

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, October 1, 2018 at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, McKenna & Lee

ALSO PRESENT: Greg Thompson, Administrator
Lori Queor, Village Clerk/Treasurer
Jim Corbett, DPW Superintendent
Fred Hanss, Planning Director
Lisa Newby, Code Officer

Mayor Tischler opened the meeting at 6:00 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Mayor then stated that all members were present with the exception of Trustee Goliber.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

September 17, 2018	Regular Meeting	6:00 p.m.
September 17, 2018	Executive Session	7:26 p.m.

Motion was made by Trustee McKenna and Seconded by Trustee Warr to accept the minutes as submitted. All were in favor – none opposed – motion carried.

Mayor's comments: The Mayor stated that he was aware of some parking issue on Elderkin Street and that he had received a memo from the DPW Superintendent on ways to potentially address some of those issues. He also stated that he had received information from Senator Chuck Schumer on the Fam to School grant and they will be looking into that.

Trustee's Comments: Trustee Warr stated that there is nothing juicy on the agenda like fluoride but thanked those who were in attendance for coming to the meeting. Trustee McKenna stated that they had a successful Ives Park Concert Series this year and plan to do it again next year. Trustee Lee had no comments at this time.

Administrator's Comments: Administrator Thompson provided a written report to the board which is on file with the Village Clerk. He then went over the report with the board.

DPW Superintendent's Report: DPW Superintendent James Corbett reported to the board on water breaks, brush pick up, replaced fire hydrants, sidewalk repairs with ADA compliant ramps, flushing sewer trunks, pot holes, sewer line repairs, new street sweeper, manhole and catch basin repairs, Fire Dept. Apron repaving, painting crosswalks, and repairs to a hole in the canal.

Public Comment:

The Mayor asked Planning Director Fred Hanss to give a quick synopsis of the Chapter 153 Taxation addition. Mr. Hanss gave the board an overview of the proposed law.

Tim Damon of Elderkin Street spoke about parking and intersection issues at the intersection of Market Street and Elderkin Street where the new Five Guys Restaurant is.

Hearing no further public comments, the board considered the following New Business:

Trustee McKenna Moved and Trustee Lee Seconded a resolution approving the partial expenditures for the month of October 2018 in the amount of \$53,184.61 chargeable to the following funds:

General Fund	\$ 24,767.21
Water Fund	4,514.34
Sewer Fund	22,830.69
Recreation Fund	<u>1,072.37</u>
TOTAL	\$ <u>53,184.61</u>

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$1,014.70 for professional services rendered through August 2018 for JEDA Capital 56 LLC vs. Village of Potsdam.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Trustee McKenna Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Blue Heron Construction, LLC in the amount of \$1,075,650.86 for Pay Application #7 for contract 1A for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Trustee McKenna Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Burns Brothers Construction in the amount of \$274,835.00 for Pay Application #4 for contract 1B - HVAC for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Trustee McKenna Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Watson Electric Inc. in the amount of \$22,684.10 for Pay Application #5 for contract 1C - Electric for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Trustee McKenna Moved and Trustee Lee Seconded a resolution authorizing the Mayor to execute a Contract on behalf of the Village of Potsdam with the County of St. Lawrence to extend the Contract for Snow and Ice Control of State roads for one (1) year from June 30, 2018 to June 30, 2019.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Trustee McKenna Moved and Trustee Lee Seconded a resolution as follows:

WHEREAS: the Village of Potsdam has received a grant from the New York State Department of Transportation (NYSDOT) to pay 90% of the allowable costs incurred in accomplishing the following project at Potsdam Municipal Airport:

Purchase of multi-purpose airport maintenance equipment to enable efficient snow removal and more productive grass cutting to minimize approach obstructions. The proposed multi-purpose equipment will enable both a snow plow and a rear mounted sander attachments and enable 12 month use of the base equipment. M/WBE goals for this project are 0%. NYSDOT PIN 7907.95

WHEREAS, the Village of Potsdam has committed funds for the local share of project costs. Funding shares for project costs are as follows:

State	\$	154,800
Local	\$	17,200
Total Project Cost	\$	<u>172,000</u>

NOW, THEREFORE, BE IT RESOLVED that the Village of Potsdam enter into an agreement with the NYSDOT for financial assistance for the project described above for Potsdam Municipal Airport;

RESOLVED, that the Mayor of the Village of Potsdam be authorized to execute the grant agreement with the NYSDOT on behalf of the Village of Potsdam in connection with the project;

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary documents in connection with the project; and be it further

RESOLVED, that this resolution shall take effect immediately.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Trustee McKenna Moved and Trustee Lee Seconded a resolution classifying the Multi-Purpose Airport Maintenance Equipment project at the Potsdam Airport as a Type II action under SEQR.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Trustee McKenna Moved and Trustee Lee Seconded a resolution as follows:

LOCAL LAW #3-2018

Section 1. Purpose.

The Purpose of this Local Law is to Amend Chapter 168, Vehicles and Traffic, Article X, Schedules §168-87 Schedule XXIX Snow removal in Overnight Parking Lots of the Village of Potsdam Municipal Code.

Section 2. Amendment.

Amended as follows:

ARTICLE X
Schedules

§168-87 Schedule XXIX: Snow Removal in Overnight Parking Lots.

Name of Lot	Day of Week	Time
Main Street Lot, Area No. 1	Wed.	10:00 a.m. to 4:00 p.m.
Raymond Street – Depot Street Lot	Tues.	10:00 a.m. to 4:00 p.m.

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

Ayes 4	(Mayor Tischler) (Trustee Warr, McKenna & Lee)	Nays 0
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Trustee Lee Moved and Trustee McKenna Seconded a resolution as follows:

LOCAL LAW #4-2018

Section 1. Purpose.

The Purpose of this Local Law is to Amend Chapter 153, Taxation of the Village of Potsdam Municipal Code.

Section 2. Amendment.

Amended as follows:

Chapter 153. Taxation

Article II. Business Investment Exemption

§153- 15. Purpose.

The purpose of this article is to provide property tax relief to businesses that construct alter, install or improve commercial and industrial buildings used for buying, selling, storing, or development of goods and services, the manufacture or assembly of goods or the processing of raw materials, hotels and motels through §485-b of the Real Property Tax Law - Business Investment Exemption. Ordinary maintenance and repairs are excluded from abatement.

§153-16. Establishment of Abatement.

The full provisions of §485-b of the Real Property Tax Law - Business Investment Exemption – Basic Exemption, shall be offered to all eligible businesses with the bounds of the following Village Zoning Districts.

- a. Central Business District (CBD)
- b. Business District (B-1)
- c. Light Business District (B-2)
- d. Business and Light Industrial Business District (BLI)
- e. Industrial Zoning District (IND)
- f. Innovation District (ID)
- g. Aviation District (A-D)

Such exemption shall be for a fixed term of 10 years with a 50% exemption in year 1; 45% exemption in year 2; 40% exemption in year 3; 35% exemption in year 4; 30% exemption in year 5; 25% exemption in year 6; 20% exemption in year 7; 15% exemption in year 8; 10% exemption in year 9; 5% exemption in year 10.

§153-17. When effective.

This article shall take effect immediately upon notification from the Secretary of State of the filing thereof.

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee Warr, McKenna & Lee)	

Trustee McKenna Moved and Trustee Lee Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at 6:45 p.m.

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee Warr, McKenna & Lee)	

