

AGENDA – REGULAR MEETING  
VILLAGE OF POTSDAM BOARD OF TRUSTEES  
APRIL 4, 2016 – 7:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

March 21, 2016	Regular Meeting	7:00 p.m.
March 21, 2016	Executive Session	8:52 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. PLANNING DIRECTOR'S REPORT:

6. PUBLIC COMMENT:

7. NEW BUSINESS:

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the partial expenditures for the month of April 2016 in the amount of \$17,444.71 chargeable to the following funds:

General Fund	\$ 13,315.80
Water Fund	2,262.55
Sewer Fund	1,712.12
Hydro Fund	<u>154.24</u>
TOTAL	<u>\$ 17,444.71</u>

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the additional expenditures for the month of March 2016 in the amount of \$233,890.22 chargeable to the following funds:

General Fund	\$ 116,215.59
Water Fund	26,883.44
Sewer Fund	30,025.18
Hydro Fund	1,872.87
Trash Fund	60.20
Trust & Agency Fund	2,607.75
Capital Fund	6,642.37
Payroll Fund	21,957.91
Planning & Development Funds	<u>27,624.91</u>
TOTAL	<u>\$ 233,890.22</u>

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Bond, Schoeneck & King in the amount of \$250.00 for professional services rendered thru February 29, 2016 for general labor negotiations.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the submission of an application for funding to the St. Lawrence River Valley Redevelopment Agency to be used as a portion of the local matching funds required to leverage a \$507,500.00 grant received through the NYS Small Cities Community Development Block Grant Program (Grant #947PR72-15) to be used for the renovation of the Village Cross Town Canal. Further, that the \$100.00 application fee be paid from the Village General Funds. Further, authorizing the Mayor or in his absence the Deputy Mayor to execute the application, required certifications and any resulting grant agreements with the St. Lawrence River Valley Redevelopment Agency.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution designating the month of April 2016 as Fair Housing Month in the Village of Potsdam and reminds its residents that housing discrimination based on a person's race, color, religion, national origin, age, gender, familial status, disability or sexual orientation are prohibited by state and federal law. The Village of Potsdam will take affirmative steps to further Fair Housing through its participation in the St. Lawrence Fair Housing Task Force.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution as follows:

WHEREAS, the Village of Potsdam has entered into lease/rental agreements with certain individuals (tenants) to lease/rent hanger space and/or property which has private buildings for the purpose of housing aircraft, and

WHEREAS, said lease agreements are annual, from June 1, 2015 to May 31, 2016

WHEREAS, the Village of Potsdam has obtained a grant to reconstruct the principal runway (24) between the dates of May 9, 2016 and July 13, 2016 (65 days), and

WHEREAS, some individuals have "pre-paid" the annual lease through May 31, 2016 and others pay month to month, and

WHEREAS, the airport runways will be closed to takeoffs and landings for the period of May 9, 2016 to July 13, 2016, and tenants will be unable to operate their aircraft at the airport

NOW, THEREFORE, BE IT RESOLVED, that The Village of Potsdam Board of Trustees will forgive rental fees for the Period of May 1, 2016 through July 15, 2016 and the Village accounting staff will adjust rent "owed" or "prepaid" accordingly and will prepare the June 1, 2016 to May 2017 lease contracts to reflect said closure.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution as follows:

LOCAL LAW #3-2016

**Section 1. Purpose.**

The Purpose of this Local Law is to Amend Chapter 153, Taxation, Article IX, Tax Cap Override of the Village of Potsdam Municipal Code.

**Section 2. Amendment.**

**Amended as follows:**

ARTICLE IX  
**Tax Cap Override**

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Potsdam to adopt a budget for the fiscal year commencing June 1, 2016 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Potsdam, County of St. Lawrence, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2016 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

**Section 3. Enactment.**

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

AYES

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NAYS

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Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the appointment of Joan McGrath, Leroy Street, Potsdam, NY to the Village of Potsdam Housing Authority Board to fill the unexpired term of Elizabeth Fogarty ending 6/18/2016. Further approving the appointment of Joan for an additional five year term from 6/18/2016 to 6/18/2021.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Village Clerk to advertise for Bids for Sludge Removal and Grit Hauling at the Village's Wastewater Treatment Plant.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution accepting, with regret, the retirement of Fire Driver Michael Lozipone effective May 31, 2016. Further thanking Mr. Lozipone for his 34 plus years of service to the Village of Potsdam.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Village Clerk to advertise for bids for the repair to concrete block masonry at the Sandstoner Arena.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Mayor to sign the Consultant Agreement (Lump Sum Fee) in an amount not to exceed \$7,000 with Passero Associates for the Procurement of Snow Removal Equipment Project at the Potsdam Airport.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to go into Executive Session for the discussion of contract negotiations and the employment history of particular persons at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

AGENDA – REGULAR MEETING  
VILLAGE OF POTSDAM BOARD OF TRUSTEES  
APRIL 4, 2016 – 7:00 P.M.

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Executive Session at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of April 4, 2016 at \_\_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_