

AGENDA – REGULAR MEETING  
VILLAGE OF POTSDAM BOARD OF TRUSTEES  
MARCH 20, 2023 – 6:00 P.M.

1

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

March 6, 2023                  Regular Meeting                  6:00 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. POLICE CHIEF'S REPORT:

6. PUBLIC COMMENTS:

7. NEW BUSINESS:

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the partial expenditures for the month of March 2023 in the amount of \$83,138.00 chargeable to the following funds:

General Fund	\$ 37,247.63
Water Fund	15,638.56
Sewer Fund	18,110.59
Hydro Fund	38.00
Trust & Agency Fund	680.00
Recreation Fund	446.75
Trash Fund	<u>16,976.47</u>
TOTAL	<u>\$ 83,138.00</u>

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a Resolution awarding the bids For Water/Wastewater Treatment Plant chemicals for Fiscal Year June 1, 2023 to May 31, 2024, as follows:

Slack Chemical - Sodium Hydroxide at \$2.943 per gallon tank truck load & \$5.199 per gallon less than tank truck load delivered.

Thatcher Company of New York, Inc. - Alum at \$1.61 per gallon tank truck load & \$3.95 per gallon less than tank truck load delivered.

Slack Chemical - Sodium Hypochlorite at \$3.982 per gallon tank truck load & \$4.53 per gallon less than tank truck load delivered.

Slack Chemical – Sodium Fluoride at \$3.49 per pound delivered, 2,200 pounds.

Holland Chemical - Poly Aluminum Chloride at \$3.58 per gallon tank truck load & \$5.03 per gallon less than tank truck load delivered.

Slack Chemical - Phosphate at \$21.63 per gallon delivered, 30 gallon drum.

Clean Waters - Liquid Polymer at \$2.29 per pound, 450 pound drum.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a Resolution awarding the bid for annual laboratory testing requirements at the Water and Wastewater Treatment Plants for fiscal year June 1, 2023 to May 31, 2024 as follows:

To: Life Science Laboratories Inc., 5854 Butternut Drive, East Syracuse, NY, in the amount of \$24,840.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution approving the mayor’s appointment of Trevor J. Blank, 11 Bay Street, Apt. 2, Potsdam, NY to the Zoning Board of Appeals to fill the unexpired term of Janna Cummings, with said term to expire November 18, 2024.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution authorizing the Treasurer to make the following FY 22-23 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
31-7140-465	Equip Maint	31-7140-464	Vehicle Maint	\$ 149.42
31-7140-425	Clothing	31-7140-491	Chemicals	\$ 44.50
31-7140-463	Comestibles	31-7140-200	Equipment	\$1,063.07
31-7140-463	Comestibles	31-7140-461	Advertising	\$ 500.00
31-7140-480	Special Services	31-7140-470	Building Maint	\$2,216.26
31-7140-480	Special Services	31-7140-492	Gas, Oil, Lube	\$ 900.00
31-7140-481	Misc Supplies	31-7140-488	Small Tools	\$ 9.04

ROLL CALL VOTE:

Ayes:

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Nays:

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Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a Resolution to hold a Public Hearing on Monday, April 3, 2023 at 5:45 p.m. in the Civic Center Board Room, Park Street, Potsdam, NY. The purpose of the hearing is to receive Public Comment on the tentative Village Budget for the Fiscal Year 2023-2024.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to hold a Public Hearing on Monday, April 3, 2023 at 5:55 p.m. in the Civic Center Board Room, Park Street, Potsdam, New York. The purpose of the hearing is to receive public comment regarding a proposed Local Law to Amend Chapter 153, Taxation, Article IX Tax Cap Override, Section 1 & Section 3 of the Village of Potsdam Municipal Code to change the wording to read “Fiscal Year Commencing June 1, 2023”.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution proclaiming April 2022 as Fair Housing Month in the Village of Potsdam, NY. The Village of Potsdam is an equal opportunity community and does not discriminate against people based upon their race, color, religion, national origin, age, gender, familial status, orientation or veteran status. It encourages all engaged in the local housing industry, including lenders, realtors, appraisers, property management agents and contractors to adhere to federal, state and local Fair Housing Laws; and, encourages tenants and homeowners to understand their Fair Housing rights and responsibilities.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution declaring the following vehicles as surplus and authorizing the Village Clerk to advertise for bids:

2009 Dodge Charger VIN # 2B3KA43T09H642148  
2015 Ford Explorer VIN # 1FM5K8AR8FGC68009

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Trustee \_\_\_\_\_ Moved and Trustee \_\_\_\_\_ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of March 6, 2023 at \_\_\_\_ p.m.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_