

AGENDA – REGULAR MEETING  
VILLAGE OF POTSDAM BOARD OF TRUSTEES  
JUNE 19, 2017 – 7:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

May 15, 2017	Public Hearing	6:30 p.m.
May 15, 2017	Public Hearing	6:40 p.m.
May 15, 2017	Public Hearing	6:45 p.m.
May 15, 2017	Regular Meeting	7:00 p.m.
May 15, 2017	Executive Session	8:48 p.m.
June 12, 2017	Special Meeting	8:00 a.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. LIBRARY PRESENTATION:

6. FIRE CHIEF'S REPORT:

7. PUBLIC COMMENTS:

8. NEW BUSINESS:

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the partial expenditures for the month of June 2017 in the amount of \$120,383.05 chargeable to the following funds:

General Fund	\$ 79,921.36
Water Fund	12,901.64
Sewer Fund	7,195.17
Hydro Fund	169.88
Trash Fund	17,254.56
Trust & Agency Fund	1,732.78
Recreation Fund	<u>1,207.66</u>
TOTAL	<u>\$ 120,383.05</u>

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the additional expenditures for the month of May 2017 in the amount of \$180,944.67 chargeable to the following funds:

General Fund	\$ 65,215.73
Water Fund	12,588.60
Sewer Fund	4,934.55
Hydro Fund	40.09
Trash Fund	48.50
Capital Fund	69,539.80
Payroll Fund	28,276.60
Recreation Fund	<u>300.70</u>
TOTAL	<u>\$ 180,944.67</u>

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the expenditures for the May 2017 year end in the amount of \$66,899.79 chargeable to the following funds:

General Fund	\$ 38,492.52
Water Fund	20,647.71
Sewer Fund	3,966.46
Hydro Fund	3,368.14
Trust & Agency Fund	125.00
Recreation Fund	<u>299.96</u>
TOTAL	\$ <u>66,899.79</u>

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution awarding the bid for cutting and baling of the hay at the Potsdam Airport and Village owned land on the Hatch Road to Darren Basford at 10 cents per bale.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: GHD in the amount of \$500.00 for professional services rendered through May 21, 2017 for the Dual Siphon Installation Project.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$37,541.00 for professional services rendered through April 29, 2017 for the WPCF and PS Design – bid.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoices:

TO: Development Authority of the North Country in the amount of \$525.00 for professional services rendered in May 2017 for the WWTP Technical Services Agreement.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$900.00 for professional services rendered in May 2017 for the Water Tank Improvement Project.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$2,232.72 for professional services rendered in May 2017 for the Water Sewer Rate Study Project.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$2,399.90 for professional services rendered in May 2017 for the Crosstown Stormwater Canal Project.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoices:

TO: TwinState Technologies in the amount of \$2,595.50 for professional services rendered for Computer/IT project.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the membership of Craig LaPlante, Bagdad Road, into the Potsdam Fire Department (Favorable vote of the department and satisfactory physical examination have been achieved.)

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to refer the re-zoning request from Clarkson University to re-zone 119 Maple Street from School (SCH) to Business District (B-1) to the Village of Potsdam Planning Board for their review and recommendation.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution awarding the bid for the following surplus Village owned properties:

24 Walnut Street (Tax Map #64.050-4-7) to Adam Narrow for his bid of \$150.00

1 Maynard Street (Tax Map #64.058-2-20) to Robert & Betsy Robar for their bid of \$100.00.

NOTE: These were the only bids received.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to accept, with regret, the retirement of Mark Wentworth from the Village of Potsdam Police Department effective August 31, 2017. Further thanking Mr. Wentworth for his 21+ years of service to the Village of Potsdam.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution as follows:

**WHEREAS**, the Village of Potsdam has undertaken a capital improvements project at its Water Pollution Control Facility (WPCF) that will include upgrades throughout the WPCF in order to reliably and efficiently maintain NYSDEC SPDES Permit compliance; and

**WHEREAS**, as part of the WPCF capital improvements project, the Village proposes to provide remote telemetry systems and updated instrumentation and controls at the WPCF, Lowes Water Tower and Village Wastewater Pumping Stations; and

**WHEREAS**, the Village presently utilizes remote telemetry systems furnished by AquaLogics Systems, Inc. at the Lowes Water Tower and the Village Water Treatment Plant.

**WHEREAS**, it is desirable to obtain the remote telemetry systems and instrumentation and controls for the Wastewater Pumping Station, Lowes Water Tower and WPCF through AquaLogics Systems, Inc. so as to maintain continuity of equipment between the Village's water and wastewater systems; and

**NOW THEREFORE BE IT RESOLVED**, that the Village Board of Trustees authorizes the standardization of its remote telemetry systems and instrumentation and controls for the Water Pollution Control Facilities capital improvements project; and

**NOW BE IT FURTHER RESOLVED**, that AquaLogics Systems, Inc. is the recommended remote telemetry systems and instrumentation and control systems integrator and the Village Board hereby approves the standardization of AquaLogics Systems Inc. for the Water Pollution Control Facility capital improvements project as recommended and specified by the Village's WPCF engineer, Barton & Loguidice, D.P.C.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution as follows:

**WHEREAS**, the Village of Potsdam (Village) wishes to seek sealed bids for the construction of the Water Pollution Control Facility and Pump Station Improvements Project.

**WHEREAS**, the Village's Engineer, Barton & Loguidice, D.P.C. (B&L), is in the process of securing all final regulatory and funding approvals from NYSDEC, NYSEFC, and NYSOCR necessary to advance the Project; and

**WHEREAS**, the Village Board wishes to complete the bidding process without unnecessary delay.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of Trustees of the Village of Potsdam, does hereby authorize the attached advertisement for bids for the Village of Potsdam Water Pollution Control Facility and Pump Station Improvements Project at the timing and direction of the Village Administrator and B&L; and

**NOW BE IT FURTHER RESOLVED**, this Resolution shall take effect immediately.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Executive Session at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of June 19, 2017 at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_