

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, April 3, 2017 at 7:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, Hopke & Sheehan

ALSO PRESENT: Lori S. Queor, Village Clerk/Treasurer
Greg Thompson, Administrator
Lisa Newby, Code Enforcement Officer
Fred Hanss, Planning Director
Mark Murray, Police Chief
Matt Seymour, Police Officer

Mayor Tischler opened the meeting at 7:00 P.M., and stated that all members were present with the exception of Trustee Garner.

Mayor Tischler then stated that the following sets of minutes had been submitted for Board acceptance:

March 20, 2017	Regular Meeting	7:00 p.m.
March 20, 2017	Executive Session	7:28 p.m.
March 23, 2017	Special Meeting	2:00 p.m.
March 23, 2017	Executive Session	2:27 p.m.

Motion was made by Trustee Warr and Seconded by Trustee Hopke to accept the minutes as submitted. All were in favor, none opposed, motion carried.

Mayor's comments: Mayor Tischler reserved his comments for later.

Trustee's Comments: Trustee Warr had no comments. Trustee Hopke stated that they are still working on the county dispatching issue and the logistics of it happening. Trustee Sheehan stated that the Recreation Committee along with Fred and Greg toured the green spaces in the Village and Town and are working on ideas to upkeep and improve those areas.

Administrator's Comments: Administrator Thompson reported on the following items:

- Thanked the Clerk/Treasurer and Dept. Heads for a terrific budget.
- East Dam Hydro – working group in place, working on getting the plant back on line as soon as possible.
- Working on the PESH requirements still, need to do some more training.
- NYCLASS – training in West Point next month, hoping to keep Lead Participant status.
- Went with Fred to Albany – met with Addie Jenne and the Office of Community Renewal they are extremely interested in our hydro project so we are confident we will get some financial assistance for this project coming up.
- Twinstates IT company will make a short presentation at an upcoming meeting about taking over our IT work.
- Will meet Wednesday with the county regarding the dispatching issue.
- Emailed Dept. Heads about the Capital Asset Management updates. Will get info to the board as it is received.

Mayor Tischler then thanked Greg, Lori and the rest of the staff on an outstanding job on the Budget. He stated that the increase is a hair over 4% and will benefit the residents while maintaining services and getting some equipment.

Planning Director's Report: Fred Hanss provided the board with a written report which is on file with the Village Clerk. He then went over his report with the board.

Public Comment: Deb Packard, Pastor of the First Presbyterian Church read her letter requesting the zone change for the properties on Elm Street. She thanked Fred Hanss for his help in the process stating that he was very helpful.

Hearing no further public comments, the board considered the following:

New Business:

Trustee Warr Moved and Trustee Hopke Seconded a resolution approving the partial expenditures for the month of April 2017 in the amount of \$23,939.61 chargeable to the following funds:

General Fund	\$ 17,293.09
Water Fund	5,572.82
Sewer Fund	<u>1,073.70</u>
TOTAL	<u>\$ 23,939.61</u>

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Mayor to execute and affix the village seal to an agreement with the Town of Potsdam and the Potsdam Fire Department wherein the Town of Potsdam agrees to pay to the Potsdam Fire Department the sum of \$110,420 in consideration of the furnishing of fire protection for the entire Town of Potsdam, excluding the incorporated Villages of Potsdam and Norwood, for the period from January 1, 2017 through December 31, 2017.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution to refer the re-zoning request from First Presbyterian Church to re-zone their properties at 42 and 42 ½ Elm Street from R-1 to B-1 to the Village of Potsdam Planning Board for review and recommendation.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to make the following FY 16-17 budget modifications:

INCREASE	Description	DECREASE	Description	Amount
05-5142-463	Comestibles	05-5142-495	Salt	\$ 200.00
05-1640-103	Salaries o.t.	05-1640-101	Salaries f.t.	200.00
15-1640-103	Salaries o.t.	15-1640-101	Salaries f.t.	50.00
05-8170-109	Sick pay	05-8170-101	Salaries f.t.	75.00
05-5010-200	Equipment	05-5010-424	Travel	72.94
05-1620-109	Sick pay	05-1620-470	Bldg. Maint.	25.00
05-3410-481	Misc. Sup.	05-3410-470	Bldg. Maint.	88.67
05-1410-109	Sick pay	15-8110-109	Sick pay	112.50
05-1410-200	Equipment	05-1410-424	Travel	255.93
05-1410-461	Advertising	05-1410-424	Travel	20.75
05-1910-438	Drug testing	05-1910-476	Real Est. Taxes	240.00
05-1910-484	Copier	05-1910-480	Spec. Serv.	696.91
05-8010-461	Advertising	05-8010-462	Printing	50.00
10-8340-480	Special Serv.	10-8340-483	Paving material	735.00
05-5142-454	Equip. Rental	05-5142-495	Salt	1,180.00
05-1230-424	Travel	05-1230-200	Equipment	550.00
05-1230-103	Salaries o.t.	05-1230-200	Equipment	18.79

ROLL CALL VOTE:

AYES 4 (Mayor Tischler) NAYS 0
 (Trustee Warr, Hopke & Sheehan)

Trustee Hopke Moved and Trustee Sheehan Seconded a resolution to hold a Public Hearing on Monday, April 17, 2017 at 6:50 p.m. in the Civic Center Board Room, Park Street, Potsdam, New York. The purpose of the hearing is to receive public comment regarding a proposed Local Law to Amend Chapter 168, Vehicles and Traffic, Article X Schedules, Section 168-76 Schedule XVIII: Time Limit Parking of the Village of Potsdam Municipal Code to limit parking on the North Side of Elderkin Street to 15 minutes on Monday-Friday only.

AYES 4 (Mayor Tischler) NAYS 0
 (Trustee Warr, Hopke & Sheehan)

During Executive Session the Board decided to change the next Village Board meeting to April 25, 2017 (Tuesday) so the above resolution was modified and voted on after the Executive Session was adjourned. See resolution after Executive Session to see the changed resolution.

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$79,572.10 for professional services rendered through February 25, 2017 for the Potsdam WPCF and PS Design - Bid.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$4,895.00 for professional services rendered through February 25, 2017 for the Potsdam WPCF and PS Subconsultants.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution endorsing the Mayors appointment of the following people to a Downtown Revitalization Advisory Committee:

Mary Hilton, Maple Run Emporium
Larry Hazen, Trezza Realty and Hazen Enterprises
George Lavigne, Clarkson Inn
Eric Jesner, Potsdam Food Co-op.
Cassie Lawrence, Northern Ice and Dance
Nick Zirn, McDuff's
Shelly Murray, Today's Hair
Marylee Ballou, Potsdam Chamber of Commerce
Hugo Atteman, Village Planning Board

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution as follows:

LOCAL LAW #3-2017

Section 1. Purpose.

The Purpose of this Local Law is to Amend Chapter 153, Taxation, Article IX, Tax Cap Override of the Village of Potsdam Municipal Code.

Section 2. Amendment.

Amended as follows:

ARTICLE IX
Tax Cap Override

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Potsdam to adopt a budget for the fiscal year commencing June 1, 2017 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Potsdam, County of St. Lawrence, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2017 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

AYES 4	(Mayor Tischler)	NAYS 0
	(Trustee Warr, Hopke & Sheehan)	

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing and directing the Village Clerk/Treasurer to advertise for Bids for Contract No. 1, General for the Crosstown Canal Improvements in the Village of Potsdam’s newspaper of record. Funding in support of the project is provided through the New York State Office of Community Renewal’s Community Development Block Grant Program/ Project #947PR72-15, the St. Lawrence River Valley Redevelopment Agency and the Village of Potsdam.

AYES 4	(Mayor Tischler)	NAYS 0
	(Trustee Warr, Hopke & Sheehan)	

Trustee Warr Moved and Trustee Hopke Seconded a resolution authorizing and directing the Planning and Development Director to offer to lend downtown property owners and business owners outside seating and tables from its inventory of seized collateral for use in providing the general public with outdoor seating during the summer and fall of 2017.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a motion authorizing the Director of Planning and Development to attend the NYS Office of Community Renewal's Main Street Bootcamp in Utica, NY on April 19, 2017. There is no registration fee for this training.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution accepting the bid from the Town of Clare for the 1992 Champion Road Grader in the amount of \$10,000.00.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Hopke Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at 7:29 p.m.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

Trustee Warr Moved and Trustee Sheehan Seconded a resolution to adjourn the Executive Session at 8:50 p.m.

AYES 4 (Mayor Tischler) NAYS 0
(Trustee Warr, Hopke & Sheehan)

