

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
JUNE 20, 2023 – 4:30 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

May 15, 2023	Public Hearing	4:15 p.m.
May 15, 2003	Public Hearing	4:19 p.m.
May 15, 2023	Public Hearing	4:22 p.m.
May 15, 2023	Regular Meeting	4:22 p.m.
May 15, 2023	Executive Session	5:20 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. POLICE CHIEF'S REPORT:

6. PUBLIC COMMENTS:

7. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of June 2023 in the amount of \$109,089.72 chargeable to the following funds:

General Fund	\$ 77,150.72
Water Fund	722.01
Sewer Fund	12,440.75
Hydro Fund	38.00
Trust & Agency	125.00
Rec Fund	492.36
Trash Fund	18,120.88

TOTAL \$109,089.72

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of May 2023 in the amount of \$ 399,563.81 chargeable to the following funds:

General Fund	\$ 161,247.85
Water Fund	18,613.05
Sewer Fund	20,376.63
Hydro Fund	1,638.51
Trash Fund	75.84
Trust & Agency Fund	3,489.98
Payroll Fund	184,219.21
Recreation Fund	9,9902.74

TOTAL \$ 399,563.81

Ayes _____ Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the expenditures for the May 2023 year end in the amount of \$130,755.76 chargeable to the following funds:

General Fund	\$ 88,975.77
Water Fund	9,293.89
Sewer Fund	25,388.97
Trust & Agency Fund	787.94
Hydro Fund	185.74
Recreation Fund	<u>6,123.45</u>
TOTAL	\$ <u>130,755.76</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Roemer-Wallens Gold & Mineaux, LLP in the amount of \$2000.00 for labor Relations services for June 2023.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution recognizing and endorsing the St. Lawrence County Arts Council's application for funding through the New York Main Street Program's Downtown Cultural Anchor initiative for the Creative Spirit Community Arts Center located at 6 Raymond Street. The Arts Council is the recipient of a Downtown Revitalization Initiative grant for the renovation of the Creative Spirit Community Arts Center and New York Main Street Program funding is critically needed to close a gap in the Arts Council's renovation budget; and, further the Board of Trustees recognizes that the completion of renovations to the Arts Center will help to solidify Downtown Potsdam as the center for arts and culture in St. Lawrence County.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution declaring June as LGBTQ Pride Month in the Village of Potsdam. The Village will raise the Pride Flag in recognition of this declaration.

WHEREAS, this month marks the 54th anniversary of the Stonewall Uprising in New York City, which touched off the gay liberation movement in the United States, fighting for the recognition that all Americans are created equal, regardless of sexual orientation or gender identity; and

WHEREAS, gay, lesbian, bisexual, transgender and queer Americans have contributed greatly to our country and our region, and have fought bravely not only for their own rights, but for the rights of other marginalized communities; and

WHEREAS, members of the LGBTQ community continue to face disparities and unjust discrimination, both across the globe and in our nation; and

WHEREAS, even while historic progress has been made, LGBTQ rights—particularly those of transgender individuals and LGBTQ Americans of color—are still very much under attack; and

WHEREAS, the Village of Potsdam was proud to host the North Country’s first Gay Pride Parade in 2014, and just successfully hosted the first annual Potsdam Pride Festival in 2023, bringing together residents and visitors from across the region;

NOW, THEREFORE, BE IT RESOLVED that the Potsdam Village Board recognizes the month of June as LGBTQ Pride Month, and is committed to upholding freedom and fairness for all residents and visitors, regardless of sexual orientation or gender identity; and

LET IT BE FURTHER RESOLVED that the Potsdam Village Board aims to make the Village of Potsdam an even more welcoming, inclusive and safe community to all, no matter how you identify or who you love.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

LOCAL LAW #2-2023

Section 1. Purpose.

The Purpose of this Local Law is to Amend Chapter 173, Water, Article II, Water Rents, Section 173-13 of the Village of Potsdam Municipal Code.

Section 2. Amendment.

Amended as follows:

ARTICLE II
Water Rents

§ 173-13 Annual Charge; Minimum Charges; Billing; Payment; and Penalties.

- A. (1) A minimum fee called the "fixed user cost" which is defined to be no more than the cost of all indebtedness, fixed operational costs and all other costs deemed fixed by the Village, divided by the total number of EDUs; and

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

AYES:

NAYS:

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

LOCAL LAW #3-2023

Section 1. Purpose.

The Purpose of this Local Law is to Amend Chapter 138, Sewer, Article VII, General Provisions, Section 138-40 of the Village of Potsdam Municipal Code.

Section 2. Amendment.

Amended as follows:

ARTICLE VII
General Provisions

§ 138-40 Sewer Rents Established.

C (1) A minimum fee called the "fixed user cost" which is defined to be no more than the cost of all indebtedness, fixed operational costs and all other costs deemed fixed by the Village, divided by the total number of EDUs; and

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

AYES:

NAYS:

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

LOCAL LAW # 4-2023

Section 1. Purpose.

The Purpose of this Local Law is to Add Chapter 180, Zoning, Article VIX, Cannabis Law, of the Village of Potsdam Municipal Code.

Section 2. Amendment.

ADD:

ARTICLE XIV
Cannabis Law

§ 180-58. Cannabis Law

- A. Purpose. The purpose of this article is to provide for the placement of cannabis establishments in appropriate places; to minimize the adverse impacts of cannabis establishments on residential neighborhoods, schools, and other places where children commonly congregate; to regulate the siting, design, placement, security, safety, monitoring, and modification of cannabis establishments.

- B. Definitions. As used in this article, the following terms shall have the meanings indicated:

CANNABIS ESTABLISHMENT: A cannabis retailer or any other type of New York State licensed marijuana-related business, or any combination thereof at a single location.

CANNABIS LOUNGE: An entity or individual licensed by New York State for the sale and on-site consumption of cannabis products.

CANNABIS PRODUCTS: Products that have been manufactured and contain cannabis or an extract from cannabis, including concentrated forms of cannabis and products composed of cannabis and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils, and tinctures.

CANNABIS RETAILER: An entity or individual licensed by New York State to purchase and deliver cannabis and cannabis products from cannabis establishments and to deliver, sell or otherwise transfer cannabis and cannabis products to cannabis establishments and to consumers.

- C. Findings. The Village of Potsdam finds that the orderly development of commercial business is essential to maintaining and protecting the health, safety, and welfare of Village residents. Businesses which cater to adults should be located and regulated to minimize the impact to residents.
- D. Applicability. These regulations shall apply to all structures and uses of retail sales and/or consumption lounges where cannabis can be purchased or consumed.
 - 1. No cannabis establishment shall be established except in compliance with the provisions of this chapter.
 - 2. When a cannabis establishment is created in an existing building, regardless of prior site Plan (including approval for retail sales on the property), that establishment will apply to the Planning Board for site plan review for that use. Final approval of the site plan review application will be the responsibility of the Village Planning Board.
 - 3. Location: Cannabis establishments are permitted in the Central Business District (CBD) and Business District (B-1) zoning districts subject to site plan approval.
- E. Site plan approval shall include:
 - 1. All cannabis establishments shall be contained within a permanent building or structure and shall not be located in a trailer, cargo container, motor vehicle or other similar nonpermanent enclosure.
 - 2. The hours of operation of cannabis establishments are limited to 10:00 A.M. – 10:00 P.M.
 - 3. Cannabis establishments shall not be located within a 500-foot radius from any school pre-k through 12.
 - 4. Cannabis establishments shall not be located within a 200-foot radius from a center or Facility where the primary purpose of which is to provide recreational opportunities or services to children or adolescents, a community facility that provides day care to children, a public park, a playground, a library or a building containing a place of worship.
 - 5. Cannabis establishments shall not be located within 2,000 feet of another cannabis establishment.

- 6. No outside storage of cannabis, related supplies, or promotional materials is permitted.
- 7. No smoking, burning or consumption of any product containing cannabis or cannabis-related products shall be permitted on the premises of a cannabis retailer.

- F. Signs. Size of sign shall be dictated relative to the zone where the cannabis establishment is located per § 180-23 Sign Requirements of the Village of Potsdam Code.

- G. State Approval. All cannabis lounges and cannabis retailers approved pursuant to this section must be licensed in accordance with New York State Cannabis Law, Article IV, Use Cannabis.

- H. Authorization. This section is authorized under New York State Cannabis Law, Article VI, § 131.

- I. Severability: The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgement of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

AYES:

NAYS:

Trustee _____ Moved and Trustee _____ Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Executive Session at _____ p.m.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of June 20, 2023 at _____ p.m.