

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
JANUARY 8, 2018 – 7:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

December 18, 2017	Public Hearing	6:45 p.m.
December 18, 2017	Regular Meeting	7:00 p.m.
December 18, 2017	Executive Session	7:44 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. CODE ENFORCEMENT OFFICER'S REPORT:

6. PUBLIC COMMENTS:

7. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of January 2018 in the amount of \$75,713.48 chargeable to the following funds:

General Fund	\$ 61,386.55
Water Fund	7,651.68
Sewer Fund	5,801.01
Recreation Fund	<u>874.24</u>
TOTAL	<u>\$ 75,713.48</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of December 2017 in the amount of \$822,908.12 chargeable to the following funds:

General Fund	\$ 455,748.74
Water Fund	143,282.58
Sewer Fund	98,379.06
Hydro Fund	12,762.93
Trash Fund	58.60
Trust & Agency Fund	4,751.22
Capital Fund	3,084.33
Recreation Fund	43,368.19
Payroll Fund	<u>61,472.47</u>
TOTAL	<u>\$ 822,908.12</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$3,657.48 for Professional Services rendered in connection with the Potsdam Airport Replace AWOS Construction Administration & Inspection FAA #3-36-0099-033-17.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution awarding the Bid for the surplus fire wood at the DPW garage to Charlie Daniels for his bid of \$1,555.00. This was the high bid received.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to make the following FY 17-18 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
05-1620-471	Civic Center	05-1620-470	Bldg. Maint.	\$12.99
05-1620-490	Office supplies	05-1620-470	Bldg. Maint.	\$14.25
05-1620-491	Chemicals	05-1620-481	Misc. Supplies	\$93.01
05-1640-464	Vehicle Maint.	05-1640-465	Equip. Maint.	\$682.57
05-3320-200	Equipment	05-3320-465	Equip. Maint.	\$496.18
05-5010-424	Travel & Training	05-5010-481	Misc. Supplies	\$416.87
10-8340-490	Office Supplies	10-8340-481	Misc. Supplies	\$9.99
31-7150-480	Special Services	31-7140-480	Special Services	\$515.00
31-7150-481	Misc. Supplies	31-7140-470	Building Maint.	\$173.08
31-7150-425	Clothing	31-7140-480	Special Services	\$499.78
15-8130-481	Misc. Supplies	15-8130-464	Vehicle Maint.	\$308.58

ROLL CALL VOTE:

Ayes:

Nays:

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$4,895.00 for Professional Services rendered thru November 18, 2017 for the Potsdam WPCF and PS Subconsultants.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay Baseline King Corporation in the amount of \$148,200.00 for pay application No. 1 for the AWOS project at the Potsdam Airport FAA AIP No. 3-36-0099-33-17.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution accepting with regret the retirement of Kevin A. Page from the Village of Potsdam Department of Public Works effective January 29, 2018. Further thanking Mr. Page for his 32 years of service.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to go into Executive Session for the discussion of contract negotiations at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Executive Session at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of January 8, 2018 at _____ p.m.

Ayes _____

Nays _____