

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
MARCH 21, 2016 – 7:00 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

March 2, 2016	Special Meeting	7:00 p.m.
March 2, 2016	Executive Session	7:01 p.m.
March 7, 2016	Regular Meeting	7:00 p.m.
March 7, 2016	Executive Session	7:26 p.m.
March 14, 2016	Special Meeting	2:00 p.m.
March 15, 2016	Special Meeting	2:00 p.m.
March 15, 2016	Executive Session	3:57 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. DANC PRESENTATION ON WATER/SEWER RATE STUDY:

6. PUBLIC COMMENT:

7. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of March 2016 in the amount of \$101,338.96 chargeable to the following funds:

General Fund	\$ 47,756.21
Water Fund	10,681.29
Sewer Fund	24,536.34
Hydro Fund	187.33
Trust & Agency Fund	1,828.73
Trash Fund	<u>16,349.06</u>
TOTAL	<u>\$101,338.96</u>

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: C & S Engineers in the amount of \$1,706.32 for professional services rendered thru February 5, 2016 for the Environmental Assessment project at the Potsdam Airport. FAA #3-36-0099-24-10; NYSDOT No. 7907.44.

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the Mayor's re-appointment of James Corbett, Pine Street, Potsdam to the Potsdam Planning Board for a five year term expiring April 5, 2021.

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$1,029.38 for professional services rendered in February 2016 for the WWTP Technical Services Agreement. Funds to come from Sewer Fund Contingency.

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$1,054.50 for professional services rendered in February 2016 for the GIS Development. Funds to come from the NYS Archives Grant.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a Resolution awarding the bids For Water/Wastewater Treatment Plant chemicals for Fiscal Year June 1, 2016 to May 31, 2017, as follows:

Slack Chemical - Sodium Hydroxide at \$1.009 per gallon tank truck load & \$2.99 per gallon less than tank truck load delivered.

Chemtrade - Alum at \$.6966 per gallon tank truck load & \$1.736 per gallon less than tank truck load delivered.

Slack Chemical - Sodium Hypochlorite at \$.998 per gallon tank truck load & \$1.414 per gallon less than tank truck load delivered.

Slack Chemical - Fluosilicic Acid at \$4.992 per gallon delivered, 30 gallon drums.

Slack Chemical - Poly Aluminum Chloride at \$1.428 per gallon tank truck load & \$2.29 per gallon less than tank truck load delivered.

Shannon Chemical - Phosphate at \$9.64 per gallon delivered.

AYES _____

NAYS _____

Trustee _____ Moved and Trustee _____ Seconded a Resolution awarding the bid for annual laboratory testing requirements at the Water and Wastewater Treatment Plants for fiscal year June 1, 2016 to May 31, 2017, as follows:

To Life Science Laboratories Inc., 5854 Butternut Drive, East Syracuse, NY, in the amount of \$6,445.00.

AYES _____

NAYS _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to make the following FY 15-16 budget modifications:

INCREASE	Description	DECREASE	Description	Amount
15-1620-103	Salaries o.t.	15-8120-420	Janitorial	\$ 7.51
15-8120-470	Bldg. Maint.	15-8120-492	Gas, Oil, Lube	1,233.74
05-5610-465	Equip. Maint.	05-5142-492	Gas, Oil, Lube	1,283.38
05-5610-481	Misc. Sup.	05-5610-492	Gas, Oil, Lube	313.26
05-1620-109	Sick Time	05-1620-480	Special Serv.	150.00

ROLL CALL VOTE:

AYES:

NAYS:

Trustee _____ Moved and Trustee _____ Seconded a Resolution to hold a Public Hearing on Monday, April 4, 2016 at 6:30 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of the hearing is to receive Public Comment on the tentative Village Budget for the Fiscal Year 2016-2017.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to hold a Public Hearing on Monday, April 4, 2016 at 6:50 p.m. in the Civic Center Board Room, Park Street, Potsdam, New York. The purpose of the hearing is to receive public comment regarding a proposed Local Law to Amend Chapter 153, Taxation, Article IX Tax Cap Override, Section 1 & Section 3 of the Village of Potsdam Municipal Code to change the wording to read “Fiscal Year Commencing June 1, 2016”.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to reimburse Judith Rich the amount of \$774.00 for damages to her home from a sewer backup.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to submit an application to NYS Senator Joseph Griffo for a State and Municipal Facilities Program (SAM) grant in the amount of \$65,000.00 to be used for the express purposes of developing and constructing a veterans memorial in Ives Park, and other facility improvements at Ives and Garner Parks; and, further authorizing the Mayor or in his absence, the Deputy Mayor to execute an application document, required certifications and any resulting grant agreements.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$2,188.07 for professional services for the period ending February 29, 2016 in connection with the Runway 6-24 Rehabilitation Construction Administration at the Potsdam Airport. FAA #3-36-0201-31-15.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to accept the proposal of Armory Five for Information Technology Support Services for their bid amount of \$4,000.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to go into executive session for the discussion of contract negotiations and the employment history of particular persons at _____ p.m.

Ayes _____

Nays _____

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Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn
the Executive Session at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn
the Regular Meeting of the Village of Potsdam Board of Trustees of March 21, 2016
at _____ p.m.

Ayes _____

Nays _____