

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, October 16, 2017 at 7:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler  
Trustees Warr, Lee & Sheehan

ALSO PRESENT: Lori S. Queor, Village Clerk/Treasurer  
Greg Thompson, Administrator  
Fred Hanss, Planning Director  
Mark Murray, Police Chief  
Lisa Newby, Code Officer  
Jim Corbett, DPW Superintendent

Mayor Tischler opened the meeting at 7:00 P.M., and stated that all members were present with the exception of Trustee Garner.

Mayor Tischler then stated that the following sets of minutes had been submitted for Board acceptance:

October 2, 2017	Public Hearing	6:30 p.m.
October 2, 2017	Regular Meeting	7:00 p.m.
October 2, 2017	Executive Session	7:28 p.m.

Motion was made by Trustee Warr and Seconded by Trustee Sheehan to accept the minutes as submitted. All were in favor, none opposed, motion carried.

Mayor's comments: Flushing of hydrants is being done this week. If your water is brown please let it run for a few minutes and it should clear.

Trustee's Comments: Trustee Warr asked about Uber and Lift and the regulations regarding them functioning in Potsdam. Chief Murray stated that he had no complaints and wasn't sure what could be done. Clerk/Treasurer Queor stated that she believes our code is silent on the subject. Administrator Thompson stated that he will check with NYCOM on this issue. Trustee Lee stated that we need to continue to do more research on the fluoride issue. Trustee Sheehan stated that he had no comments at this time.

Administrator's Comments: Administrator Thompson reported on the following:

1) DPW

- Sand hauling is complete. This year we bought sand from the Town of Potsdam and hauled it ourselves. This saved the Village approximately \$8,000.00.
- Discussions have begun with Jim Corbett regarding winter shifts.
- Investigated pricing on leasing a backhoe as ours is rapidly becoming unsafe.

2) Airport

- Phone conference was held on 10/2/17 with the FAA and Passero Associates to discuss the Airports Improvement Plan.

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- Pre-con meeting was held 10/3/17 with Passero and Baseline King to discuss the upcoming AWOS installation.
- 3) Questions regarding the legality of removing fluoride, use of alternatives, and necessary depth of discussion among health professionals has been submitted to Andy for review.
- 4) I have had an in depth meeting with our NYMIR representative to discuss the many avenues of assistance NYMIR offers.
- 5) We continue to have weekly phone discussions with the Financial Restructuring Board. It is my sincere hope that we will see a report from them in the near future. (1-3 months) The Board has been very positive and I believe they will provide us with very useful insight as to steps we can use to further strengthen our financial status.
- 6) We are actively reviewing our budget numbers. As of this time, we are in a good position, however I believe we need to be firm and diligent in the use of Village monies to ensure a strong end of the year standing.
- 7) Continued discussions with Cassella regarding the garbage bag situation. As of this time, we are continuing to sell the twist tie bags. As previously stated, Cassella had assured the Village that the “dog ear” style bags would be provided to residents of the Village.
- 8) The permissive referendum period has begun. Submission to local papers is complete and we have posted the proposed resolution in 6 areas.
- 9) I had the privilege of meeting with Dave Rarrick of the DEC in regards to our sewer plant. Although our plant is a bit antiquated, Dave highly praised our plant and its operators for their continued ability to stay within our permit requirements.
- 10) As I am sure you are all aware, we did not win the Governor’s 10 Million Downtown Revitalization Award. I am confident in our submittal and definitely feel we should apply next year, should funding be available.

Fire Chief’s report: Fire Chief was not available due to training.

Public Comment: John Gamble of 19 Haggerty Road presented the board with a petition with 51 signatures on it to have a 3 way stop added on Haggerty Road at the North entrance to Circle Drive and an additional stop sign on Bradley Drive at the intersection of Haggerty Road.

Hearing no further public comments, the board considered the following:

New Business:

Trustee Warr Moved and Trustee Lee Seconded a resolution approving the partial expenditures for the month of October 2017 in the amount of \$107,998.92 chargeable to the following funds:

General Fund	\$ 52,039.16
Water Fund	8,069.64
Sewer Fund	26,651.81
Hydro Fund	219.54
Trust & Agency	1,701.44
Recreation Fund	1,973.08
Trash Fund	<u>17,344.25</u>
TOTAL	\$ <u>107,998.92</u>

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

Trustee Lee Moved and Trustee Sheehan Seconded a resolution approving the additional expenditures for the month of September 2017 in the amount of \$698,671.19 chargeable to the following funds:

General Fund	\$100,095.13
Water Fund	111,308.18
Sewer Fund	25,100.54
Hydro Fund	749.04
Trash Fund	57.92
Trust & Agency Fund	3,125.93
Capital Fund	421,449.09
Payroll Fund	31,389.70
Recreation Fund	<u>5,395.66</u>
TOTAL	\$ <u>698,671.19</u>

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

Trustee Sheehan Moved and Trustee Lee Seconded a resolution authorizing The Village Board of Trustees and the Village Tax Collector to sign the Village of Potsdam Tax Roll of Unpaid Taxes for the 2017-2018 period, in the amount of \$127,329.58, plus interest and penalties in the amount of \$8,913.07 for a total \$136,242.65, as of 4 o'clock p.m., Friday, October 6, 2017, to be turned over to the St. Lawrence County Treasurer, Canton, New York.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

Trustee Warr Moved and Trustee Sheehan Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$970.08 for professional services rendered in September 2017 for the WWTP Technical Services Agreement.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

Trustee Warr Moved and Trustee Sheehan Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$510.00 for professional services rendered in September 2017 for the Water Sewer Rate Study.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

Trustee Warr Moved and Trustee Sheehan Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$1,223.25 for professional services rendered in September 2017 for the Crosstown Canal Project.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

Trustee Warr Moved and Trustee Sheehan Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Lemire, Johnson & Higgins, LLC in the amount of \$3,382.94 for professional services rendered RE: JEDA Capital 56 LLC v. Village of Potsdam.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

Trustee Warr Moved and Trustee Sheehan Seconded a resolution approving the membership of Jessie Kozak, Market Street, Potsdam, into the Potsdam Fire Department (Favorable vote of the department and satisfactory physical examination have been achieved.)

AYES 4 (Mayor Tischler)  
(Trustee Warr, Lee & Sheehan)

NAYS 0

Trustee Warr Moved and Trustee Sheehan Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: GHD Consulting Services in the amount of \$760.00 for professional services rendered for the Dual Siphon Installation Project.

AYES 4 (Mayor Tischler)  
(Trustee Warr, Lee & Sheehan)

NAYS 0

Trustee Warr Moved and Trustee Sheehan Seconded a resolution as follows:

Whereas, the Village of Potsdam believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

Whereas, the effects of climate change will endanger our infrastructure, economy and Livelihoods; harm our agricultural operations and ecological communities including native fish and wildlife populations; spread invasive species and exotic diseases; impact recreational opportunities and pose health threats to our residents; and

Whereas, we believe that our response to climate change provides us with an opportunity to save money and build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools and resilient infrastructures; and

Whereas, we believe the scale of greenhouse gas emission reductions required for climate stabilization will require sustained and substantial efforts; and

Whereas, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,

Now, Therefore, The Village of Potsdam Resolves that: To reduce greenhouse gas emissions and adapt to a changing climate, that the Village Board of Trustees adopts the New York State Climate Smart Communities Pledge, which is comprised by the following ten elements:

1. Pledge to be a Climate Smart Community.
2. Set goals, inventory emissions, plan for climate action.
3. Decrease community energy use.
4. Increase community use of renewable energy.
5. Realize the benefits of recycling and other climate smart solid waste management practices.



AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

Trustee Warr Moved and Trustee Sheehan Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Fiscal Advisors & Marketing Inc. in the amount of \$1,200 for professional services rendered for the preparation and submittal of the sewer exclusion application for the WWTP Upgrade project.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

Trustee Warr Moved and Trustee Sheehan Seconded a resolution to request a budget amendment from the NYS Office of Community Renewal for the Cross-Town Canal Rehabilitation Project CDBG contract # 947PR72-15 and further authorizing the mayor to execute and submit the request.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

Trustee Warr Moved and Trustee Sheehan Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at 7:38 p.m.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

Trustee Warr Moved and Trustee Lee Seconded a resolution to adjourn the Executive Session at 8:03 p.m.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

The board back in Regular Session considered the following:

Trustee Warr made a motion and Trustee Sheehan seconded the motion to hire Jerry Dibble as Probationary Cleaner effective 10/17/17 at an hourly rate of \$14.38 per hour per the current CSEA contract. The probationary term shall run for a length of time no less than 6 months and no more than 12 months.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Lee & Sheehan)

Trustee Warr Moved and Trustee Sheehan Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of October 16, 2017 at 8:04 p.m.

AYES 4      (Mayor Tischler)  
                 (Trustee Warr, Lee & Sheehan)

NAYS 0

Respectfully submitted,

Lori S. Queor  
Village Clerk