

AGENDA – REGULAR MEETING  
VILLAGE OF POTSDAM BOARD OF TRUSTEES  
MONDAY – NOVEMBER 6, 2017 – 7:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

October 16, 2017	Regular Meeting	7:00 p.m.
October 16, 2017	Executive Session	7:38 p.m.
October 18, 2017	Jt. Special Meeting	6:30 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. RECREATION DIRECTOR'S REPORT:

6. PUBLIC COMMENT:

7. NEW BUSINESS:

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the partial expenditures for the month of November 2017 in the amount of \$135,722.62 chargeable to the following funds:

General Fund	\$ 60,908.75
Water Fund	5,064.97
Sewer Fund	1,876.05
Recreation Fund	<u>67,872.85</u>
TOTAL	<u>\$ 135,722.62</u>

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the additional expenditures for the month of October 2017 in the amount of \$323,531.51 chargeable to the following funds:

General Fund	\$ 98,234.52
Water Fund	20,742.89
Sewer Fund	103,172.94
Hydro Fund	762.93
Trash Fund	68.00
Trust & Agency Fund	3,589.37
Capital Fund	68,156.06
Payroll Fund	22,103.80
Recreation Fund	<u>6,701.00</u>
TOTAL	<u>\$ 323,531.51</u>

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to allow free parking in downtown Potsdam during the Christmas shopping season from November 11, 2017 to December 31, 2017.

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$3,808.78 for profession services rendered through September 30, 2017 in connection with the Replace AWOS Construction Administration & Inspection. FAA No. 3-36-0099-033-17.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$5,809.50 for professional services rendered through September 23, 2017 in connection with the WPCF and PS Design-Bid.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to accept, with regret, the resignation of Mary Cabral from the Village of Potsdam’s Zoning Board of Appeals. Further, approving the Mayor’s appointment of Ms. Cabral to a five year term as an alternate member of the Zoning Board of Appeals effective November 6, 2017.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the Mayor’s appointment of Alexandra Jacobs-Wilke, 15 Waverly Street, Potsdam to the Village of Potsdam’s Zoning Board of Appeals to fill the unexpired term of Mary Cabral. Said term to expire 9/19/2021.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the Mayor’s appointment of Michael Weil, 96 Leroy Street, Potsdam to a five year term as an alternate member of the Village of Potsdam’s Zoning Board of Appeals effective November 6, 2017.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Village of Potsdam to submit an application to the St. Lawrence County Health Initiative for grant funding to enhance pedestrian safety and compliance with the Americans with Disabilities Act. Further, authorizing the Mayor to execute and deliver the application, any required certifications and grant agreement that may result from said application.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to make the following FY 17-18 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
05-8560-480	Trees Spec. Serv.	05-5110-466	Sidewalk Materials	\$1,130.00

ROLL CALL VOTE:

AYES:

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\_\_\_\_\_  
\_\_\_\_\_

NAYS:

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\_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Mayor to execute a Contract on behalf of the Village of Potsdam with the County of St. Lawrence to extend the Contract for Snow and Ice Control of State roads for one (1) year from June 30, 2017 to June 30, 2018.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Executive Session at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of November 6, 2017 at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_