

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, February 6, 2017 at 7:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler  
Trustees Warr, Hopke & Sheehan

ALSO PRESENT: Lori S. Queor, Village Clerk/Treasurer  
Greg Thompson, Village Administrator  
Fred Hanss, Planning Director  
Mark Murray, Police Chief  
Mike Ames, Police Lieutenant  
Mimi VanDeusen, Museum Director

Mayor Tischler opened the meeting at 7:00 P.M., and stated that all members were present with the exception of Trustee Garner.

Mayor Tischler then stated that the following sets of minutes had been submitted for Board acceptance:

January 23, 2017	Public Hearing	6:45 p.m.
January 23, 2017	Regular Meeting	7:00 p.m.
January 23, 2017	Executive Session	7:45 p.m.

Motion was made by Trustee Sheehan and Seconded by Trustee Warr to accept the minutes as submitted. All were in favor, none opposed, motion carried.

Mayor's comments: Mayor Tischler stated that the article about the Nudist Club that was on North Country Now was a satirical story and that type of business is not allowed in the Village of Potsdam according to Village Code. He stated that there will be no discussion on the subject at the February 21<sup>st</sup> meeting as it is not going to happen.

Trustee's Comments: Trustee Warr had no comments. Trustee Hopke suggested the proposed local law on term limits be changed to 3 full consecutive terms as opposed to the 2 full consecutive terms in the current draft. Trustee Sheehan had no comments.

Administrator's Comments: Administrator Thompson reported on the following:

- Assessor is planning to put some village owned property on the tax rolls. We will need to work on this issue with the Village Attorney.
- Request regarding sewer easement clarification from Clarkson University. Will send an electronic copy of the information to the Village Board tomorrow.
- PESH violations over 50% complete, all that is remaining is training and that is being worked on with the CSEA union.
- Budget letters are out to department heads so the budget process has begun.
- ProAct meeting – we are maximizing the program to the best of our ability.
- Researching new financial software – Tyler Technologies will be getting us a proposal.

Police Chief's Report: Chief Murray reported on the following items:

- Quarterly report for October 1 – December 31, 2016
- 1,849 incidents, 224 traffic violations, 9 DWI's
- Training on active shooter, etc.
- Body camera free trial to evaluate, positive benefits so far.
- Taser program implemented, successful as far as being a deterrent according to the officers.
- Prescription drug take back April 29<sup>th</sup> at Kinney Drugs.

Presentation from DANC: Carrie Tuttle of DANC gave a presentation to the board on Management Services for the Village's Water and Wastewater Plants. She provided the board with a packet of information including her power point presentation, a copy of which is on file with the Village Clerk.

Public Comment: None

New Business:

Trustee Warr Moved and Trustee Hopke Seconded a resolution approving the partial expenditures for the month of February 2017 in the amount of \$47,962.02 chargeable to the following funds:

General Fund	\$ 36,299.94
Water Fund	6,104.49
Sewer Fund	3,151.59
Hydro Fund	108.51
Recreation Fund	<u>2,297.49</u>
TOTAL	<u>\$ 47,962.02</u>

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution approving the additional expenditures for the month of January 2017 in the amount of \$414,292.52 chargeable to the following funds:

General Fund	\$ 82,865.19
Water Fund	25,097.68
Sewer Fund	22,653.69
Hydro Fund	121.55
Trash Fund	65.84
Trust & Agency Fund	3,340.17
Capital Fund	253,188.53
Payroll Fund	19,649.47
Recreation Fund	<u>7,310.40</u>
TOTAL	<u>\$ 414,292.52</u>

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to make the following FY 16-17 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
15-1640-425	clothing	15-1640-470	Bldg. Maint.	\$ 18.75
10-1640-425	clothing	10-1640-470	Bldg. Maint.	17.50
05-7450-490	office supplies	05-7450-424	travel	100.00

ROLL CALL VOTE:

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Lemire, Johnson and Higgins in the amount of \$454.70 for professional services rendered in December 2016 RE: JEDA Capital 56 LLC vs. Village of Potsdam.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$17,132.50 for professional services rendered through December 31, 2016 for the Potsdam WPCF and PS Subconsultants.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$103,389.60 for professional services rendered through December 31, 2016 for the Potsdam WPCF and PS Design - Bid.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$268.72 for professional services rendered through December 31, 2016 for the Potsdam Airport Runway 6-24 Rehabilitation Construction Administration FAA #3-36-0201-031-15.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution to hold a Public hearing on February 21, 2017 at 6:45 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of the hearing is to receive public comment on proposed Local Law #2-2017 to amend Chapter 18, Elections which includes establishing term limits.

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Village Clerk to advertise for bids for the sale of the following surplus Village property:

2001 Navistar Dump truck

AYES 4 (Mayor Tischler) NAYS 0  
(Trustee Warr, Hopke & Sheehan)

Trustee Sheehan Moved and Trustee Warr Seconded a resolution as follows:

**WHEREAS**, the Village of Potsdam has received a grant from the Federal Aviation Administration to pay 90% of the allowable costs incurred in accomplishing the following project at Potsdam Municipal Airport:

Replace Snow Removal Equipment  
FAA AIP Project No. 3-36-0099-32-16

**WHEREAS**, the New York State Department of Transportation is offering a matching grant to the federal grant for 50% of the non-federal share of eligible costs.

**WHEREAS**, funding shares for project costs are as follows:

Federal	\$	243,815
State	\$	13,545
Sponsor	\$	<u>13,545</u>
Total Project Cost	\$	270,906



