

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
APRIL 3, 2017 – 7:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

March 20, 2017	Regular Meeting	7:00 p.m.
March 20, 2017	Executive Session	7:49 p.m.
March 23, 2017	Special Meeting	2:00 p.m.
March 23, 2017	Executive Session	2:27 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. PLANNING DIRECTOR'S REPORT:

6. PUBLIC COMMENTS:

7. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of April 2017 in the amount of \$23,939.61 chargeable to the following funds:

General Fund	\$ 17,293.09
Water Fund	5,572.82
Sewer Fund	<u>1,073.70</u>
TOTAL	<u>\$ 23,939.61</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to execute and affix the village seal to an agreement with the Town of Potsdam and the Potsdam Fire Department wherein the Town of Potsdam agrees to pay to the Potsdam Fire Department the sum of \$110,420 in consideration of the furnishing of fire protection for the entire Town of Potsdam, excluding the incorporated Villages of Potsdam and Norwood, for the period from January 1, 2017 through December 31, 2017.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to refer the re-zoning request from First Presbyterian Church to re-zone their properties at 42 and 42 ½ Elm Street from R-1 to B-1 to the Village of Potsdam Planning Board for review and recommendation.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to make the following FY 16-17 budget modifications:

INCREASE	Description	DECREASE	Description	Amount
05-5142-463	Comestibles	05-5142-495	Salt	\$ 200.00
05-1640-103	Salaries o.t.	05-1640-101	Salaries f.t.	200.00
15-1640-103	Salaries o.t.	15-1640-101	Salaries f.t.	50.00
05-8170-109	Sick pay	05-8170-101	Salaries f.t.	75.00
05-5010-200	Equipment	05-5010-424	Travel	72.94
05-1620-109	Sick pay	05-1620-470	Bldg. Maint.	25.00
05-3410-481	Misc. Sup.	05-3410-470	Bldg. Maint.	88.67
05-1410-109	Sick pay	15-8110-109	Sick pay	112.50
05-1410-200	Equipment	05-1410-424	Travel	255.93
05-1410-461	Advertising	05-1410-424	Travel	20.75
05-1910-438	Drug testing	05-1910-476	Real Est. Taxes	240.00
05-1910-484	Copier	05-1910-480	Spec. Serv.	696.91
05-8010-461	Advertising	05-8010-462	Printing	50.00
10-8340-480	Special Serv.	10-8340-483	Paving material	735.00
05-5142-454	Equip. Rental	05-5142-495	Salt	1,180.00
05-1230-424	Travel	05-1230-200	Equipment	550.00
05-1230-103	Salaries o.t.	05-1230-200	Equipment	18.79

ROLL CALL VOTE:

AYES:

NAYS:

Trustee _____ Moved and Trustee _____ Seconded a resolution to hold a Public Hearing on Monday, April 17, 2017 at 6:50 p.m. in the Civic Center Board Room, Park Street, Potsdam, New York. The purpose of the hearing is to receive public comment regarding a proposed Local Law to Amend Chapter 168, Vehicles and Traffic, Article X Schedules, Section 168-76 Schedule XVIII: Time Limit Parking of the Village of Potsdam Municipal Code to limit parking on the North Side of Elderkin Street to 15 minutes on Monday-Friday only.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$79,572.10 for professional services rendered through February 25, 2017 for the Potsdam WPCF and PS Design - Bid.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice in the amount of \$4,895.00 for professional services rendered through February 25, 2017 for the Potsdam WPCF and PS Subconsultants.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution endorsing the Mayors appointment of the following people to a Downtown Revitalization Advisory Committee:

Mary Hilton, Maple Run Emporium

Larry Hazen, Trezza Realty and Hazen Enterprises

George Lavigne, Clarkson Inn

Eric Jesner, Potsdam Food Co-op.

Cassie Lawrence, Northern Ice and Dance

Nick Zirn, McDuff's

Shelly Murray, Today's Hair

Marylee Ballou, Potsdam Chamber of Commerce

Hugo Atteman, Village Planning Board

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

LOCAL LAW #3-2017

Section 1. Purpose.

The Purpose of this Local Law is to Amend Chapter 153, Taxation, Article IX, Tax Cap Override of the Village of Potsdam Municipal Code.

Section 2. Amendment.

Amended as follows:

ARTICLE IX
Tax Cap Override

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Potsdam to adopt a budget for the fiscal year commencing June 1, 2017 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Potsdam, County of St. Lawrence, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2017 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

AYES

NAYS

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing and directing the Village Clerk/Treasurer to advertise for Bids for Contract No. 1, General for the Crosstown Canal Improvements in the Village of Potsdam’s newspaper of record. Funding in support of the project is provided through the New York State Office of Community Renewal’s Community Development Block Grant Program/ Project #947PR72-15, the St. Lawrence River Valley Redevelopment Agency and the Village of Potsdam.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing and directing the Planning and Development Director to offer to lend downtown property owners and business owners outside seating and tables from its inventory of seized collateral for use in providing the general public with outdoor seating during the summer and fall of 2017.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a motion authorizing the Director of Planning and Development to attend the NYS Office of Community Renewal’s Main Street Bootcamp in Utica, NY on April 19, 2017. There is no registration fee for this training.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to go into Executive Session for the discussion of the employment history of a particular person at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Executive Session at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of April 3, 2017 at _____ p.m.

Ayes _____

Nays _____