

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, May 21, 2018 at 4:30 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, McKenna (4:31 p.m.) & Goliber

ALSO PRESENT: Lori S. Queor, Village Clerk/Treasurer
Greg Thompson, Administrator
Mark Murray, Police Chief
Jim Corbett, DPW Superintendent
Fred Hanss, Planning Director
Mimi VanDeusen, Museum Director
Danielle Rose, Fire Chief
Matt Seymour, Police Officer

Mayor Tischler opened the meeting at 4:30 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Mayor then stated that all members were present with the exception of Trustee Lee who is out of town and Trustee McKenna who should be along shortly.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

April 16, 2018	Regular Meeting	7:00 p.m.
April 16, 2018	Executive Session	8:18 p.m.
April 30, 2018	Special Meeting	4:15 p.m.

Motion was made by Trustee Goliber and Seconded by Trustee Warr to accept the minutes as submitted. All were in favor, none opposed, motion carried.

Mayor's comments: None

Trustee's Comments: None

Administrator's Comments: Administrator Thompson provided a written report to the board which is on file with the Village Clerk. He then went over his report with the board.

DPW Superintendent's Report: Superintendent Jim Corbett reported on the following items:

- Gearing up for summer work.
- Sidewalks will be done on Hamilton St., Chestnut Street and the Prosh Building.
- Street sweeping, washing down sidewalks downtown were done.
- Bench installed at Ives Park.
- Kiosk installed in Fall Island Park.
- Clean-up of trees downed by windstorm.
- Brush, yard and garden pick up on-going.
- Water break on Elm Street – need to decide what to do with this area – lots of band aids on this line.

Mike Tamblin and Charles Prior gave the board an update on the Crosstown Canal project. Project to be done in three phases. Phase I – utility relocation is done. Phase II – Structural rehab is the next step. Phase III – Storm water Storage will be the final step. Cost estimate for Phase II and III is approximately \$15 million. There are funding opportunities that the Village can pursue.

Planning Director Fred Hanss informed the board that the Downtown Revitalization Initiative Grant application is due June 1st and he would like letters of support by May 29th.

Public Comment: None

Hearing no public comments, the board considered the following New Business:

Trustee Goliber Moved and Trustee McKenna Seconded a resolution approving the partial expenditures for the month of May 2018 in the amount of \$207,845.43 chargeable to the following funds:

General Fund	\$ 131,937.25
Water Fund	14,546.06
Sewer Fund	32,161.02
Hydro Fund	5,019.39
Trust & Agency Fund	2,118.52
Recreation Fund	3,134.47
Trash Fund	<u>18,928.72</u>
TOTAL	<u>\$ 207,845.43</u>

Ayes 4 (Mayor Tischler)
(Trustee Warr, McKenna
& Goliber) Nays 0

Trustee Goliber Moved and Trustee McKenna Seconded a resolution approving the additional expenditures for the month of April 2018 in the amount of \$344,244.79 chargeable to the following funds:

General Fund	\$ 88,363.05
Water Fund	24,366.64
Sewer Fund	18,859.80
Hydro Fund	2,662.93
Trash Fund	67.79
Trust & Agency Fund	3,835.24
Capital Fund	20,878.65
Payroll Fund	19,018.99
Recreation Fund	43,106.86
Planning & Development Funds	<u>123,084.84</u>
TOTAL	<u>\$ 344,244.79</u>

Ayes 4 (Mayor Tischler)
(Trustee Warr, McKenna
& Goliber) Nays 0

Trustee Goliber Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to make the following FY 17-18 budget modifications:

INCREASE	Description	DECREASE	Description	Amount
05-3120-230	Automobile	05-3120-479	Contingency	\$49,547.50
05-6326-424	Travel & Training	05-6326-109	Contingency	300.00
05-7450-200	Equipment	05-7450-465	Equip. Maint.	210.00

ROLL CALL VOTE:

Ayes 4 (Mayor Tischler) Nays 0
 (Trustee Warr, McKenna
 & Goliber)

Trustee Goliber Moved and Trustee McKenna Seconded a resolution to set the annual salaries of Village Management and Non-Union personnel effective at the first pay period following June 1, 2018:

RECREATION DIRECTOR, T. SMUTZ	\$43,350
VILLAGE ADMINISTRATOR, G. THOMPSON	76,500
POLICE CHIEF, M. MURRAY	84,500
VILLAGE CLERK/TREASURER, L. QUEOR	69,592
DIRECTOR OF PLANNING & DEVELOPMENT, F. HANSS	73,804
MUSEUM CURATOR, M. VANDEUSEN	42,183
SUPERINTENDENT OF DPW, J. CORBETT	66,300
CODE ENFORCEMENT OFFICER, L. NEWBY	43,350

Ayes 4 (Mayor Tischler) Nays 0
 (Trustee Warr, McKenna
 & Goliber)

Trustee McKenna Moved and Trustee Goliber Seconded a resolution authorizing the Village to submit an application for funding through the 2018 funding cycle for the Downtown Revitalization Initiative. Further, authorizing the Mayor or in his absence the Deputy Mayor to execute and deliver said application together with any municipal certifications and to further authorizing the execution of any grant agreement with the State of New York that may result from said application.

Ayes 4 (Mayor Tischler) Nays 0
 (Trustee Warr, McKenna
 & Goliber)

Trustee Goliber Moved and Trustee McKenna Seconded a resolution accepting with regret the retirement of Richard Fenton from the Village of Potsdam Fire Department effective May 30, 2018. Further thanking Mr. Fenton for his 30+ years of service to the Village.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna
& Goliber)

Trustee Goliber Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to modify the 2017-18 budget expense lines for the fiscal year ending May 31, 2018 by transferring money between expense accounts as needed to keep the budget lines from being over expended. No additional expense or revenue shall be added to the budget.

ROLL CALL VOTE:

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna
& Goliber)

Trustee Goliber Moved and Trustee McKenna Seconded a Resolution Approving the election of the following officers in the Potsdam Fire Department for one (1) Official Year, Commencing April 10, 2018:

Danielle M. Rose 1 Cottage Street, Potsdam	Chief
Timothy L. Jerome 519 River Road, Potsdam	First Assistant Chief
Mark Bradish 4 Larnard Street, Potsdam	Second Assistant Chief
Jay Bradish 4 Larnard Street, Potsdam	Third Assistant Chief
Ayes 4 (Mayor Tischler) Nays 0 (Trustee Warr, McKenna & Goliber)	

Trustee McKenna Moved and Trustee Goliber Seconded a Resolution authorizing the Mayor to execute an agreement between the Village of Potsdam and the Potsdam Volunteer Rescue Squad, Inc. for the period from June 1, 2018 to May 31, 2019; consideration of \$35,000 to be paid to the Rescue Squad.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna
& Goliber)

Trustee Goliber Moved and Trustee Warr Seconded a resolution authorizing the Mayor to execute an agreement between the Village of Potsdam and the Potsdam Fire Department for the period from June 1, 2018 to May 31, 2019; consideration of \$10,250 to be paid to the Fire Department.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna
& Goliber)

Trustee Warr Moved and Trustee McKenna Seconded a resolution to hold a Public Hearing on Monday, June 18, 2018 at 4:20 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of the hearing is to receive public comment on a proposal to amend Appendix A Table of Equivalent Dwelling Units (EDU) of the Water and Sewer chapters of the Village Code. Further to receive public comment on proposed water/sewer rates.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna
& Goliber)

Trustee Goliber Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$1,157.00 for professional services rendered through April 2018 for the WWTP Technical Services Agreement.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna
& Goliber)

Trustee Goliber Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$1,543.34 for professional services rendered in April 2018 for the Water Sewer Rate Study Project.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna
& Goliber)

Trustee Goliber Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$275.00 for professional services rendered in April 2018 for the Crosstown Canal Project Phase II.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna
& Goliber)

Trustee Goliber Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$15,998.40 for professional services provided through April 21, 2018 for the Water Pollution Control Facility and Pump Station Subconsultants .

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna
& Goliber)

Trustee McKenna Moved and Trustee Goliber Seconded a resolution to go into Executive Session for the discussion of contract negotiations and the employment history of particular persons at 5:18 p.m.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna
& Goliber)

Trustee McKenna Moved and Trustee Goliber Seconded a resolution to adjourn the Executive Session at 6:32 p.m.

Ayes 4

(Mayor Tischler)
(Trustee Warr, McKenna
& Goliber)

Nays 0

Trustee McKenna Moved and Trustee Goliber Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of May 21, 2018 at 6:33 p.m.

Ayes 4

(Mayor Tischler)
(Trustee Warr, McKenna
& Goliber)

Nays 0

Respectfully submitted,

Lori S. Queor
Village Clerk