

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, March 6, 2017 at 7:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, Hopke & Sheehan

ALSO PRESENT: Lori S. Queor, Village Clerk/Treasurer
Fred Hanss, Planning Director
Mark Murray, Police Chief
Matt Seymour, Police Officer
Mimi VanDeusen, Museum Director

Mayor Tischler opened the meeting at 7:02 P.M., and stated that all members were present with the exception of Trustee Garner.

Mayor Tischler then stated that the following sets of minutes had been submitted for Board acceptance:

February 21, 2017	Public Hearing	6:45 p.m.
February 21, 2017	Regular Meeting	7:00 p.m.

Motion was made by Trustee Warr and Seconded by Trustee Hopke to accept the minutes as submitted. All were in favor, none opposed, motion carried.

Mayor's comments: Parade April 15th for the Center for Diversity and Gender and Sexuality Alliance Student Club – no objections by the Board.

Fiscal Street Monitoring System Status Notification was received today and we have No Designation. In 2014 we had “susceptible fiscal stress” with a score of 51.3%, 2015 we had “significant fiscal stress” with a score of 78.8% and this year we have “no designation” with a score of 38.3%. The Mayor thanked the Board, Treasurer, Administrator and Dept. Heads for all their hard work.

Trustee's Comments: Trustee Warr had no comments. Trustee Hopke stated that she was dumbfounded that we have a no designation this year. Trustee Sheehan had no comments.

Museum Director's Report: Director Mimi VanDeusen provided the board with a written report which is on file with the Village Clerk. She then went over her report with the board.

Public Comment: Cosmo Pagano of GHD gave the board an overview of the progress of the Crosstown Canal Project.

Hearing no further public comments, the board considered the following:

New Business:

Trustee Warr Moved and Trustee Hopke Seconded a resolution approving the partial expenditures for the month of February 2017 in the amount of \$41,027.50 chargeable to the following funds:

General Fund	\$ 27,482.28
Water Fund	6,411.69
Sewer Fund	7,006.75
Hydro Fund	25.00
Recreation Fund	<u>101.78</u>
TOTAL	<u>\$ 41,027.50</u>

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution approving the additional expenditures for the month of February 2017 in the amount of \$664,999.91 chargeable to the following funds:

General Fund	\$ 113,342.99
Water Fund	22,819.27
Sewer Fund	300,906.44
Hydro Fund	37,911.76
Trash Fund	48.96
Trust & Agency Fund	2,612.23
Capital Fund	156,415.78
Payroll Fund	22,258.85
Recreation Fund	<u>8,683.63</u>
TOTAL	<u>\$ 664,999.91</u>

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to make the following FY 16-17 budget modifications:

INCREASE	Description	DECREASE	Description	Amount
05-3410-481	Misc. Supplies	05-3410-420	Janitorial Sup	\$ 76.94
05-3410-481	Misc. Supplies	05-5142-464	Veh. Maint.	94.49
05-3410-481	Misc. Supplies	05-3410-470	Bldg. Maint.	125.03
10-1640-103	Salaries OT	10-1640-101	Salaries F.T.	100.00
05-1640-103	Salaries OT	05-1640-101	Salaries F.T.	200.00
05-5142-462	Comestibles	05-5142-495	Salt	250.00
15-8130-488	Misc. tools	15-8130-428	Gas service	392.13
15-8130-490	Office supplies	15-8130-492	Gasoline	137.69
15-8130-424	Travel & Training	15-8130-492	Gasoline	1,717.28
15-8130-465	Equip. Maint.	15-8130-427	Electric	6,636.98
10-8330-481	Misc. supplies	10-8330-480	Special Serv.	39.16
18-8790-480	Special Serv.	18-8790-465	Equip. Maint.	2,333.33
18-8790-470	Bldg. Maint.	18-8790-492	Gasoline	1,567.34
18-8790-200	Equipment	18-8790-428	Gas service	250.31

ROLL CALL VOTE:

AYES 4 (Mayor Tischler) NAYS 0
 (Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Village Clerk to advertise for bids for the Clarkson Water Tower Renovation Project.

AYES 4 (Mayor Tischler) NAYS 0
 (Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Village Clerk to advertise for bids for the sale of the following surplus equipment:

1992 Champion Motor Grader

AYES 4 (Mayor Tischler) NAYS 0
 (Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution awarding the bid for the sale of the surplus 2001 Dump truck to Charles Rutley for his high bid of \$1,053.75.

AYES 4 (Mayor Tischler) NAYS 0
 (Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$36,101.00 for professional services rendered through January 29, 2017 for the Potsdam WPCF and PS Design - Bid.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Mayor to sign the Shared Services Agreement between NYSDOT and the Village of Potsdam for a term of four years beginning March 6, 2017 and ending March 6, 2021.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Village Clerk to publish a Notice to Bidders seeking competitive bids for the proposed Village of Potsdam Cross-Town Canal Rehabilitation Project in the Village's newspaper(s) of record.

Note: Funding for the proposed project is provided through the NYS CDBG Program, the St. Lawrence River Valley Redevelopment Agency and Village equity.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Sheehan Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at 7:28 p.m.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Sheehan Seconded a resolution to adjourn the Executive Session at 7:55 p.m.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

An Executive Session of the Village of Potsdam Board of Trustees was held on Monday, March 6, 2017 at 7:28 p.m., Civic Center, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, Hopke & Sheehan

The Board of Trustees, upon a resolution offered by Trustee Warr and seconded by Trustee Sheehan went into Executive Session for the discussion of the employment history of particular persons at 7:28 p.m.

Discussion of same was had; no formal vote or action was taken in Execution Session.

Upon a resolution offered by Trustee Warr and seconded by Trustee Sheehan the Executive Session was adjourned at 7:55 p.m.

The undersigned was not in attendance at the Executive Session. Information is provided by Mayor Tischler.

Respectfully submitted,

Lori S. Queor
Village Clerk