

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
MAY 21, 2018 – 4:30 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

April 16, 2018	Regular Meeting	7:00 p.m.
April 16, 2018	Executive Session	8:18 p.m.
April 30, 2018	Special Meeting	4:15 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. DPW SUPERINTENDENT REPORT:

6. PUBLIC COMMENTS:

7. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of May 2018 in the amount of \$207,845.43 chargeable to the following funds:

General Fund	\$ 131,937.25
Water Fund	14,546.06
Sewer Fund	32,161.02
Hydro Fund	5,019.39
Trust & Agency Fund	2,118.52
Recreation Fund	3,134.47
Trash Fund	<u>18,928.72</u>
TOTAL	<u>\$ 207,845.43</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of April 2018 in the amount of \$344,244.79 chargeable to the following funds:

General Fund	\$ 88,363.05
Water Fund	24,366.64
Sewer Fund	18,859.80
Hydro Fund	2,662.93
Trash Fund	67.79
Trust & Agency Fund	3,835.24
Capital Fund	20,878.65
Payroll Fund	19,018.99
Recreation Fund	43,106.86
Planning & Development Funds	<u>123,084.84</u>
TOTAL	<u>\$ 344,244.79</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to make the following FY 17-18 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
05-3120-230	Automobile	05-3120-479	Contingency	\$49,547.50
05-6326-424	Travel & Training	05-6326-109	Contingency	300.00
05-7450-200	Equipment	05-7450-465	Equip. Maint.	210.00

ROLL CALL VOTE:

AYES:

NAYS:

Trustee _____ Moved and Trustee _____ Seconded a resolution to set the annual salaries of Village Management and Non-Union personnel effective at the first pay period following June 1, 2018:

<u>RECREATION DIRECTOR, T. SMUTZ</u>	<u>\$43,350</u>
<u>VILLAGE ADMINISTRATOR, G. THOMPSON</u>	<u>76,500</u>
<u>POLICE CHIEF, M. MURRAY</u>	<u>84,500</u>
<u>VILLAGE CLERK/TREASURER, L. QUEOR</u>	<u>69,592</u>
<u>DIRECTOR OF PLANNING & DEVELOPMENT, F. HANSS</u>	<u>73,804</u>
<u>MUSEUM CURATOR, M. VANDEUSEN</u>	<u>42,183</u>
<u>SUPERINTENDENT OF DPW, J. CORBETT</u>	<u>66,300</u>
<u>CODE ENFORCEMENT OFFICER, L. NEWBY</u>	<u>43,350</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Village to submit an application for funding through the 2018 funding cycle for the Downtown Revitalization Initiative. Further, authorizing the Mayor or in his absence the Deputy Mayor to execute and deliver said application together with any municipal certifications and to further authorizing the execution of any grant agreement with the State of New York that may result from said application.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the purchase of epi-pens and NARCAN and provide training on the use of them for summer recreation employees. Funds to come from the Recreation Fund budget.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to authorize the Climate Smart Community Task Force to apply for planning grants to meet the Climate Smart Community requirements.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$19,995 for professional services rendered through April 21, 2018 for the Water Pollution Control Facility and Pump Station Construction Administration.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the Mayor's appointment of Margeaux Godin, 17 Garden Street, Potsdam, NY to the Potsdam Public Museum Board for a three year term commencing January 1, 2018 and ending December 31, 2020.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution accepting with regret the retirement of Richard Fenton from the Village of Potsdam Fire Department effective May 30, 2018. Further thanking Mr. Fenton for his 30+ years of service to the Village.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to modify the 2017-18 budget expense lines for the fiscal year ending May 31, 2018 by transferring money between expense accounts as needed to keep the budget lines from being over expended. No additional expense or revenue shall be added to the budget.

ROLL CALL VOTE:

AYES:

NAYS:

Trustee _____ Moved and Trustee _____ Seconded a Resolution Approving the election of the following officers in the Potsdam Fire Department for one (1) Official Year, Commencing April 10, 2017:

Danielle M. Rose
1 Cottage Street, Potsdam

Chief

Timothy L. Jerome
519 River Road, Potsdam

First Assistant Chief

Mark Bradish
4 Larnard Street, Potsdam

Second Assistant Chief

Jay Bradish
4 Larnard Street, Potsdam

Third Assistant Chief

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a Resolution authorizing the Mayor to execute an agreement between the Village of Potsdam and the Potsdam Volunteer Rescue Squad, Inc. for the period from June 1, 2018 to May 31, 2019; consideration of \$35,000 to be paid to the Rescue Squad.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to execute an agreement between the Village of Potsdam and the Potsdam Fire Department for the period from June 1, 2018 to May 31, 2019; consideration of \$10,250 to be paid to the Fire Department.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to hold a Public Hearing on Monday, June 18, 2018 at 4:20 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of the hearing is to receive public comment on a proposal to amend Appendix A Table of Equivalent Dwelling Units (EDU) of the Water and Sewer chapters of the Village Code. Further to receive public comment on proposed water/sewer rates.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$1,157.00 for professional services rendered through April 2018 for the WWTP Technical Services Agreement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$1,543.34 for professional services rendered in April 2018 for the Water Sewer Rate Study Project.

Ayes _____

Nays _____

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
MAY 21, 2018 – 4:30 P.M.

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$275.00 for professional services rendered in April 2018 for the Crosstown Canal Project Phase II.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to go into Executive Session for the discussion of contract negotiations and the employment history of particular persons at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Executive Session at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of May 21, 2018 at _____ p.m.

Ayes _____

Nays _____