

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, April 16, 2018 at 7:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, McKenna, Lee & Goliber

ALSO PRESENT: Lori S. Queor, Village Clerk/Treasurer
Greg Thompson, Administrator
Mark Murray, Police Chief
Jim Corbett, DPW Superintendent
Lisa Newby, Code Enforcement Officer
Fred Hanss, Planning Director
Mimi VanDeusen, Museum Director

Mayor Tischler opened the meeting at 7:00 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Mayor then stated that all members were present.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

April 5, 2018	Public Hearing	6:30 p.m.
April 5, 2018	Public Hearing	6:50 p.m.
April 5, 2018	Regular Meeting	7:00 p.m.
April 5, 2018	Executive Session	7:34 p.m.

Motion was made by Trustee Goliber and Seconded by Trustee Lee to accept the minutes as submitted. All were in favor, none opposed, motion carried.

Mayor's comments: Mayor Tischler thanked the DPW crew, Police and Fire Departments for a job well done with the inclement weather we received this weekend. He stated that hopefully this is the last of it.

Trustee's Comments: Trustee Warr stated that not only is the Clarkson Woman's Hockey Team National Champs but we had a local 16 and under boys hockey team win the boy's hockey Championship. Trustee McKenna informed the board that she attended the North Country Symposium this morning at St. Lawrence University and it was a very interesting symposium. She stated that the meeting re-invigorated her desire to have an Economic Development Committee. Trustee Lee had no comments. Trustee Goliber stated that we need to keep the local recreation program strong and congrats to the boys 16 U hockey team on their championship.

Administrator's Comments: Administrator Thompson provided a written report to the board which is on file with the Village Clerk. He then went over his report with the board.

Code Enforcement Officer's Report: Code Officer Lisa Newby provided the board with a written copy of her report which is on file with the Village Clerk. She then went over her report with the board.

Clarkson University Students Composting Project Presentation: Brook Zeller and Jocelyn Martin provided the board with an update on their composting project for the Village owned dump site. The next steps would be for the Village to get a site survey and to reach out to Clarkson and SUNY Potsdam to make sure they are on board with providing the food waste.

Planning Director's Report: Planning Director Fred Hanss provided the board with a written report which is on file with the Village Clerk. He then went over his report with the board.

Public Comment: None

Hearing no public comments, the board considered the following New Business:

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the partial expenditures for the month of April 2018 in the amount of \$108,062.50 chargeable to the following funds:

General Fund	\$ 49,636.17
Water Fund	10,726.89
Sewer Fund	24,100.45
Hydro Fund	630.48
Trust & Agency Fund	2,718.65
Recreation Fund	3,020.02
Trash Fund	<u>17,229.84</u>
TOTAL	<u>\$ 108,062.50</u>

Ayes 5 (Mayor Tischler)
(Trustee Warr, McKenna, Lee
& Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the additional expenditures for the month of March 2018 in the amount of \$226,023.86 chargeable to the following funds:

General Fund	\$ 95,933.73
Water Fund	21,273.23
Sewer Fund	39,467.97
Hydro Fund	762.93
Trash Fund	59.61
Trust & Agency Fund	3,694.21
Capital Fund	6,311.71
Payroll Fund	15,357.82
Recreation Fund	11,558.65
Planning & Development Funds	<u>31,604.00</u>
TOTAL	<u>\$ 226,023.86</u>

Ayes 5 (Mayor Tischler)
(Trustee Warr, McKenna, Lee
& Goliber) Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to make the following FY 17-18 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
05-5010-460	Dues & Mem.	05-5110-454	Equip. Rental	\$ 178.87
05-1620-465	Equip. Maint.	05-1620-471	Civic Center grounds	9.38
05-3320-488	Small tools	05-1620-471	Civic Center grounds	12.99
05-5010-200	Equipment	05-5010-480	Spec. Services	27.75
05-5010-200	Equipment	05-1640-481	Misc. Supplies	2.04
10-8340-464	Veh. Maint.	10-8340-483	Paving Materials	512.86
10-8340-465	Equip. Maint.	10-8340-483	Paving Materials	274.38

ROLL CALL VOTE:

Ayes 5 (Mayor Tischler) Nays 0
 (Trustee Warr, McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Lemire, Johnson & Higgins in the amount of \$181.50 for professional services rendered through March 31, 2018 RE: JEDA Capital 56 LLC vs. Village of Potsdam.

Ayes 5 (Mayor Tischler) Nays 0
 (Trustee Warr, McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution awarding the bid for the sale of surplus DPW equipment (woodstove) to Dustin Bradley for his bid of \$225.00.

Ayes 5 (Mayor Tischler) Nays 0
 (Trustee Warr, McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution to accept the proposal submitted by Environmental Design and Research in the amount of \$9,900 for the preparation of an engineering report for the Village of Potsdam Water Fluoridation System Engineering Study. Fee for services to be paid from the Village's NY State Dept. of Health Water Fluoridation Grant #T32331GG. Further authorizing the Mayor to execute a contract with Environmental Design and Research.

Ayes 5 (Mayor Tischler) Nays 0
 (Trustee Warr, McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution as follows:

LOCAL LAW #2-2018

Section 1. Purpose.

The Purpose of this Local Law is to Amend Chapter 153, Taxation, Article IX, Tax Cap Override of the Village of Potsdam Municipal Code.

Section 2. Amendment.

Amended as follows:

ARTICLE IX
Tax Cap Override

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Potsdam to adopt a budget for the fiscal year commencing June 1, 2018 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Potsdam, County of St. Lawrence, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2018 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

Ayes 5 (Mayor Tischler)
(Trustee Warr, McKenna, Lee
& Goliber)

Nays 0

Trustee Goliber Moved and Trustee Lee Seconded a resolution adopting a budget for the Fiscal Year commencing June 1, 2018 and ending May 31, 2019, making appropriations for the conduct of the Village of Potsdam government.

Whereas, the Board has met at the time and place specified in the notice of public hearing on the preliminary budget and heard all persons desiring to be heard thereon; now therefore be it

Resolved, that the preliminary budget as amended and revised and as hereinafter set forth is hereby adopted and that the several amounts stated in the attached budget be and they hereby are appropriated for the objects and purposes specified and the salaries and wages stated in the attachment, denoting salaries of public officials of such budget shall be and are hereby fixed at the amounts shown therein effective June 1, 2018.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution establishing the property tax rate for Fiscal Year 2018-2019 at \$18.19708 per \$1,000.00 of assessed valuation.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the taxi rates for inside the Village of Potsdam limits of North Star Taxi (Ghulam Sabir) for the period of April 30, 2018 through April 30, 2019 as follows:

From Canton, NY - \$20.00 plus \$2.30 per mile within the Village.

For distances longer than Canton or if in Potsdam already - \$10.00 to sit in the car plus \$2.50 per mile.

Every stop costs \$10.00 plus \$1.00 a minute for waiting time.

More than two people in the car – 50% more charged.

If someone calls but fails to appear, they must pay 50% additional fare the next time.

Rates are from 7:00 a.m. to 6:00 p.m. After that, the charge is 50% extra.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the appointment of Leland Cota to the position of Heavy Equipment Operator at the Department of Public Works effective April 9, 2018 at an hourly rate of \$22.11 per hour.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the appointment of Van Peets to the position of Heavy Equipment Operator at the Department of Public Works effective April 9, 2018 at an hourly rate of \$22.11 per hour.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the permanent appointment of Jerry Dibble to the position of Cleaner effective 4/17/18 at an hourly rate of \$14.38 per hour. Mr. Dibble has successfully completed a six month probationary period.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$403.34 for professional services provided in March 2018 for the WWTP Technical Services Agreement .

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$1,800.00 for professional services provided in March 2018 for the Water/Sewer Rate Study.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna, Lee
& Goliber)

