of 5 Wellings Drive to house a bee hive in their back yard.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to accept with regret the retirement of Stephen C. North from the Department of Public Works. Further, thanking Mr. North for his many years of service to the residents of the Village of Potsdam.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the updated Village of Potsdam's Policy Against Discrimination and Harassment effective November 5, 2018.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the use of up to \$1,500 of the Museum Rosse Reserve account for the purchase of a new computer for the museum.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the permanent appointment of Ken Murray to the position of Motor Equipment Operator at the Village of Potsdam Department of Public Works effective 10/23/18. Mr. Murray has successfully completed his probationary period.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Village Clerk to advertise for bids for the sale of the following surplus equipment at the Department of Public Works:

Aries Saturn 3 Pipeline Inspection System.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to go into Executive Session for the discussion of contract negotiations at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Executive Session at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of November 5, 2018 at _____ p.m.

Ayes _____

Nays _____