

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, April 17, 2023 at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, Tirion, Jacobs-Wilke

ALSO PRESENT: Georgine Scott, Village Clerk/Registrar in Training
Lori Queor, Village Clerk/Registrar
Gregory Thompson, Village Administrator
Isabelle Gates-Schult, Treasurer
Trey Smutz, Recreation Director
Lisa Newby, Code Enforcement Officer
Fred Hanss, Planning Director

Mayor Tischler opened the meeting at 6:00 P.M., pointed out the exits on the North and East walls and advised that the board room has the capacity for 109 people.

The Mayor then stated that all members were present apart from Trustee Lee.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

April 3, 2023	Public Hearing	5:45 p.m.
April 3, 2023	Public Hearing	5:47 p.m.
April 3, 2023	Regular Meeting	5:50 p.m.
April 3, 2023	Executive Session	6:50 p.m.

Motion was made by Trustee Jacobs-Wilke and Seconded by Trustee Tirion to accept the minutes as submitted. All Were in Favor – None Opposed – Motion Carried.

Mayor's comments: The Community Clean Up Day was a success and wanted to thank Potsdam Chamber of Commerce, Residents, Clarkson students, groups, and teams for participating. Looks great.

Trustee's Comments:

~Trustee **Tirion** – Commented on the proposed budget and thanked all that prepared the budget.

~Trustee **Jacobs-Wilke** – States that this is a safe year to spend down the fund and it is good to give back to the taxpayers. Community Clean Up Day was wonderful. Concerned the with the overflowing garbage receptacles in Ives Park.

~Trustee **Warr** – Express wanting to vote on ARPA Funds now even though the funds do not have to be used right away.

Administrator's Comments: The Administrator provided a report which is on file with the Village Clerk and reviewed with the Board.

Code Enforcement Officer's Report: Lisa Newby provided a report which is on file with the Village Clerk and reviewed with the Board.

Public Comment:

~Shirley Christman of 31 Waverly Street commented that the water from Canal Street goes into her basement 24/7 and she had to buy a bigger sump pump to keep up with the water coming in. Voiced that she feels something must be done about the speeding in town, especially on Leroy Street and wants more traffic control on Waverly Street. Feels if people see that cars are being pulled over it may deter them from speeding.

~Michael Edgar of Maple Street stated that after reviewing the proposed Standard Operating Procedures for the Snow and Ice Removal questioned when the Village sidewalks would be cleared. Also expressed concern about the bus shelters getting cleaned out in a timely manner.

New Business:

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving the partial expenditures for the month of April 2023 in the amount of \$ 119,219.78 chargeable to the following funds:

General Fund	\$ 76,404.92
Water Fund	5,836.95
Sewer Fund	19,931.28
Hydro Fund	38.00
Rec Fund	361.59
Trash Fund	<u>16,647.04</u>
TOTAL	<u>\$ 119,219.78</u>

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving the additional expenditures for the month of March 2023 in the amount of \$359,681.69 chargeable to the following funds:

General Fund	\$ 162,937.10
Water Fund	22,813.79
Sewer Fund	30,592.93
Hydro Fund	5,317.79
Trash Fund	85.76
Trust & Agency Fund	5,067.92
Capital Fund	0.00
Payroll Fund	112,265.66
Recreation Fund	18,600.74
Planning & Development Funds	<u>2,000.00</u>
TOTAL	<u>\$ 359,681.69</u>

Ayes 4 (Mayor Tischler) Nays 0

(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution as follows:

LOCAL LAW #1-2023

Section 1. Purpose.

The Purpose of this Local Law is to Amend Chapter 153, Taxation, Article IX, Tax Cap Override of the Village of Potsdam Municipal Code.

Section 2. Amendment.

Amended as follows:

ARTICLE IX
Tax Cap Override

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Potsdam to adopt a budget for the fiscal year commencing June 1, 2023 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Potsdam, County of St. Lawrence, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2023 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution authorizing the Treasurer to make the following FY 22-23 budget modifications:

INCREASE	Description	DECREASE	Description	Amount
05-6326-424	Travel & Training	05-6326-102	Part Time Salaries	\$ 100.00

ROLL CALL VOTE:

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving

the taxi rates for inside the Village of Potsdam limits of Taxi Zero for the period of May 1, 2023 through April 30, 2024 as follows:

\$18.00 for 1 to 2 passengers
\$2.00 added to fare beyond 2 miles within Village
\$2.00 added to fare per stop up to 3 minutes
\$2.00 added to fare per extra passenger (3rd & 4th passengers)
\$1.00/minute added to fare per stop after 3 minutes
50% charge for no-shows or cancellations after taxi is dispatched **
** charge will be added to next Taxi Zero engagement

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving the taxi rates for inside the Village of Potsdam limits of North Star Taxi (Ghulam Sabir) for the period of May 1, 2023 through April 30, 2024 as follows:

In Canton - \$10.00 plus \$2.50 per mile.
From Potsdam or any other area more than seven miles away, \$20.00 plus \$2.50 per mile.
Any stop costs \$10.00 plus \$1.00 a minute for waiting time.
Rates are for Monday-Friday 8:00 a.m. to 5:00 p.m.
Weekends and after hours are 50% more.
If you make a booking and do not show up, you have to pay the fare.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving the membership of Alexander J. Mahr, SUNY Potsdam 848 Barrington Drive, Potsdam, NY into the Potsdam Fire Department. A favorable vote of the department and satisfactory physical exam have been achieved.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving the provisional appointment of Trevor Blank to the position of Museum Director/Curator effective May 1, 2023 at the annual salary of \$50,000.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution awarding the bid for the:

2009 Dodge Charger to Jake Stone for his bid of \$500.00.
2015 Ford Explorer to Dustin Bradley for his bid of \$3,110.50

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving the adoption of the Snow and Ice Removal Standard Operating Procedure as presented.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution to amend the following resolution to remove the following:

East Dam Gate Improvement \$100,000.00

Ayes 3 (Mayor Tischler) Nays 1
(Trustee Tirion, Jacobs-Wilke) (Trustee Warr)

Resolution as amended:

Trustee Jacobs-Wilke Moved and Trustee Warr Seconded a resolution to approve ARPA funding allocations as follows:

Police Dispatch	\$350,000.00
DTT Switch	\$ 90,000.00
Salt Barn Pad	\$ 85,000.00
Outer Main Street Sidewalk	\$100,000.00
Holiday Lighting	\$ 12,000.00
Pine Street Arena	\$ 80,000.00
Fire Department Contribution	\$ 7,000.00
<u>Ives Park Bathroom</u>	<u>\$ 98,000.00</u>
TOTAL	\$822,000.00

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution adopting a budget for the Fiscal Year commencing June 1, 2023 and ending May 31, 2024, making appropriations for the conduct of the Village of Potsdam government.

Whereas, the Board has met at the time and place specified in the notice of public hearing on the preliminary budget and heard all persons desiring to be heard thereon; now therefore be it

Resolved, that the preliminary budget as amended and revised and as hereinafter set forth is hereby adopted and that the several amounts stated in the attached budget be and they hereby are appropriated for the objects and purposes specified and the salaries and wages stated in the attachment, denoting salaries of public officials of such budget shall be and are hereby fixed at the amounts shown therein effective June 1, 2023.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution establishing the property tax rate for Fiscal Year 2023-2024 at \$17.16355 per \$1,000.00 of assessed valuation.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution authorizing the Mayor to submit a Letter of Intent to apply for funding through the Northern Border Regional Commission for \$240,000 in grant funding through the Catalyst program for the Sandstoner Park Recreation Center Design Project; and, if invited by the Commission to submit a formal application for funding; and, be further resolved, that the Village Board of Trustees hereby commits the sum of \$60,000 in cash from General Fund Contingency as its local share of project costs.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution to go into Executive Session for the discussion of the employment history of particular persons at 7:14 p.m.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution to adjourn the Executive Session at 7:52 p.m.

Ayes 4 (Mayor Tischler) Nays 0
 (Trustee Warr, Tirion, Jacobs-Wilke)

Trustee Warr Moved and Trustee Jacobs-Wilke Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of April 17, 2023 at 7:53 p.m.

Ayes 4 (Mayor Tischler) Nays 0
 (Trustee Warr, Tirion, Jacobs-Wilke)

Respectfully submitted,

Georgine Scott
Village Clerk