



APPLICATION FOR SUBDIVISION

FEE: \$40.00

_____ MINOR _____ MAJOR

Application #: _____ Date: _____

Name of Applicant: _____

Address of Applicant: _____

Location of Proposed Project: _____ Tax Map # _____

Lot Dimensions: Front _____ Depth _____ Estimated Cost of Project: _____

Description of Project:

Applicant: DO NOT USE SPACES BELOW

District: _____ Corner Property: _____ Type of Occupancy: _____

Remarks: _____

St. Lawrence County Planning Board Review: _____ Yes _____ No

Received for Review _____ CEO _____

Subdivision: Approved _____ Refused _____

Reason for Refusal: _____

Date of Examination: _____ Planning Board Chairperson _____

SUBDIVISION INSTRUCTIONS:

- Plans to be drawn in "INK" (BLACK)
- Show all lot lines and dimensions.
- Show all streets bounding property.
- Show adjoining property owners.
- Show distances from building to lot lines.
- Plans to be drawn on separate sheet (s).
- Show available parking.
- Show floor plan of parking.
- Plans to be drawn to scale 1/8" = 1 foot.

Questions can be directed to the Code Enforcement Office at (315) 265-7678.

Completed applications can be sent or delivered to:

Code Enforcement Office, 2 Park Street - Civic Center Basement, P.O. Box 5168, Potsdam, NY 13676

Applicant's Signature _____