

AGENDA - REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
AUGUST 21, 2017 – 7:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. APPROVAL OF MINUTES:

July 17, 2017	Regular Meeting	7:00 p.m.
July 17, 2017	Executive Session	7:56 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEES COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. POLICE CHIEF'S REPORT:

6. PLANNING DIRECTOR'S REPORT:

7. PUBLIC COMMENTS:

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8. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of August 2017 in the amount of \$325,717.32 chargeable to the following funds:

General Fund	\$224,105.36
Water Fund	31,592.32
Sewer Fund	37,179.89
Hydro Fund	885.26
Trust & Agency Fund	4,799.22
Recreation Fund	6,442.51
Trash Fund	<u>\$ 20,712.76</u>
TOTAL	<u>\$325,717.32</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of July 2017 in the amount of \$169,160.35 chargeable to the following funds:

General Fund	\$ 88,187.44
Water Fund	12,875.27
Sewer Fund	11,842.36
Hydro Fund	762.93
Trash Fund	65.50
Trust & Agency Fund	3,647.61
Capital Fund	22,474.15
Payroll Fund	21,670.75
Recreation Fund	<u>7,634.34</u>
TOTAL	<u>\$ 169,160.35</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: GHD in the amount of \$2,452.00 for professional services rendered through July 22, 2017 for the Dual Siphon Installation Project.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoices:

TO: Development Authority of the North Country in the amount of \$907.50 for professional services rendered in July 2017 for the WWTP Technical Services Agreement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$522.60 for professional services rendered in July 2017 for the Water Tank Improvement Project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$37.50 for professional services rendered in July 2017 for the Water Sewer Rate Study Project.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$6,974.80 for professional services rendered in July 2017 for the Crosstown Stormwater Canal Project.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$21,415.15 for professional services rendered through July 22, 2017 for the WPCF and PS Design – bid.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the use of \$700 in Mary English Reserve funds to be used for the purchase of fans and dehumidifiers for the Museum basement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the DBE Policy for FAA Contracts for the Potsdam Airport from 2016 to 2018. Further authorizing the Mayor to sign the policy.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the lease to buy agreement between Nortrax and the Village of Potsdam for a new John Deere 444K loader. First year payment is the trade in value of our trade in, payments over the course of the next four years to be \$30,704.30 per year. Further authorizing the Mayor to sign said agreement.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to hold a public hearing on Tuesday, September 5, 2017 at 6:45 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of this hearing is to receive public comments from interested individuals, groups and stakeholders regarding the Village of Potsdam's NYS Community Development Block Grant Project #947PR72-15/Cross-Town Canal Rehabilitation Project. Written comments may be directed to the Village Clerk, P.O. Box 5168, Potsdam, NY 13676. The Civic Center is accessible to person with disabilities.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Lemire, Johnson and Higgins in the amount of \$9,034.61 for professional services rendered in April-June 2017 RE: JEDA Capital 56 LLC vs. Village of Potsdam.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

LOCAL LAW #8-2017

Section 1. Purpose.

The Purpose of this Local Law is to Amend Chapter 180, Zoning, Article III, Section 180-6 Zoning Map of the Village of Potsdam Municipal Code.

Section 2. Amendment.

The zoning map shall be amended to change the zone designation from School (SCH) to Business District (B-1) for the property located at 119 Maple Street – Tax Map #64.066-4-11.1, Potsdam, NY.

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

Ayes:

Nays:

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

LOCAL LAW #9-2017

Section 1. Purpose.

The Purpose of this Local Law is to Amend Chapter 180, Zoning, Attachment 5 of the Village of Potsdam Municipal Code.

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Section 2. Amendment.

180 Attachment 5 shall be amended to add Commercial Utility Scale Photovoltaic Projects as a Special Use in Zoning District R-3 Multiple Family Residence District.

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

Ayes:

Nays:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the full-time permanent appointment of Gregory Thompson as Village Administrator effective August 22, 2017 at an annual salary of \$75,000.00

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the extension of the probationary period for Shawn Clary for 6 months to January 23, 2018.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the probationary appointment of Brendan Tischler to the position of Motor Equipment Operator effective August 28, 2017 at an hourly rate of \$17.29/hour. Probationary period shall be not less than 6 months nor more than 12 months.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to sign the Vulnerability Assessment Agreement with Twinstare Technologies for a cost not to exceed \$2,364.00. Note: this is a NYS requirement for the Water Treatment Plant.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Director of Planning and Development to attend the NYS Rural Housing Coalition's annual conference from September 11-13, 2017. Funds to cover travel, lodging and registration fees to come from the Planning and Development Office's travel and training line.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution accepting, with regret, the retirement of Dorothy L. Conant from the position of cleaner for the Village of Potsdam effective August 31, 2017. Further thanking Mrs. Conant for her 24 years of service to the Village of Potsdam.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of August 21, 2017 at _____ p.m.

Ayes _____

Nays _____