

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, March 20, 2023 at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Deputy Mayor Warr
Trustees Tirion, Jacobs-Wilke, Lee present

ALSO PRESENT: Georgine Scott, Village Clerk/Registrar in Training
Lori Queor, Village Clerk/Registrar
Gregory Thompson, Village Administrator
Mark Murray, Chief of Police
Frederick Hanss, Planning Director
Isabelle Gates-Schult, Treasurer
Trey Smutz, Recreation Director

Deputy Mayor Warr opened the meeting at 6:03 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Deputy Mayor then stated that all members were present with the exception of Mayor Ron Tischler.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

March 6, 2023	Regular Meeting	6:00 p.m.
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Motion was made by Trustee Jacobs-Wilke and Seconded by Trustee Lee to accept the minutes as submitted. All Were in Favor – None Opposed – Motion Carried.

Deputy Mayor's comments: No Comments.

Trustee's Comments:

~Trustee **Tirion** – questioned whether we should invite the auditor to meet with the board. Stated that she would like to be part of the discussion regarding lowering the EDUs.

~Trustee **Jacobs-Wilke** – Stated that she and Greg met with Maggie and Matt Mazzotta regarding the skate park. Greg is having a phone conference at 2:30 pm 3/21/2023 with NYS and invited Alex to join. She then asked how the ARPA Funding is progressing, Greg stated that he was getting a list of what is still needed and will provide that to the board when finished. She then asked Chief Murray about the Citizen's Advisory Board regarding the renewed survey and if he has been contacted by the board. He had been included on an email, but nothing was asked or tasked of him.

~Trustee **Lee** – no comment.

~**Administrator's Comments:** The Administrator provided a report which is on file with the Village Clerk and reviewed with the Board.

Public Comment:

~Deputy Sherrif Patrick ‘Rick’ Engle introduced himself and stated that he is running for St. Lawrence County Sherrif.

~Shirley Christman of 31 Waverly Street stated that she feels that it is extremely difficult to get on and off Market Street, especially Grove Street. She also stated that you wouldn’t know that the Village of Potsdam speed limit is 30 MPH because people are driving too fast. She didn’t have an answer to the issue but thinks that something should be done. She thinks that if more people get ‘picked up’ that other people will see this and will get the hint.

~Trustee Tirion received an email from Keith Compeau from Cedar Street who is suggesting that the Village of Potsdam hold a workshop on the Water/Sewer Rates as the current model is not optimal for everyone especially studio apartments.

New Business:

~Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the partial expenditures for the month of March 2023 in the amount of \$83,138.00 chargeable to the following funds:

General Fund	\$ 37,247.63
Water Fund	15,638.56
Sewer Fund	18,110.59
Hydro Fund	38.00
Trust & Agency Fund	680.00
Recreation Fund	446.75
Trash Fund	<u>16,976.47</u>
TOTAL	<u>\$ 83,138.00</u>

Ayes 4 (Deputy Mayor Warr)
(Trustee Tirion, Jacobs-Wilke
& Lee) Nays 0

~Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a Resolution awarding the bids For Water/Wastewater Treatment Plant chemicals for Fiscal Year June 1, 2023 to May 31, 2024, as follows:

Slack Chemical - Sodium Hydroxide at \$2.943 per gallon tank truck load & \$5.199 per gallon less than tank truck load delivered.

Thatcher Company of New York, Inc. - Alum at \$1.61 per gallon tank truck load & \$3.95 per gallon less than tank truck load delivered.

Slack Chemical - Sodium Hypochlorite at \$3.982 per gallon tank truck load & \$4.53 per gallon less than tank truck load delivered.

ROLL CALL VOTE:

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke
& Lee)

~Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a Resolution to hold a Public Hearing on Monday, April 3, 2023 at 5:45 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of the hearing is to receive Public Comment on the tentative Village Budget for the Fiscal Year 2023-2024.

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke
& Lee)

~Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to hold a Public Hearing on Monday, April 3, 2023 at 5:55 p.m. in the Civic Center Board Room, Park Street, Potsdam, New York. The purpose of the hearing is to receive public comment regarding a proposed Local Law to Amend Chapter 153, Taxation, Article IX Tax Cap Override, Section 1 & Section 3 of the Village of Potsdam Municipal Code to change the wording to read "Fiscal Year Commencing June 1, 2023".

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke
& Lee)

~Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution proclaiming April 2022 as Fair Housing Month in the Village of Potsdam, NY. The Village of Potsdam is an equal opportunity community and does not discriminate against people based upon their race, color, religion, national origin, age, gender, familial status, orientation or veteran status. It encourages all engaged in the local housing industry, including lenders, realtors, appraisers, property management agents and contractors to adhere to federal, state and local Fair Housing Laws; and encourages tenants and homeowners to understand their Fair Housing rights and responsibilities.

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke
& Lee)

~Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution declaring the following vehicles as surplus and authorizing the Village Clerk to advertise for bids:

2009 Dodge Charger VIN # 2B3KA43T09H642148
2015 Ford Explorer VIN # 1FM5K8AR8FGC68009

Ayes 4 (Deputy Mayor Warr) Nays 0

(Trustee Tirion, Jacobs-Wilke
& Lee)

~Trustee Lee moved and Trustee Jacobs-Wilke Seconded a resolution to go into Executive Session for the discussion of the employment history of a particular person at 6:47 p.m.

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke
& Lee)

~ Trustee Lee moved and Trustee Tirion Seconded a resolution to adjourn the Executive Session at 7:24 p.m.

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke
& Lee)

~Trustee Lee Moved and Trustee Tirion Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of March 20, 2023, at 7:25 p.m.

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke
& Lee)

Respectfully submitted,

Georgine Scott
Village Clerk