

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
MONDAY – DECEMBER 18, 2017 – 7:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

December 4, 2017 Annual Meeting 7:00 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. PLANNING DIRECTOR'S REPORT:

6. AUDIT PRESENTATION:

7. PUBLIC COMMENT:

8. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of December 2017 in the amount of \$109,794.89 chargeable to the following funds:

General Fund	\$ 52,945.58
Water Fund	13,470.40
Sewer Fund	23,595.74
Hydro Fund	137.88
Trust & Agency Fund	1,543.58
Trash Fund	17,328.72
Recreation Fund	<u>772.99</u>
TOTAL	\$ <u>109,794.89</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Village Clerk to advertise for bids for the sale of approximately 34 cord of firewood that is surplus at the DPW Garage.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the permanent appointment of Dustin Bradley as Head Maintenance Worker. Dustin has successfully completed his probationary term.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to sign Amendment No. 2 to the Technical Services Agreement between the Village of Potsdam and the Development Authority of the North Country for the Village's Water/Sewer Rate Analysis. The additional scope of work will result in additional costs of \$7,000 bringing the not to exceed amount to \$21,000.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

LOCAL LAW #11-2017

Section 1. Purpose.

The Purpose of this Local Law is to Amend Chapter 168, Vehicles and Traffic, Article X. Schedules, §168-66 Schedule VIII: Stop Intersections of the Village of Potsdam Municipal Code.

Section 2. Amendment.

§168-66 Schedule VIII: Stop Intersections.

Stop Sign on	Direction of Travel	At Intersection of
ADD:		
Haggerty Road	North	Circle Drive
Haggerty Road	South	Circle Drive
Circle Drive (north Entrance)	East	Haggerty Road

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

Ayes:

Nays:

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

WHEREAS, the Village of Potsdam (Village) is the owner of the Water Pollution Control Facility and Pump Station Improvements Project (“Project”); and

WHEREAS, the Village Board of Trustees previously authorized the award of the three (3) prime construction contracts for the Project as recommended by the Village’s Engineering Consultant, Barton and Loguidice, D.P.C. (B&L) at its regular meeting of November 20, 2017.

NOW, THEREFORE, BE IT RESOLVED the Village of Potsdam Board of Trustees hereby authorizes issuance of the Notice to Proceed for the Project; and

BE IT FURTHER RESOLVED, the Village of Potsdam Board of Trustees hereby authorizes the Mayor to execute EJCDC C-520 Agreement Between Owner and Contractor for Construction Contract and EJCDC C-550 Notice to Proceed for the three (3) prime construction contracts: Contract No. 1A – General Construction; Contract No. 1B – Heating and Ventilation Construction; and Contract No. 1C – Electrical Construction.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$990.00 for professional services rendered in November 2017 for the WWTP Technical Services Agreement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to go into Executive Session for the discussion of contract negotiations at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Executive Session at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of December 18, 2017 at _____ p.m.

Ayes _____

Nays _____