

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, January 8, 2018 at 7:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler  
Trustees Warr & McKenna

ALSO PRESENT: Greg Thompson, Administrator  
Lori S. Queor, Village Clerk/Treasurer  
Mark Murray, Police Chief  
Jim Corbett, DPW Superintendent  
Fred Hanns, Planning Director  
Lisa Newby, Code Officer

Mayor Tischler opened the meeting at 7:00 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Mayor then stated that all members were present except for Trustee Sheehan and Lee who had excused absences.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

December 18, 2017	Public Hearing	6:45 p.m.
December 18, 2017	Regular Meeting	7:00 p.m.
December 18, 2017	Executive Session	7:44 p.m.

Motion was made by Trustee Warr and Seconded by Trustee McKenna to accept the minutes as submitted. All were in favor, none opposed, motion carried.

Mayor's comments: First meeting of 2018, Happy New Year, looking forward to a very successful year at the Village of Potsdam.

Trustee's Comments: Trustee Warr congratulated Trustee Sheehan and his fiancé on their new baby girl born on January 5<sup>th</sup>. Trustee McKenna inquired about the Library and the Museum being allowed to hold events that include alcohol such as paint and sip. She stated Chapter 125 Article III does not allow alcohol on public lands. Trustee Warr stated we have allowed this in the past and after a license is issued by NYS Alcohol Bureau we can approve the request. Trustee McKenna asked about a blanket approval for the Museum and the Library. Administrator Thompson stated that he would look into this.

Administrator's Comments: Administrator Thompson provided the board with a written copy of his report which is on file with the Village Clerk. He then went over his report with the board.

Code Enforcement Officer's Report: Code Officer Lisa Newby provided a written copy of her report which is on file with the Village Clerk. She then went over her report with the board.

Public Comment: Mike Tamblin of GHD Consulting gave the board an overview of where work still needs to be done on the Crosstown Canal. He will work with Administrator Thompson to give the board an idea of how much an engineering study will cost as that is the next step in the process.

Andrew Enslow asked about draining near the Potsdam Fire Station and about the bridge near Market Square Mall that has a bunch of litter under it.

Administrator Thompson stated that draining discussions are on-going and that he will have the DPW keep an eye on the litter under the bridge.

Hearing no further public comments, the board considered the following:

New Business:

Trustee Warr Moved and Trustee McKenna Seconded a resolution approving the partial expenditures for the month of January 2018 in the amount of \$75,713.48 chargeable to the following funds:

General Fund	\$ 61,386.55
Water Fund	7,651.68
Sewer Fund	5,801.01
Recreation Fund	<u>874.24</u>
TOTAL	<u>\$ 75,713.48</u>

Ayes 3	(Mayor Tischler)	Nays 0
	(Trustee Warr & McKenna)	

Trustee Warr Moved and Trustee McKenna Seconded a resolution approving the additional expenditures for the month of December 2017 in the amount of \$822,908.12 chargeable to the following funds:

General Fund	\$ 455,748.74
Water Fund	143,282.58
Sewer Fund	98,379.06
Hydro Fund	12,762.93
Trash Fund	58.60
Trust & Agency Fund	4,751.22
Capital Fund	3,084.33
Recreation Fund	43,368.19
Payroll Fund	<u>61,472.47</u>
TOTAL	<u>\$ 822,908.12</u>

Ayes 3	(Mayor Tischler)	Nays 0
	(Trustee Warr & McKenna)	

Trustee Warr Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$3,657.48 for Professional Services rendered in connection with the Potsdam Airport Replace AWOS Construction Administration & Inspection FAA #3-36-0099-033-17.

Ayes 3 (Mayor Tischler) Nays 0  
(Trustee Warr & McKenna)

Trustee Warr Moved and Trustee McKenna Seconded a resolution awarding the Bid for the surplus fire wood at the DPW garage to Charlie Daniels for his bid of \$1,555.00. This was the high bid received.

Ayes 3 (Mayor Tischler) Nays 0  
(Trustee Warr & McKenna)

Trustee Warr Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to make the following FY 17-18 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
05-1620-471	Civic Center	05-1620-470	Bldg. Maint.	\$12.99
05-1620-490	Office supplies	05-1620-470	Bldg. Maint.	\$14.25
05-1620-491	Chemicals	05-1620-481	Misc. Supplies	\$93.01
05-1640-464	Vehicle Maint.	05-1640-465	Equip. Maint.	\$682.57
05-3320-200	Equipment	05-3320-465	Equip. Maint.	\$496.18
05-5010-424	Travel & Training	05-5010-481	Misc. Supplies	\$416.87
10-8340-490	Office Supplies	10-8340-481	Misc. Supplies	\$9.99
31-7150-480	Special Services	31-7140-480	Special Services	\$515.00
31-7150-481	Misc. Supplies	31-7140-470	Building Maint.	\$173.08
31-7150-425	Clothing	31-7140-480	Special Services	\$499.78
15-8130-481	Misc. Supplies	15-8130-464	Vehicle Maint.	\$308.58

ROLL CALL VOTE:

Ayes 3 (Mayor Tischler) Nays 0  
(Trustee Warr & McKenna)

Trustee Warr Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$4,895.00 for Professional Services rendered thru November 18, 2017 for the Potsdam WPCF and PS Subconsultants.

Ayes 3 (Mayor Tischler) Nays 0  
(Trustee Warr & McKenna)

Trustee Warr Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay Baseline King Corporation in the amount of \$148,200.00 for pay application No. 1 for the AWOS project at the Potsdam Airport FAA AIP No. 3-36-0099-33-17.

Ayes 3 (Mayor Tischler) Nays 0  
(Trustee Warr & McKenna)

Trustee Warr Moved and Trustee McKenna Seconded a resolution accepting with regret the retirement of Kevin A. Page from the Village of Potsdam Department of Public Works effective January 29, 2018. Further thanking Mr. Page for his 32 years of service.

Ayes 3 (Mayor Tischler) Nays 0  
(Trustee Warr & McKenna)

Although an Executive Session was on the agenda, none was held as there were two board members absent.

Trustee Warr Moved and Trustee McKenna Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of January 8, 2018 at 7:38 p.m.

Ayes 3 (Mayor Tischler) Nays 0  
(Trustee Warr & McKenna)

Respectfully submitted,

Lori S. Queor  
Village Clerk