

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Tuesday, April 25, 2017 at 7:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, Hopke & Sheehan

ALSO PRESENT: Maureen Gaffney, Deputy Village Clerk
Greg Thompson, Administrator
Fred Hanss, Planning Director
Mark Murray, Police Chief
Bruce Henderson, DPW Superintendent

Mayor Tischler opened the meeting at 7:01 P.M., and stated that all members were present with the exception of Trustee Garner.

Mayor Tischler then stated that the following sets of minutes had been submitted for Board acceptance:

April 3, 2017	Public Hearing	6:30 p.m.
April 3, 2017	Public Hearing	6:50 p.m.
April 3, 2017	Regular Meeting	7:00 p.m.
April 3, 2017	Executive Session	7:29 p.m.

Motion was made by Trustee Warr and Seconded by Trustee Hopke to accept the minutes as submitted. All were in favor, none opposed, motion carried.

Mayor's comments: Mayor Tischler stated that he had no comments.

Trustee's Comments: Trustee Warr stated that he and others visited the park spaces in the village for ideas for improvements. He stated that a report was sent to the board members regarding this. Trustee Hopke stated that the DPW is working very hard to clean up after the winter and if they could work on the pot holes that would be great. She thanked the DPW. Trustee Sheehan had no comments.

Administrator's Comments: Administrator Thompson reported on the following items:

- West Dam Hydro – running well.
- East Dam Hydro – working group in place, working on getting the plant back on line as soon as possible.
- WWTP – behind a little but are working with Barton & Loguidice and hopefully construction will begin late summer.
- Airport meeting 4/13 – the FBO proposal by Randy LaValley was discussed.
- EDU billing – progressing.
- St. Lawrence County dispatch – working on still.
- Crosstown Canal – still moving forward.
- Water Tower – waiting on DANC to move forward with this project.

DPW Superintendent's Report: DPW Superintendent Bruce Henderson reported on the following items:

- 3 major storms – average winter
- 13 water breaks
- Clough Street sewer line – would like to video to check on repairs
- Catch basins
- Striping, mowing, manholes, sidewalks, etc.
- Beavers – numerous ones removed from culverts near pump stations.
- Spring pick up
- Bench planters downtown will be in before May 20th and the Garden Club will be planting flowers.

Public Comment: Rose Revezzi gave an update on the Ives Park play area she is planning.

Alex French spoke on Climate Smart Communities. The Board will pass this on to the Planning Board for review and recommendations.

Fred Hanss spoke regarding CDBG documents, etc. He spoke about installing a speed radar controller on Pierrepont Avenue and two crosswalks. Trustee Hopke stated that she does not stop for people if they are not in the crosswalk.

Hearing no further public comments, the board considered the following:

New Business:

Trustee Warr Moved and Trustee Hopke Seconded a resolution approving the partial expenditures for the month of April 2017 in the amount of \$86,315.40 chargeable to the following funds:

General Fund	\$ 21,264.41
Water Fund	16,864.77
Sewer Fund	27,956.40
Hydro Fund	57.30
Trash Fund	17,081.52
Trust & Agency Fund	1,165.00
Recreation Fund	<u>1,926.00</u>
TOTAL	<u>\$ 86,315.40</u>

AYES 4 (Mayor Tischler)
(Trustee Warr, Hopke & Sheehan)

NAYS 0

Trustee Warr Moved and Trustee Hopke Seconded a resolution approving the additional expenditures for the month of March 2017 in the amount of \$234,648.59 chargeable to the following funds:

General Fund	\$ 99,416.78
Water Fund	30,371.57
Sewer Fund	18,113.25
Hydro Fund	-144.84
Trash Fund	58.26
Trust & Agency Fund	3,638.11
Capital Fund	46,219.32
Payroll Fund	29,538.24
Recreation Fund	<u>7,077.90</u>
TOTAL	\$ <u>234,648.59</u>

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to make the following FY 16-17 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
15-1640-103	Salaries o.t.	15-1640-101	Salaries f.t.	\$ 100.00
10-1640-103	Salaries o.t.	10-1640-101	Salaries f.t.	50.00
05-1640-103	Salaries o.t.	05-1640-101	Salaries f.t.	250.00

ROLL CALL VOTE:

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Hopke Moved and Trustee Warr Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Bond, Schoeneck & King in the amount of \$112.50 for professional services rendered through February 28, 2017 for general labor negotiations counseling.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Lemire, Johnson & Higgins in the amount of \$326.01 for professional services rendered through March 31, 2017 RE: JEDA Capital 56 LLC vs. Village of Potsdam.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to pay the following invoices

TO: Armory 5, Inc. in the amount of \$842.00 for Veeam back up and \$65.00 for VMware subscription.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution as follows:

LOCAL LAW #4-2017

Section 1. Purpose.

The Purpose of this Local Law is to Amend Chapter 168, Vehicles and Traffic, Article X. Schedules, §168-76 Schedule XVIII: Time Limit Parking of the Village of Potsdam Municipal Code.

Section 2. Amendment.

§168-76 Schedule XVIII: Time Limit Parking.

Name of Street	Side	Time Limit; Hours/Days	Location
ADD: Elderkin Street	North	15 mins.; Monday-Friday only	From a point 187 feet West of Market Street to a point 270 feet West of Market Street

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Village Clerk to advertise for Bids for the Replace AWOS-III project for the Potsdam Municipal Airport.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution adopting a budget for the Fiscal Year commencing June 1, 2017 and ending May 31, 2018, making appropriations for the conduct of the Village of Potsdam government.

Whereas, the Board has met at the time and place specified in the notice of public hearing on the preliminary budget and heard all persons desiring to be heard thereon; now therefore be it

Resolved, that the preliminary budget as amended and revised and as hereinafter set forth is hereby adopted and that the several amounts stated in the attached budget be and they hereby are appropriated for the objects and purposes specified and the salaries and wages stated in the attachment, denoting salaries of public officials of such budget shall be and are hereby fixed at the amounts shown therein effective June 1, 2017.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution establishing the property tax rate for Fiscal Year 2017-2018 at \$17.83992 per \$1,000.00 of assessed valuation.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution to send the Climate Smart Community information on to the Planning Board for their review and recommendation.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at 7:45 p.m.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Sheehan Moved and Trustee Warr Seconded a resolution to adjourn the Executive Session at 8:47 p.m.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

The Board back in Regular Session considered the following:

Trustee Warr Moved and Trustee Hopke Seconded a resolution approving the temporary, six month appointment of Corey Sheldon to the position of Chief Water/Wastewater/Hydro Operator effective April 25, 2017 at the hourly rate of \$26.37 per hour.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke seconded a resolution to extend Marc Maroney's temporary full time employment by 90 days. Health Insurance will be included of which 50% of all health insurance premiums to be paid from Police Department lines.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of April 25, 2017 at 8:50 p.m.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

The undersigned was not in attendance at this meeting. Information was provided by Deputy Clerk Maureen Gaffney.

Respectfully submitted,

Lori S. Queor
Village Clerk