

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Tuesday, February 21, 2023, at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Deputy Mayor Warr
Trustees Tirion, Lee present
Trustee Jacobs-Wilke attended virtually

ALSO PRESENT: Lori S. Queor, Village Clerk/Registrar

Deputy Mayor Warr opened the meeting at 6:02 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Deputy Mayor then stated that all members were present with the exception of Mayor Tischler.

The Deputy Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

February 6, 2023 Regular Meeting 6:00 p.m.

Motion was made by Trustee Lee and Seconded by Trustee Tirion to accept the minutes as submitted. All Were in Favor- None Opposed - Motion Carried.

Deputy Mayor's comments: None.

Trustee's Comments:

Trustee Tirion - None.

Trustee Jacobs-Wilke - None.

Trustee Lee - None.

Administrator's Comments: Not present.

Fire Chief's Report: Mark Bradish reported that they had 620 calls last year and 90 calls so far this year. He stated that they are low on membership, 90% of their calls are answered within 5 minutes, their department is one of three that answered all their calls last year, and that he is working the Fred Hanss on grant opportunities. He provided the board with a written report on the breakdown of their calls for last year which is on file with the Village Clerk.

Planning Director's Report: Not present. Provided the board with a written report that is on file with the Village Clerk.

Public Comment:

Will Sigfried of 17 Spring Street spoke regarding flooding in the Spring, Pleasant & Waverly Street neighborhood. He suggested the board put aside funding for work on the crosstown canal that can be used to possibly leverage grant funding they could apply for.

Katie Deuel of 5 ½ Pleasant Street spoke regarding the flooding in her neighborhood. She stated that she has contacted Public Works, Greg and Lisa and has not gotten much of a response. She further stated that she pays taxes and is looking for the board to help them as the flooding has gotten worse over the last 2-3 years.

Heather Wheeler of 10 Waverly Street (corner of Waverly and Broad Streets) spoke regarding the flooding in her neighborhood. She stated that the flood of 202 was due to a huge rainfall, that the parking lots upstream are probably not helping the issue, and that there are sink holes all through the Waverly and Pleasant Streets neighborhoods.

Tracey Wanamaker of 7 Pleasant Street spoke regarding the flooding in her neighborhood. She stated that 11 years ago when the study was done on the crosstown canal and some cleaning of the canal was done the flooding got better for a few years. She stated that the last 2-3 years it has gotten worse again.

Kevin Smith of 12 Waverly Street spoke regarding the flooding in his neighborhood. He stated the flood in 2010 was major, the flooding improved for awhile but that the last 2-3 years it is increasing again. He stated that 3-4 months out of the year they have flooding.

Allison Carney of 84 Leroy Street spoke as one of the Board of Directors of the Potsdam Chamber of Commerce. She stated that their concerns are regarding the abandonment of Liberty Street and the Raymond Street extension. She stated that some of their concerns are parking, flow of the vehicles, snow removal, keeping the freight entrances and keeping traffic 2 way and not one way only.

Larry Hazen of 17 Hillcrest Drive spoke regarding the Liberty Street abandonment. He stated that he is opposed to the abandonment of Liberty Street. He stated that it will negatively impact his business.

Deputy Mayor informed Allison and Larry that the some of those issues are being worked on and once we get more final information we will share that information with the Chamber and the property/business owners in that area.

New Business:

Trustee Lee Moved and Trustee Tirion Seconded a resolution approving the partial expenditures for the month of February 2023 in the amount of \$80,459.47 chargeable to the following funds:

General Fund	\$ 47,244.24
Water Fund	1,117.80
Sewer Fund	11,675.45
Hydro Fund	47.17
Trust & Agency Fund	1,315.00
Recreation Fund	510.85
Trash Fund	<u>18,549.68</u>
TOTAL	<u>\$ 80,459.47</u>

Ayes 4 (Deputy Mayor Warr) Nays 0
 (Trustee Tirion, Jacobs-Wilke
 & Lee)

Trustee Lee Moved and Trustee Tirion Seconded a resolution declaring February 2023 Black History Month in the Village of Potsdam, with deep appreciation for our black citizens and neighbors, past and present, and a shared determination to reflect on the lessons we all must learn from our history as we work to build a brighter and more inclusive future.

Ayes 4 (Deputy Mayor Warr) Nays 0
 (Trustee Tirion, Jacobs-Wilke
 & Lee)

Trustee Lee Moved and Trustee Tirion Seconded a resolution authorizing the Treasurer to make the following FY 22-23 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
10-8330-460	Due & Member	10-8330-480	Special Services	\$ 650.00

ROLL CALL VOTE:

Ayes 4 (Deputy Mayor Warr) Nays 0
 (Trustee Tirion, Jacobs-Wilke
 & Lee)

Trustee Lee Moved and Trustee Tirion Seconded a resolution approving the additional expenditures for the month of January 2023 in the amount of \$716,735.09, chargeable to the following funds:

General Fund	\$303,153.24
Water Fund	30,232.03
Sewer Fund	35,867.30
Hydro Fund	5,858.58
Trash Fund	87.40
Trust & Agency Fund	3,696.02
Capital Fund	187,771.44
Payroll Fund	107,222.77
Recreation Fund	33,791.31
Community Development Funds	9,055.00
TOTAL	\$ <u>716,735.09</u>

Ayes 4 (Deputy Mayor Warr) Nays 0
 (Trustee Tirion, Jacobs-Wilke
 & Lee)

Trustee Lee Moved and Trustee Tirion Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Roemer, Wallens, Gold & Mineaux in the amount of \$2,000.00 for Labor Relations Services for the month of February 2023.

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Tirion Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: The Law Firm of Frank W. Miller in the amount of \$303.09 for Professional Services rendered for the month of January 2023.

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Tirion Seconded a resolution approving the continued membership in the Potsdam Volunteer Fire Department of the following members whose residence is not in the Village of Potsdam:

Brad Andrus	Randy Webster	James Corbett
William Enslow	James Mason	Michael Jerome
Toby LaBier	Leland Cota	Steven Keleher

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Tirion Seconded a resolution to extend the existing agreement for small business lending and technical assistance with the Adirondack Economic Development Corporation for an additional three years at a cost not to exceed \$6,500 per annum. Funds to be provided from the Village of Potsdam Micro-Enterprise Revolving Loan Fund as an eligible administrative expense.

Ayes 3 (Trustee Tirion, Jacobs-Wilke & Lee) Nays 1 (Deputy Mayor Warr)

Trustee Lee Moved and Trustee Tirion Seconded a resolution to engage the services of the Varley Appraisal Group, Inc. to prepare separate appraisal reports for three parcels of land identified in a Request for Proposals released by the Village of Potsdam at a fee not to exceed \$7,200. The parcels will be used in connection with the Village of Potsdam's DRI funded Downtown Streetscape and Riverwalk Trail Projects and the Nmihern Border Regional Commission funded Raymond- Depot Connector Street Project.

Ayes 4 (Deputy Mayor Warr)
(Trustee Tirion, Jacobs-Wilke
& Lee) Nays 0

Trustee Lee Moved and Trustee Tirion Seconded a resolution authorizing the mayor to enter into a Letter of Agreement with Trezza Realty for the administration of a Restore New York Communities Initiative Grant project #135595 for the redevelopment of Six Depot Street to include: an approved scope of work, regulatory requirements established by Empire State Development and a professional services fee payable to the Village of Potsdam.

Ayes 4 (Deputy Mayor Warr)
(Trustee Tirion, Jacobs-Wilke
& Lee) Nays 0

Trustee Lee Moved and Trustee Tirion Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of February 21, 2023, at 6:45 p.m.

Ayes 4 (Deputy Mayor Warr)
(Trustee Tirion, Jacobs-Wilke
& Lee) Nays 0

Respectfully submitted,

Lori S. Quear
Village Clerk