

A Special Meeting of the Village of Potsdam Board of Trustees was held on Monday, August 3, 2023 at 1:00 p.m., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Reinhold Tischler  
Trustees Lee & Jacobs-Wilke

ALSO PRESENT: Greg Thompson, Administrator  
Georgine Scott, Village Clerk

Mayor Tischler opened the meeting at 1:00 p.m., took the roll and stated that all members were present apart from Trustee Warr and Tirion, who were excused.

NEW BUSINESS:

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to vote on the matter of the ratification of the Memorandum of Agreement (MOA) between the Village of Potsdam and the Village of Potsdam CSEA Unit, CSEA, Local 1000 AFSCME, ALF-CIO for the period of June 1, 2023 to May 31, 2027.

Ayes 3 (Mayor Tischler) Nays 0  
(Trustee Lee, Jacobs-Wilke)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the submission of an application to the U.S. Department of Transportation's Rural and Tribal Assistance Pilot Program in the amount of \$320,000 to prepare a technical study for the development of enhanced pedestrian and bicycle facilities to include: preliminary engineering, preparation of draft state and federal environmental reviews, a construction requirements analysis, cost estimation, cost/benefit analysis and public outreach; and, further, authorizing the Mayor or in his absence, the Deputy Mayor to execute the application, any required certifications and any grant agreement resulting from said application.

Note: There is no local share of project costs for this grant program.

Ayes 3 (Mayor Tischler) Nays 0  
(Trustee Lee, Jacobs-Wilke)

**\*Amended resolution to include 'up to'\$20,000 and 'up to' \$5,000.**

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the submission of an application to the NYS Department of Environmental Conservation's Urban and Community Forestry Grants Program, Round 16 in the amount of **up to** \$20,000 to be used for the express purpose of purchasing new street trees; and, further that the Village will provide in-kind labor and equipment valued at **up to** \$5,000 as its share of project costs; and, further, authorizing the Mayor, or in his absence, the Deputy Mayor to execute the application, any required certifications and any resulting grant agreement.

Ayes 3    (Mayor Tischler)    Nays 0  
(Trustee Lee, Jacobs-Wilke)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution accepting Barton and Loguidice, D.P.M.'s bid for the Fall Island Utility Crossing Preliminary Engineering Study in the amount of \$24,900.00, funds to be provided through the American Rescue Plan Act.

Ayes 3    (Mayor Tischler)    Nays 0  
(Trustee Lee, Jacobs-Wilke)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to amend the grant agreement and project-based budget for the NYS Office of Parks, Recreation and Historic Preservation grant agreement EPF#218144 in recognition of a reduced scope of work; and, further authorizing the Mayor or in his absence, the Deputy Mayor to execute and deliver the request for grant agreement and budget amendment, and any revised grant agreement.

Ayes 3    (Mayor Tischler)    Nays 0  
(Trustee Lee, Jacobs-Wilke)

Trustee Jacobs-Wilke asked about an update on other ARPA funded projects and Administrator Thompson stated that he would email updates to all.

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to adjourn the Special Meeting of August 3, 2023 at 1:08 p.m.

Ayes 3    (Mayor Tischler)    Nays 0  
(Trustee Lee, Jacobs-Wilke)

Respectfully submitted,

Georgine Scott  
Village Clerk